SAUGUS FY 2012 ANNUAL REPORT

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TOWN OF SAUGUS FY 2012 ANNUAL REPORT

July 1, 2011 – June 30, 2012

Saugus Board of Selectmen

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ZONING BOARD OF APPEALS

STATE OF THE TOWN

March 1, 2013

Dear Saugonian:

I am pleased to report to you that Saugus is moving forward. During the past year under the direction of our new Town Manager Scott Crabtree, our Town has made progress on many fronts.

The Board of Selectmen ordered a complete audit of the Town's finances shortly after the former Town Manager left in January 2012. New financial management polices were adopted by the Board of Selectmen and implemented by the Town Manager. In a letter dated January 17, 2013 the Department of Revenue commended Town officials who took extraordinary steps over the past year to improve the fiduciary position of the community. I am pleased to report that our Town's fiscal condition has been greatly improved.

Investment in our Town's infrastructure continues. The 10 year sewer rehabilitation program is approximately 65% complete, on time and on budget. A new water main line along Route One has been installed. The Lincoln Ave construction project is slated to begin this year from the Lynn line to Ballard St. and from Cliftondale Square to the Revere line. A new accounting and fuel management system is being installed. The Belmont Middle School renovation looks great and is progressing smoothly, on time and on budget.

I am proud to announce a project which is near completion, the 2 mile recreational walking and bike path (rail-trail). Residents continue to express overwhelming enthusiasm and support for our rail-trail. The recreational rail-trail will benefit generations of Saugonians.

In conclusion, the Board of Selectmen have been proud of the accomplishments over the last year and will continue to make Saugus a great community to live in.

Michael J. Serino

Chairman, Board of Selectmen

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TOWN OF SAUGUS, MASSACHUSETTS

Combined Balance Sheet -
All Fund Types and Account Groups

June 30, 2012

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Group	Totals (Memorandum Only)
	General	Special Revenue	Capital Project	Enterprise	Internal Service	Trust and Agency	General Long Term Debt	
ASSETS								
Cash and short term investments	$ 2,391,233	3,818,947	$ 814,994	1,335,190		2,115,939		$ 10,346,213
Petty Cash	400							400
Deposits Held by Others								-
Receivables:								-
Taxes	984,145							984,145
Allowance for Abatements and Exemptions	(670,709)							(670,709)
Excises	535,747							535,747
Other Tax Receivables	920,012							920,012
Deferred Property Tax Receivable	6,735							6,735
Street betterments								-
User Charges				1,096,405				1,096,405
Due from other governments								-
Other Departmental Receivables	179,891					197,537		377,428
Other - Tax Possessions	244,382							244,382
Other - Payroll Advance								-
Due from other funds / Other Agencies			682,816					682,816
Amount to be provided for BAN								-
Amount to be provided for the retirement of general long term debt								-
Total Assets	$ 4,592,232	$ 3,818,947	$ 9,497,739	$ 2,431,595	$ -	$ 2,313,476	$ -	$ 22,524,009
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants payable	$ 298,604							$ 298,604
Accrued Payroll								-
Payroll Withholdings	211,059					197,537		408,596
Deferred revenue	2,200,508			1,096,405				3,297,003
Deferred revenue - Intergovernmental								-
General obligation bonds payable								-
Due to other funds								-
Other liabilities - BAN Payable			8,008,000					8,408,000
Other liabilities	14,060					6,000		19,060
Total Liabilities	2,722,321	-	8,008,000	1,096,405	-	203,537	-	12,099,264
Fund Equity:								
Fund balances:								
Reserved for Petty Cash	400							400
Reserved for Encumbrances	186,228			10,074				196,302
Reserved for Continued Appropriations								-
Reserved for Prepaid Expenses								-
Reserved for endowments								-
Unreserved/Undesignated	2,309,641	3,818,947	1,489,739	1,325,116		2,109,939		10,847,402
F.B. Appropriation Deficits Snowplow	(16,052)							(16,052)
F.B. Appropriation Overlay Over Assessments	(48,360)							(48,360)
F.B. Court Judgements	(97,800)							(97,800)
F.B. Appropriation Deficits	(451,402)							(451,402)
Unreserv. F.B. Unprovided Abate/Exempt	(33,830)							(33,830)
Retained earnings								-
Total Fund Equity	1,869,930	3,818,947	1,489,739	1,335,190	-	2,109,939	-	10,494,744
Total Liabilities and Fund Equity	$ 4,592,232	$ 3,818,947	$ 9,497,739	$ 2,431,595	$ -	$ 2,313,476	$ -	$ 22,524,008

----FUND---- 0100 GENERAL FUND

ACCOUNT		BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
	ASSETS				
	CURRENT ASSETS:				
0100.1040.0000	POOLED CASH	26,422,694.53	2,435,867.84	(24,421,615.98) CR	2,001,078.55
0200.1040.0000	SCHOOL GENERAL FUND POOLED CASH	(24,948,371.56)		25,041,921.74	93,550.18
0100.1040.0002	PETTY CASH	300.00	-	100.00	400.00
0100.1210.1999	1999/PRIOR PERSONAL PROPERTY	169,550.32	-	-	169,550.32
0100.1210.2000	2000- PERSONAL PROPERTY	8,803.40	-	-	8,803.40
0100.1210.2001	2001- PERSONAL PROPERTY	9,681.64	-	-	9,681.64
0100.1210.2002	2002- PERSONAL PROPERTY	7,170.65	-	-	7,170.65
0100.1210.2003	2003- PERSONAL PROPERTY	8,561.84	-	-	8,561.84
0100.1210.2004	2004- PERSONAL PROPERTY	8,674.44	-	-	8,674.44
0100.1210.2005	2005- PERSONAL PROPERTY	9,547.50	-	(649.32) CR	8,898.18
0100.1210.2006	2006- PERSONAL PROPERTY	9,999.51	-	(306.47) CR	9,693.04
0100.1210.2007	2007- PERSONAL PROPERTY	14,673.05	-	(303.25) CR	14,369.80
0100.1210.2008	2008- PERSONAL PROPERTY	14,743.20	-	(465.04) CR	14,278.16
0100.1210.2009	2009- PERSONAL PROPERTY	23,936.48	-	(539.95) CR	23,396.53
0100.1210.2010	2010 PERSONAL PROPERTY	24,212.85	-	(583.30) CR	23,629.55
0100.1210.2011	2011 PERSONAL PROPERTY	28,685.46	-	(12,573.16) CR	16,112.30
0100.1210.2012	2012 PERSONAL PROPERTY	-	(413.29) CR	3,649.55	3,649.55
0100.1210.2013	2013 PERSONAL PROPERTY		-	-	-
0100.1220.2002	2002- REAL ESTATE	468.83	-	-	468.83
0100.1220.2009	2009- REAL ESTATE	(29,140.46) CR	-	29,140.46	-
0100.1220.2010	2010 REAL ESTATE	(7,355.40) CR	-	7,355.42	-
0100.1220.2011	2011 - REAL ESTATE	511,122.86	-	(511,122.86) CR	-
0100.1220.2012	2012 REAL ESTATE	-	(41,144.99) CR	655,758.16	655,758.16
0100.1220.2013	2013 REAL ESTATE	-	-	-	-
0100.1230.1992	ALLOWANCE FOR ABATEMENT 1992	(11,881.93) CR	-	-	(11,881.93) CR
0100.1230.1993	ALLOWANCE FOR ABATEMENT 1993	(8,265.08) CR	-	-	(8,265.08) CR
0100.1230.1994	1994-ALLOWANCE FOR ABATEMENT	(5,547.16) CR	-	-	(5,547.16) CR
0100.1230.1995	1995-ALLOWANCE FOR ABATEMENT	(14,239.63) CR	-	-	(14,239.63) CR
0100.1230.1996	1996-ALLOWANCE FOR ABATEMENT	(6,663.83) CR	-	-	(6,663.83) CR

----FUND----	0100 GENERAL FUND				
ACCOUNT		BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
0100.1230.1997	1997-ALLOWANCE FOR ABATEMENT	(7,314.35) CR	-	-	(7,314.35) CR
0100.1230.1998	1998-ALLOEANCE FOR ABATEMENT	(12,919.50) CR	-	-	(12,919.50) CR
0100.1230.1999	1999-ALLOWANCE FOR ABATEMENT	(6,429.02) CR	-	-	(6,429.02) CR
0100.1230.2000	2000-ALLOWANCE FOR ABATEMENT	(9,271.52) CR	-	-	(9,271.52) CR
0100.1230.2001	2001-ALLOWANCE FOR ABATEMENT	(11,613.85) CR	-	-	(11,613.85) CR
0100.1230.2002	2002-ALLOWANCE FOR ABATEMENT	(20,604.65) CR	-	-	(20,604.65) CR
0100.1230.2003	2003-ALLOWANCE FOR ABATEMENT	(35,135.56) CR	-	-	(35,135.56) CR
0100.1230.2004	2004-ALLOWANCE FOR ABATEMENT	(67,227.20) CR	-	-	(67,227.20) CR
0100.1230.2005	2005-ALLOWANCE FOR ABATEMENT	(91,603.48) CR	-	-	(91,603.48) CR
0100.1230.2006	2006-ALLOWANCE FOR ABATEMENT	(95,992.21) CR	-	-	(95,992.21) CR
0100.1230.2007	2007-ALLOWANCE FOR ABATEMENT	-	-	-	-
0100.1230.2008	2008-ALLOWANCE FOR ABATEMENT	(2,897.29) CR	-	-	(2,897.29) CR
0100.1230.2009	2009- ALLOWANCE FOR ABATE/EX	(60,987.82) CR	-	1,667.74	(59,320.08) CR
0100.1230.2010	2010 ALLOWANCE FOR ABATEMENT	-	-	-	-
0100.1230.2011	2011 ALLOWANCE FOR ABATEMENT	-	-	-	-
0100.1230.2012	2012-ALLOWANCE FOR ABATEMENT	-	-	(201,895.99) CR	(201,895.99) CR
0100.1230.2013	2013-ALLOWANCE FOR ABATEMENT	-	-	-	-
0100.1240.0000	TAX LIENS RECEIVABLE	1,185,501.20	(7,817.61) CR	(265,488.86) CR	920,012.34
0100.1245.0000	DEMOLITION LIEN RECEIVABLE	-	-	-	-
0100.1253.0000	DEFERRED PROPERTY TAX RECV	4,408.95	-	2,316.30	6,725.25
0100.1260.2002	2002 - MVX	22,121.92	-	(42.71) CR	22,079.21
0100.1260.2003	2003 - MVX	30,346.27	-	(137.60) CR	30,208.67
0100.1260.2004	2004 - MVX	23,576.07	-	(482.29) CR	23,093.78
0100.1260.2005	2005 - MVX	25,837.06	-	(496.57) CR	25,340.49
0100.1260.2006	2006 - MVX	24,332.51	-	(920.52) CR	23,411.99
0100.1260.2007	2007 - MVX	26,628.34	(174.58) CR	(2,137.57) CR	24,490.77
0100.1260.2008	2008 - MVX	26,109.59	(175.00) CR	(3,541.04) CR	22,568.55
0100.1260.2009	2009- MOTOR VEHICLE EXCISE	28,051.94	(161.46) CR	(7,164.44) CR	20,887.50
0100.1260.2010	2010 MOTOR VEHICLE EXCISE	63,978.85	(899.27) CR	(29,326.22) CR	34,652.63
0100.1260.2011	2011 MOTOR VEHICLE EXCISE	184,699.21	(2,344.79) CR	(115,458.12) CR	69,241.09
0100.1260.2012	2012 MOTOR VEHICLE EXCISE		(38,625.49) CR	202,627.46	202,627.46
0100.1270.1994	1994 BOAT EXCISE RECEIVABLE	10,079.00	-	-	10,079.00
0100.1270.1995	1995 BOAT EXCISE RECEIVABLE	2,617.09	-	-	2,617.09
0100.1270.1996	1996-BOAT EXCISE RECEIVABLE	3,272.69	-	-	3,272.69
0100.1270.1997	1997 BOAT EXCISE RECEIVABLE	2,061.00	-	-	2,061.00
0100.1270.1998	1998 BOAT EXCISE RECEIVABLE	1,923.00	-	-	1,923.00

----FUND----	0100 GENERAL FUND				
ACCOUNT		BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
0100.1270.1999	1999 BOAT EXCISE RECEIVABLE	2,169.00	-	-	2,169.00
0100.1270.2000	2000 BOAT EXCISE RECEIVABLE	2,635.00	-	-	2,635.00
0100.1270.2001	2001 BOAT EXCISE RECEIVABLE	4,130.00	-	-	4,130.00
0100.1270.2002	2002 BOAT EXCISE RECEIVABLE	1,431.00	-	-	1,431.00
0100.1270.2003	2003 BOAT EXCISE RECEIVABLE	1,503.00	-	-	1,503.00
0100.1270.2004	2004 BOAT EXCISE RECEIVABLE	1,140.00	-	-	1,140.00
0100.1270.2005	2005 BOAT EXCISE RECEIVABLE	676.00	-	-	676.00
0100.1270.2006	2006 BOAT EXCISE RECEIVABLE	836.00	-	-	836.00
0100.1270.2007	2007 BOAT EXCISE RECEIVABLE	349.00	-	-	349.00
0100.1270.2008	2008 BOAT EXCISE RECEIVABLE	342.00	-	-	342.00
0100.1270.2009	2009- BOAT EXCISE	658.00	-	-	658.00
0100.1270.2010	2010 BOAT EXCISE	727.00	-	28.00	755.00
0100.1270.2011	2011 BOAT EXCISE	-	(185.00) CR	567.94	567.94
0100.1270.2012	2012-BOAT EXCISE	-	-	-	-
0100.1270.2013	2013-BOAT EXCISE	-	-	-	-
0100.1340.0001	PARKING VIOLATIONS	132,640.00	(405.00) CR	(35,075.00) CR	97,565.00
0100.1340.0002	DUE FROM BANK LIQUIDATION	-		-	-
0100.1340.0003	VETERANS BENEFITS	98,616.49	-	(35,315.56) CR	63,300.93
0100.1415.0000	2012 SP. ASSESMT.	-	(1,191.96) CR	19,022.14	19,022.14
0200.1860.0000	PAYROLL ADVANCE	15,677.82		(15,677.82) CR	-
0100.1880.0000	TAX POSSESSIONS	218,374.68	-	25,977.15	244,351.83
	TOTAL CURRENT ASSETS:	3,966,814.74	2,339,329.20	328,812.42	4,295,627.14
	TOTAL ASSETS:	3,966,814.74	2,339,329.20	328,812.42	4,295,627.14

----FUND----	0100 GENERAL FUND				
ACCOUNT		BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
	LIABILITIES AND FUND BALANCE				
	CURRENT LIABILITIES:				

---FUND---	0100 GENERAL FUND				
ACCOUNT		BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
0100.2010.0000	WARRANTS PAYABLE	-	-	-	-
0100.2110.0000	ACCRUED PAYROLLS PAYABLE	-	-	-	-
0100.2120.0000	FEDERAL WITHHOLDINGS PAYABLE	(2.12) CR	(2,598.04) CR	2.34	0.22
0100.2130.0000	STATE WITHHOLDINGS PAYABLE	-	-	1.76	1.76
0100.2140.0000	FICA WITHHOLDINGS PAYABLE	-	-	-	-
0100.2150.0001	BLUE CROSS/BLUE SHIELD	-	-	-	-
0100.2150.0002	MANAGED BLUE FOR SENIORS	(172.45) CR	-	-	(172.45) CR
0100.2150.0003	HARVARD MEDICAL	-	-	-	-
0100.2150.0004	U.S. HEALTHCARE	-	-	-	-
0100.2150.0008	EMPLOYEE SHARE GIC INSURANCE	(197,274.19) CR	(18,769.44) CR	(10,393.68) CR	(207,667.87) CR
0100.2151.0001	METLIFE	-	-	15.77	15.77 CR
0100.2151.0002	STANDARD LIFE	(1,431.91) CR	(1,122.38) CR	509.53	(922.38) CR
0100.2151.0003	COLONIAL LIFE INS PAYABLE	-	-	-	-
0100.2170.0000	OTHER LIABILITIES	-	-	-	-
0100.2180.0001	AETNA-(OBRA EMP DEF COMP457)	(239.07) CR	-	-	(239.07) CR
0100.2190.0001	RT 1 RACQUET & FITNESS CNTR	(15.00) CR	-	-	(15.00) CR
0100.2190.0002	RECRUITMENT TRAINING FEES	(6,500.00) CR	-	8,180.00	1,680.00
0100.2190.0004	CHILD SUPPORT WITHHOLDING	0.09	-	-	0.09
0100.2190.0005	DENTAL WITHHOLDING	(3,436.81) CR	-	105.60	(3,331.21) CR
0100.2190.0006	DISABILITY W/H	(5,566.54) CR	-	475.08	(5,091.46) CR
0100.2190.0007	FLEX SPENDING	6,065.21 CR	-	(1,555.59) CR	4,509.62
0100.2190.0008	EMPLOYEE TAX LEVY	-	-	173.01	173.01
0100.2520.0000	TAILINGS	(21,960.58) CR	-	7,900.35	(14,060.23) CR
0100.2610.0001	PROPERTY TAXES	(349,151.02) CR	-	28,551.71	(320,599.31) CR
0100.2610.0002	TAX LIENS	(1,185,501.20) CR	-	265,488.86	(920,012.34) CR
0100.2610.0003	TAX FORECLOSURES	(218,374.68) CR	-	(25,977.15) CR	(244,351.83) CR
0100.2610.0004	MOTOR VEHICLE EXCISE	(455,681.60) CR	-	(42,920.54) CR	(498,602.14) CR
0100.2610.0005	BOAT EXCISE	(36,548.78) CR	-	(595.94) CR	(37,144.72) CR
0100.2610.0006	DEPARTMENTAL VETS BENEFITS	(98,616.49) CR	-	35,315.56	(63,300.93) CR
0100.2610.0007	PARKING VIOLATIONS	(132,640.00) CR	-	35,075.00	(97,565.00) CR
0100.2610.0011	SP ASSMT SNOW/ICE	-	-	(19,022.14) CR	(19,022.14) CR
TOTAL	CURRENT LIABILITIES:	(2,707,047.14) CR	(22,489.86) CR	281,329.53	(2,425,717.61) CR
	TOTAL LIABILITIES:	(2,707,047.14) CR	(22,489.86) CR	281,329.53	(2,425,717.61) CR

ACS FINANCIAL SYSTEM — TOWN OF SAUGUS, MA

2/13/2013 10:00

Balance Sheet
as of June 30, 2012

—FUND— 6100 SEWER ENTERPRISE

ACCOUNT		BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
	ASSETS				
	CURRENT ASSETS:				
6100.1040.0000	POOLED CASH	666,427.52	60,345.94	471,208.38	1,137,635.90
6100.1310.2010	2010-USER CHARGES	525.21	-	(1,376.91) CR	(851.70) CR
6100.1310.2011	2011 SEWER RATE USER CHARGES	397,033.03	-	(393,805.26) CR	3,227.77
6100.1310.2012	2012 SEWER RATES RECV	-	(57,595.34) CR	386,326.16	386,326.16
6100.1330.2011	2011 UTILITY RENTAL ATT	22,391.86		(22,391.86) CR	-
6100.1330.2012	2012 UTILITY RENTALS ATT	-	(476.58) CR	16,690.27	16,690.27
6100.1331.2011	2011 UTILITY RENTAL ATT DEM	158.75	-	(158.75) CR	-
6100.1331.2012	2012 UTILITY RENTAL ATT DEM	-	(27.50) CR	353.74	353.74
6100.1332.2011	2011 UTILITY RENTALS ATT INT	2,387.33	-	(2,339.91) CR	47.42
6100.1332.2012	2012 UTILITY RENTALS ATT INT	-	(56.42) CR	1,971.53	1,971.53
6100.1333.2004	2004 SPEC SEWER RECEIVABLE	1,939.93	-	-	1,939.93
6100.1333.2007	2007 SPECIAL SEWER RECEIVABL	(223.98) CR	-	-	(223.98) CR
6100.1333.2010	2010 SPECIAL SEWER RECVBLE	5,090.23	-	-	5,090.23
6100.1411.0001	UNAPPORTIONED SEPTIC ASSMNTS	(802.50) CR	-	-	(802.50) CR
6100.1411.0002	UNAPPORTIONED SEPTIC INTRST	713.46	-	-	713.46
6100.1720.0000	DUE FROM OTHER GOVERNMENTS	833,247.00	-	(833,247.00) CR	-
	TOTAL CURRENT ASSETS:	1,928,887.84	2,190.10	(376,769.61) CR	1,552,118.23
	TOTAL ASSETS:	1,928,889.84	2,190.10	(376,769.61) CR	1,552,120.23
	LIABILITIES AND FUND BALANCE				
	CURRENT LIABILITIES:				
6100.2010.0000	WARRANTS PAYABLE	-	-	-	-
6100.2610.0001	USER CHARGES	(397,558.24) CR	-	9,291.80	(388,266.44) CR
6100.2610.0002	APPORT. SEWER ASSESSMENT	-	-	(7.07) CR	(7.07) CR
6100.2610.0003	UTILITY LIENS	(24,937.94) CR	-	5,797.51	(19,140.43) CR
6100.2610.0004	SEPTIC BETTERMENTS		-		-
6100.2610.0005	SPECIAL SEWER COMMITMENT	(6,806.18) CR	-	-	(6,806.18) CR

----FUND----	6100 SEWER ENTERPRISE								
ACCOUNT		BEGINNING BALANCE		ACTUAL-THIS MONTH		ACTUAL-THIS YEAR		ENDING BALANCE	
6100.2610.0006	UNAPPORTIONED SEPTIC ASSESSM	89.04		-		-		89.04	
6100.2610.0008	APPORT SEPTIC NOT YET DUE	-		-		(353.25)	CR	(353.25)	CR
TOTAL	CURRENT LIABILITIES:	(429,213.32)	CR	-		14,728.99		(414,484.33)	CR
	TOTAL LIABILITIES:	(429,213.32)	CR	-		14,728.99		(414,484.33)	CR
	FUND BALANCE:								
6100.3000.3090	INVESTMENT IN GEN FIXED ASST	-		-		-		-	
6100.3100.3190	RETAINED EARNINGS	(1,486,779.73)	CR	2,717,127.17		353,097.69		(1,133,682.04)	CR
6100.3200.3211	FUND BAL - RSVE FOR ENCUMB.	(12,896.79)	CR	-		26,486.91		13,590.12	
6100.3200.3212	ENCUMBRANCE CONTROL	-		-		(17,543.98)	CR	(17,543.98)	CR
6100.3500.3590	UNRESERVED FUND BALANCE	-		(3,188,333.55)	CR	-		-	
	TOTAL FUND BALANCE:	(1,499,676.52)	CR	(471,206.38)	CR	362,040.62		(1,137,635.90)	CR
TOTAL LIABI	LITIES AND FUND BALANCE:	(1,928,889.84)	CR	(471,206.38)	CR	376,769.61		(1,552,120.23)	CR
	TOTAL FUND:			(469,016.28)	CR	-		-	

ACS FINANCIAL SYSTEM — TOWN OF SAUGUS, MA

2/13/2013 10:00 — Balance Sheet as of June 30, 2012 — GL

—FUND— 6200 WATER ENTERPRISE

ACCOUNT		BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
	ASSETS				
	CURRENT ASSETS:				
6200.1040.0000	POOLED CASH	(302,303.13) CR	57,049.69	499,857.08	197,553.95
6200.1310.2009	FY 09 USER CHARGES RECVIABLE	364.53	-	(364.53) CR	-
6200.1310.2010	2010 USER CHARGES	1,718.61	-	(1,718.61) CR	-
6200.1310.2011	2011 USER CHARGES RECEIVABLE	576,121.99	727.59	(572,973.45) CR	3,148.54
6200.1310.2012	2012 USER CHARGES RECV	-	(53,588.19) CR	649,861.54	649,861.54
6200.1321.2011	2011 WATER MAINTENANCE	550.00	-	(550.00) CR	-
6200.1321.2012	2012 WATER MAINT REC	-	(460.20) CR	948.02	948.02
6200.1330.2011	2011 WATER LIENS ATT	23,439.48	-	(23,439.48) CR	-
6200.1330.2012	2012 WATER LIENS ATT	-	(940.83) CR	24,611.48	24,611.48
6200.1331.2011	2011 UTILITY RENTALS ATT DEM	163.75	-	(158.75) CR	5.00
6200.1331.2012	2012 UTILITY RENTALS ATT DEM	-	(27.50) CR	333.76	333.76
6200.1332.2011	2011 WATER LIENS ATT INT	2,930.13	-	(2,930.13) CR	-
6200.1332.2012	2012 WATER LIENS ATT INT	-	(112.26) CR	3,101.71	3,101.71
	TOTAL CURRENT ASSEST:	302,985.36	2,648.30	576,578.64	879,564.00
	TOTAL ASSETS:	302,985.36	2,648.30	576,578.64	879,564.00
	LIABILITIES AND FUND BALANCE				
CURRE	NT LIABILITIES:				
6200.2610.0001	USER CHARGES	(578,205.13) CR	-	(76,508.72) CR	(654,713.85) CR
6200.2610.0002	OTHER SERVICES	(550.00) CR	-	(391.86) CR	(941.86) CR
6200.2610.0003	UTILITY LIENS	(25,533.36) CR	-	379.02	(26,354.34) CR
TOTAL	CURRENT LIABILITIES:	(605,288.49) CR	-	(76,721.56) CR	(682,010.05) CR
	TOTAL LIABILITIES:	(605,288.49) CR	-	(76,721.56) CR	(682,010.05) CR
	FUND BALANCE:				
6200.3100.3190	RETAINED EARNINGS	326,180.22	4,588,089.82	(511,493.95) CR	(185,313.73) CR

----FUND----	6200 WATER ENTERPRISE							
ACCOUNT		EGINNING BALANCE		ACTUAL-THIS MONTH		ACTUAL-THIS YEAR		ENDING BALANCE	
6200.3200.3211	FUND BAL - RSVE FOR ENCUMB.	(23,877.09)	CR	-		19,222.37		(4,654.72)	CR
6200.3200.3212	ENCUMBRANCE CONTROL	-		-		(7,585.50)	CR	(7,585.50)	CR
6200.3500.3590	UNRESERVED FUND BALANCE	-		(5,087,946.90)	CR	-		-	
	TOTAL FUND BALANCE:	302,303.13		(499,857.08)	CR	(499,857.08)	CR	(197,553.95)	CR
TOTAL LIABI	LITIES AND FUND BALANCE:	(302,985.36)	CR	(499,857.08)	CR	(576,578.64)	CR	(879,564.00)	CR
	TOTAL FUND:	-		(497,208.78)	CR	-		-	

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
0100.0000.123.000000.5308	CONFERENCE AND SEMINARS	0	0	0	0	90.6	-90.6
0100.0000.123.000000.5400	SUPPLIES						
0100.0000.123.000000.5421	OFFICE SUPPLIES	800	-147	652	0	703.6	-50.61
0100.0000.123.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.123.000000.5721	ASSOCIATION DUES	5,300	0	5,300	0	5,300.00	0
0100.0000.123.000000.5750	PERSONAL EXPENSE REIMBURSE	6,000	0	6,000	0	7,365.09	-1,365.09
0100.0000.123.000000.5752	ADMIN EXPENSE	1,900	0	1,900	0	479	1,421.00
0100.0000.123.000000.5786	LANDFILL MONITORING	18,500	12,894	5,605	0	5,605.49	0
0100.0000.123.000000.5799	CARRYOVERS	0	4,534	4,534	0	4,534.61	0
TOTAL	TOWN MANAGER	363,567	10,352	373,919	0	356,687.39	17,231.88
0100.0000.131	FINANCE COMMITTEE						
0100.0000.131.000000.5100	PERSONAL SERVICES						
0100.0000.131.000000.5112	RECORDING SECRETARY	1,000	1,600	2,600	0	1,482.00	1,118.00
0100.0000.131.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.131.000000.5754	FINANCE COMMITTEE RPRT	500	-500	0	0	0	0
TOTAL	FINANCE COMMITTEE	1,500	1,100	2,600	0	1,482.00	1,118.00
0100.0000.135	ACCOUNTING						
0100.0000.135.000000.5100	PERSONAL SERVICES						
0100.0000.135.000000.5110	TOWN ACCOUNTANT	70,086	0	70,086	0	65,206.67	4,879.33
0100.0000.135.000000.5111	ASSISTANT TOWN ACCOUNTANT	48,304	0	48,304	0	49,401.12	-1,097.12
0100.0000.135.000000.5112	PAYROLL CLERK	48,304	0	48,304	0	48,417.16	-113.16
0100.0000.135.000000.5113	PRINCIPAL CLERK	44,069	0	44,069	0	43,798.13	270.87
0100.0000.135.000000.5141	LONGEVITY	3,050	0	3,050	0	3,050.00	0
0100.0000.135.000000.5164	EDUCATION INCENTIVE	881	0	881	0	874.12	6.88
0100.0000.135.000000.5200	PURCHASE OF SERVICES						
0100.0000.135.000000.5241	OFFICE MACHINE MAINTENANCE	1,000	0	1,000	0	722.18	277.82
0100.0000.135.000000.5300	PROFESSIONAL SERVICES	66,500	103,600	170,100	0	149,989.37	20,110.63
0100.0000.135.000000.5302	PRINTING AND REPRODUCTION	1,000	0	1,000	0	875.39	124.61
0100.0000.135.000000.5310	EMPLOYEE TRAINING	600	0	600	0	446.18	153.82
0100.0000.135.000000.5400	SUPPLIES						
0100.0000.135.000000.5421	OFFICE SUPPLIES	2,000	0	2,000	0	1,779.61	220.39
0100.0000.135.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.135.000000.5721	ASSOCIATION DUES	150	0	150	0	130	20
0100.0000.135.000000.5790	GASB 45 OPEB LIAB	5,000	0	5,000	0	0	5,000.00
0100.0000.135.000000.5799	CARRYOVERS	0	7,500	7,500	0	7,500.00	0
TOTAL	ACCOUNTING	290,944	111,100	402,044	0	372,189.93	29,854.07
0100.0000.138	ADMINISTRATIVE SERVICES						
0100.0000.138.000000.5100	PERSONAL SERVICES						
0100.0000.138.000000.5110	DIRECTOR OF ADMIN. SERVICES	1	0	1	0	0	1

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & in Process	Balance
0100.0000.138.000000.5111	GR ADMINISTRATOR/PERSONNEL	41,144	0	41,144	0	40,891.60	252.4
0100.0000.138.000000.5112	PERSONNEL ADMINISTRATOR	53,951	0	53,951	0	53,620.00	331
0100.0000.138.000000.5113	PURCHASING ASSISTANT	41,993	0	41,993	0	41,743.70	249.3
0100.0000.138.000000.5114	CLERK - PART TIME	8,216	8,100	16,316	0	16,283.50	37.5
0100.0000.138.000000.5141	LONGEVITY	800	0	800	0	800	0
0100.0000.138.000000.5164	EDUCATION INCENTIVE	1,224	0	1,224	0	1,224.08	-0.08
0100.0000.138.000000.5300	PROFESSIONAL SERVICES						
0100.0000.138.000000.5300	PROFESSIONAL SERVICES	5,000	0	5,000	0	5,000.00	0
0100.0000.138.000000.5301	ADVERTISING	1,000	0	1,000	0	824.61	175.39
0100.0000.138.000000.5302	PRINTING AND REPRODUCTION	1,750	0	1,750	0	1,697.35	52.65
0100.0000.138.000000.5309	CONFERENCES & SEMINARS	100	0	100	0	0	100
0100.0000.138.000000.5310	EMPLOYEE TRAINING	650	0	650	0	0	650
0100.0000.138.000000.5400	SUPPLIES						
0100.0000.138.000000.5421	OFFICE SUPPLIES	800	0	800	0	573.02	226.98
0100.0000.138.000000.5502	PUBLICATIONS	400	0	400	0	343.17	56.83
0100.0000.138.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.138.000000.5721	ASSOCIATION DUES	800	0	800	0	400	400
TOTAL	ADMINISTRATIVE SERVICES	157,829	8,100	165,929	0	163,401.03	2,527.97
0100.0000.141	ASSESSORS						
0100.0000.141.000000.5100	PERSONAL SERVICES						
0100.0000.141.000000.5110	DEPUTY ASSESSOR	70,086	0	70,086	0	69,655.70	430.3
0100.0000.141.000000.5111	ASSISTANT DEPUTY ASSESSOR	48,305	0	48,305	0	48,007.58	297.42
0100.0000.141.000000.5112	PRINCIPAL CLERK	41,144	0	41,144	0	40,891.60	252.4
0100.0000.141.000000.5120	DATA PROCESSING OVERTIME	0	10,820	10,820	0	11,075.00	-255
0100.0000.141.000000.5131	OVERTIME	5,000	0	5,000	0	2,635.25	2,364.75
0100.0000.141.000000.5141	LONGEVITY	2,350	0	2,350	0	2,350.00	0
0100.0000.141.000000.5164	EDUCATION INCENTIVE	823	0	823	0	815.88	7.12
0100.0000.141.000000.5180	BOARD OF ASSESSORS	3,000	0	3,000	0	2,999.88	0.12
0100.0000.141.000000.5200	PURCHASE OF SERVICES						
0100.0000.141.000000.5241	OFFICE MACHINE MAINTENANCE	2,375	0	2,375	0	964.9	1,410.10
0100.0000.141.000000.5300	PROFESSIONAL SERVICES						
0100.0000.141.000000.5301	ADVERTISING	150	0	150	0	23.89	126.11
0100.0000.141.000000.5302	PRINTING AND REPRODUCTION	800	0	800	0	800	0
0100.0000.141.000000.5313	CONTINUING EDUCATION	3,000	0	3,000	0	961	2,039.00
0100.0000.141.000000.5314	BINDING	700	0	700	0	570	130
0100.0000.141.000000.5315	MAP REPRODUCTION	2,600	0	2,600	0	74.19	2,525.81
0100.0000.141.000000.5316	SEARCHING RECORDS	400	-400	0	0	0	0
0100.0000.141.000000.5317	PROPERTY APPRAISAL SERVICES	75,000	8,716	66,283	0	65,047.74	1,235.92
0100.0000.141.000000.5400	SUPPLIES						
0100.0000.141.000000.5421	OFFICE SUPPLIES	2,000	-124	1,875	0	1,879.42	-4.03
0100.0000.141.000000.5502	PUBLICATIONS	600	-200	400	0	400	0
0100.0000.141.000000.5503	SOFTWARE LICENSES	3,300	0	3,300	0	1,196.76	2,103.24

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & in Process	Balance
0100.0000.141.000000.5504	COMPUTER SOFTWARE	2,000	0	2,000	0	1,900.00	100
0100.0000.141.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.141.000000.5721	ASSOCIATION DUES	600	0	600	0	555	45
TOTAL	ASSESSORS	264,233	1,379	265,612	0	252,803.79	12,808.26
0100.0000.145	TREASURER						
0100.0000.145.000000.5110	TREASURER-COLLECTOR	70,086	0	70,086	0	69,655.70	430.3
0100.0000.145.000000.5113	ASSISTANT TAX COLLECTOR	48,304	0	48,304	0	48,004.89	299.11
0100.0000.145.000000.5112	SENIOR CLERK & TYPIST	40,489	0	40,489	0	40,240.14	248.86
0100.0000.145.000000.5114	SENIOR CLERK & TYPIST	20,244	0	20,244	0	20,075.12	168.88
0100.0000.145.000000.5123	PARKING CTRL HEARINGS OFFICE	0	8,800	8,800	0	8,656.81	143.19
0100.0000.145.000000.5141	LONGEVITY	2,500	0	2,500	0	2,500.00	0
0100.0000.145.000000.5164	EDUCATION INCENTIVE	958	0	958	0	958.36	-0.36
0100.0000.145.000000.5200	PURCHASE OF SERVICES						
0100.0000.145.000000.5241	OFFICE MACHINE MAINTENANCE	1,500	0	1,500	0	961.79	538.21
0100.0000.145.000000.5300	PROFESSIONAL SERVICES						
0100.0000.145.000000.5301	ADVERTISING	3,500	0	3,500	0	3 139.20	360.8
0100.0000.145.000000.5302	PRINTING AND REPRODUCTION	1,500	0	1,500	0	1,500 00	0
0100.0000.145.000000.5318	BANK ADVISORY FEE	2,500	-870	1,630	0	1,630.00	0
0100.0000.145.000000.5319	TAX TITLE FORECLOSURES	15,000	62,875	77,875	0	74,163.68	3,711.32
0100.0000.145.000000.5400	SUPPLIES						
0100.0000.145.000000.5421	OFFICE SUPPLIES	1,120	-309	811	0	735.36	75.64
0100.0000.145.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.145.000000.5710	IN-STATE TRAVEL	1,000	-100	900	0	876.87	23.13
0100.0000.145.000000.5721	ASSOCIATION DUES	180	0	180	0	180	0
0100.0000.145.000000.5757	BOND FEE	625	-625	0	0	0	0
0100.0000.145.000000.5758	CERTIFICATION OF TOWN NOTES	500	-500	0	0	0	0
0100.0000.145.000000.5782	MEDICARE TAXES	360,000	123,682	483,682	0	471,178.05	12,503.95
0100.0000.145.000000.5799	CARRYOVERS	0	2,489	2,489	0	2,489.86	0
TOTAL	TREASURER	570,006	195,442	765,448	0	746,945.83	18,503.03
0100.0000.151	LEGAL						
0100.0000.151.000000.5100	PERSONAL SERVICES						
0100.0000.151.000000.5110	TOWN COUNSEL	49,875	0	49,875	0	50,470.14	-595.14
0100.0000.151.000000.5141	LONGEVITY	800	0	800	0	800	0
0100.0000.151.000000.5300	PROFESSIONAL SERVICES						
0100.0000.151.000000.5320	SMALL CLAIMS	1,000	0	1,000	0	389.5	610.5
0100.0000.151.000000.5321	LABOR RELATIONS	70,000	19,200	89,200	0	90,183.71	-983.71
0100.0000.151.000000.5322	LITIGATION COSTS	70,000	63,500	133,500	0	127,575.58	5,924.41
0100.0000.151.000000.5400	SUPPLIES						
0100.0000.151.000000.5502	PUBLICATIONS	500	0	500	0	0	500
0100.0000.151.000000.5700	OTHER CHARGES AND EXPENSES						

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & in Process	Balance
0200.0000.151.000000.5760	JUDGEMENTS	0	0	0	0	78,800.00	-78,800.00
TOTAL	LEGAL	192,375	82,700	274,875	0	348,218.94	-73,343.94
0100.0000.155	DATA PROCESSING						
0100.0000.155.000000	SUB CATEGORY/ALLOCATION						
0100.0000.155.000000.5100	PERSONAL SERVICES						
0100.0000.155.000000.5110	M.I.S. DIRECTOR	71,583	0	71,583	0	71,158.74	424.26
0100.0000.155.000000.5141	LONGEVITY	750	0	750	0	750	0
0100.0000.155.000000.5300	PROFESSIONAL SERVICES						
0100.0000.155.000000.5323	COMPUTER SERVICES	105,000	3,500	108,500	0	101,074.80	7,425.20
0100.0000.155.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.155.000000.5799	CARRYOVERS	0	4,245	4,245	0	4,243.20	1.8
TOTAL	DATA PROCESSING	177,333	7,745	185,078	0	177,226.74	7,851.26
0100.0000.161	TOWN CLERK						
0100.0000.161.000000.5100	PERSONAL SERVICES						
0100.0000.161.000000.5110	TOWN CLERK	60,002	0	60,002	0	59,633.19	368.81
0100.0000.161.000000.5112	SENIOR CLERK & TYPIST	41,497	0	41,497	0	41,242.34	254.66
0100.0000.161.000000.5141	LONGEVITY	1,550	0	1,550	0	1,550.00	0
0100.0000.161.000000.5180	BOARD OF REGISTRARS	1,500	0	1,500	0	1,499.68	0.32
0100.0000.161.000000.5200	PURCHASE OF SERVICES						
0100.0000.161.000000.5241	OFFICE MACHINE MAINTENANCE	1,000	0	1,000	0	1,000.00	0
0100.0000.161.000000.5300	PROFESSIONAL SERVICES						
0100.0000.161.000000.5302	PRINTING AND REPRODUCTION	1,500	-740	760	0	756.53	3.47
0100.0000.161.000000.5310	EMPLOYEE TRAINING	600	-497	103	0	103	0
0100.0000.161.000000.5314	BINDING	800	0	800	0	255.71	544.29
0100.0000.161.000000.5324	CONSTABLE SERVICES	540	-127	413	0	420	-7
0100.0000.161.000000.5400	SUPPLIES						
0100.0000.161.000000.5421	OFFICE SUPPLIES	500	-80	420	0	419.42	0.58
0100.0000.161.000000.5505	DOG TAGS AND LICENSES	900	37	763	0	762.9	0.1
0100.0000.161.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.161.000000.5721	ASSOCIATION DUES	320	-120	200	0	200	0
0100.0000.161.000000.5799	CARRYOVERS	0	530	530	0	530	0
TOTAL	TOWN CLERK	110,609	-1,071	109,538	0	108,372.77	1,165.23
0100.0000.162	ELECTIONS AND REGISTRATION						
0100.0000.162.000000.5100	PERSONAL SERVICES						
0100.0000.162.000000.5112	SENIOR CLERK & TYPIST	45,001	0	45,001	0	44,370.06	630.94
0100.0000.162.000000.5131	OVERTIME	2,000	0	2,000	0	1,735.17	264.83
0100.0000.162.000000.5138	ELECTION OFFICERS	0	278	278	0	227.75	50.25
0100.0000.162.000000.5100	PERSONAL SERVICES						
0100.0000.162.000000.5141	LONGEVITY	950	0	950	0	950	0

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
0100.0000.162.000000.5180	BOARD MEMBERS	900	0	900	0	900	0
0100.0000.162.000000.5200	PURCHASE OF SERVICES						
0100.0000.162.000000.5241	OFFICE MACHINE MAINTENANCE	260	-125	135	0	135	0
0100.0000.162.000000.5242	VOTING MACHINE MAINTENANCE	4,000	-1,763	2,237	0	2,237.00	0
0100.0000.162.000000.5300	PROFESSIONAL SERVICES						
0100.0000.162.000000.5302	PRINTING AND REPRODUCTION	12,000	-2,653	9,347	0	9,346.79	0.21
0100.0000.162.000000.5400	SUPPLIES						
0100.0000.162.000000.5401	MATERIALS AND SUPPLIES	600	-55	545	0	544.83	0.17
0100.0000.162.000000.5421	OFFICE SUPPLIES	250	31	219	0	218.08	0.92
0100.0000.162.000000.5506	CENSUS FORMS	3,500	-717	2,783	0	2,782.68	0.32
0100.0000.162.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.162.000000.5710	IN-STATE TRAVEL	350	350	0	0	0	0
0100.0000.162.000000.5751	ELECTION TRANSP.& SETUP	800	-570	230	0	229.64	0.36
0100.0000.162.000000.5759	ELECTION OFFICERS	15,000	-789	14,211	0	14,210.57	0.43
0100.0000.162.000000.5760	POLICE - ELECTIONS	12,000	-733	11,267	0	11,267.00	0
0100.0000.162.000000.5761	CUSTODIANS - ELECTIONS	2,800	-157	2,643	0	2,642.57	0.43
0100.0000.162.000000.5762	RESIDENT LISTING	2,300	0	2,300	0	0	2,300.00
0100.0000.162.000000.5799	CARRYOVERS	0	1,058	1,058	0	1,057.80	0.2
TOTAL	ELECTIONS AND REGISTRATION	102,711	-6,607	96,104	0	92,854.94	3,249.06
0100.0000.171	CONSERVATION COMMISSION						
0100.0000.171.000000.5100	PERSONAL SERVICES						
0100.0000.171.000000.5128	CONSERVATION OFFICER	23,299	0	23,299	0	23,299.12	-0.12
0100.0000.171.000000.5129	CONSERVATION SECRETARY	18,036	0	18,036	0	18,036.20	-0.2
0100.0000.171.000000.5200	PURCHASE OF SERVICES						
0100.0000.171.000000.5241	OFFICE MACHINE MAINTENANCE	532	-53	479	0	478.5	0.5
0100.0000.171.000000.5300	PROFESSIONAL SERVICES						
0100.0000.171.000000.5301	ADVERTISING	156	-44	112	0	111.18	0.82
0100.0000.171.000000.5302	PRINTING AND REPRODUCTION	260	-155	105	0	105	0
0100.0000.171.000000.5308	CONFERENCES AND SEMINARS	424	0	424	0	424	0
0100.0000.171.000000.5400	SUPPLIES						
0100.0000.171.000000.5421	OFFICE SUPPLIES	416	-64	352	0	351.08	0.92
0100.0000.171.000000.5422	FILM	104	-4	100	0	100	0
0100.0000.171.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.171.000000.5721	ASSOCIATION DUES	416	-10	406	0	406	0
0100.0000.171.000000.5750	PERSONAL EXPENSE REIMBURSE	83	-54	29	0	29	0
0100.0000.171.000000.5799	CARRYOVERS	0	2,150	2,150	0	2,150.00	0
0100.0000.171.000000.5800	CAPITAL OUTLAY						
0100.0000.171.000000.5801	AQUATIC CONTROL MNGMT	6,500	-1,750	4,750	0	4,750.00	0
TOTAL	CONSERVATION COMMISSION	50,226	16	50,242	0	50,240.08	1.92
0100.0000.175	PLANNING BOARD						

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & in Process	Balance
0100.0000.210.000000.5128	TEMPORARY HELP	15,000	0	15,000	0	12,510.00	2,490.00
0100.0000.210.000000.5131	OVERTIME	550,000	0	550,000	0	689,683.85	-139,683.85
0100.0000.210.000000.5140	HOLIDAY PAY	90,000	0	90,000	0	82,702.98	7,297.02
0100.0000.210.000000.5141	LONGEVITY	50,722	0	50,722	0	51,057.69	-335.69
0100.0000.210.000000.5100	PERSONAL SERVICES						
0100.0000.210.000000.5143	NIGHT DIFFERENTIAL	186,084	0	186,084	0	156,334.12	29,749.88
0100.0000.210.000000.5144	WITNESS FEES	95,000	0	95,000	0	101,040.64	-6,040.64
0100.0000.210.000000.5145	SPECIAL DRUG INVESTIGATOR	10,838	0	10,838	0	10,715.28	122.72
0100.0000.210.000000.5146	MECHANIC	2,903	0	2,903	0	2,903.04	-0.04
0100.0000.210.000000.5147	MATRON	17,000	0	17,000	0	15,449.64	1,550.36
0100.0000.210.000000.5148	JUVENILE AND SAFETY OFFICER	1,935	0	1,935	0	645.12	1,289.88
0100.0000.210.000000.5155	LAW ENFORCEMENT BLOCK GRANT	6,575	0	6,575	0	5,615.91	959.09
0100.0000.210.000000.5159	POLICE CAREER INCENTIVE	461,851	0	461,851	0	461,851.00	0
0100.0000.210.000000.5161	PAID ABSENCE	30,000	0	30,000	0	27,000.00	3,000.00
0100.0000.210.000000.5162	ACCRUED SICK LEAVE	25,680	0	25,680	0	0	25,680.00
0100.0000.210.000000.5164	EDUCATION INCENTIVE	816	0	816	0	831.57	-15.57
0100.0000.210.000000.5165	CLOTHING ALLOWANCE	54,000	0	54,000	0	54,000.00	0
0100.0000.210.000000.5193	TRAINING FOR OFFICERS	100,000	0	100,000	0	99,989.77	10.23
0100.0000.210.000000.5200	PURCHASE OF SERVICES						
0100.0000.210.000000.5241	OFFICE MACHINE MAINTENANCE	8,964	0	8,964	0	8,214.58	749.42
0100.0000.210.000000.5242	MOTOR VEHICLE MAINTENANCE	46,585	0	46,585	0	45,485.97	1,099.03
0100.0000.210.000000.5244	RADIO MAINTENANCE	30,400	0	30,400	0	24,658.77	5,741.23
0100.0000.210.000000.5300	PROFESSIONAL SERVICES						
0100.0000.210.000000.5301	ADVERTISING	250	0	250	0	0	250
0100.0000.210.000000.5311	EMPLOYEE TRAINING	18,573	0	18,573	0	11,995.45	6,577.55
0100.0000.210.000000.5323	COMPUTER SERVICES	49,000	0	49,000	0	43,606.65	5,393.35
0100.0000.210.000000.5400	SUPPLIES						
0100.0000.210.000000.5421	OFFICE SUPPLIES	8,000	0	8,000	-881.98	4,869.62	3,211.36
0100.0000.210.000000.5451	JANITORIAL SUPPLIES	5,000	0	5,000	0	5,000.00	0
0100.0000.210.000000.5482	MOTOR FUEL AND LUBE	85,000	17,000	102,000	0	122,323.96	-20,323.96
0100.0000.210.000000.5483	BATTERIES	2,500	0	2,500	0	1,491.29	1,008.71
0100.0000.210.000000.5501	UNIFORMS	0	0	0	0	0	0
0100.0000.210.000000.5507	PRISONERS	6,000	0	6,000	0	6,185.63	-185.63
0100.0000.210.000000.5508	EQUIPMENT FOR OFFICERS	10,000	0	10,000	0	8,186.12	1,813.88
0100.0000.210.000000.5509	AMMUNITION	26,566	0	26,566	0	26,565.44	0.56
0100.0000.210.000000.5536	NARCOTIC & OTHER EVIDENCE	3,000	0	3,000	0	2,603.95	396.05
0100.0000.210.000000.5715	OUT-OF-STATE TRAVEL	500	0	500	0	40.25	459.75
0100.0000.210.000000.5720	MEMBERSHIPS-BAYFERN	1,600	0	1,600	0	1,600.00	0
0100.0000.210.000000.5721	ASSOCIATION DUES	2,800	0	2,800	0	2,765.00	35
0100.0000.210.000000.5722	PARKING CONTROL EXPENES	10,000	0	10,000	0	10,000.00	0
0100.0000.210.000000.5763	GUN PERMITS	500	0	500	0	360	140
0100.0000.210.000000.5799	CARRYOVERS	0	5,526	5,526	0	4,252.08	1,273.97
TOTAL	POLICE DEPARTMENT	5,112,972	61,426	5,174,398	-80.98	5,166,692.22	7,786.81

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & in Process	Balance
0100.0000.220	FIRE DEPARTMENT						
0100.0000.220.000000.5100	PERSONAL SERVICES						
0100.0000.220.000000.5110	FIRE CHIEF	105,575	0	105,575	0	105,963.80	-388.8
0100.0000.220.000000.5112	ADMINISTRATIVE ASSISTANT	41,125	0	41,125	0	41,057.39	67.61
0100.0000.220.000000.5113	CAPTIANS	488,232	-10,000	478,232	0	467,628.87	10,603.13
0100.0000.220.000000.5114	LIEUTENANTS	419,221	0	419,221	0	403,392.19	15,828.81
0100.0000.220.000000.5115	FIRE FIGHTERS	1,429,642	-34,503	1,395,139	0	1,300,592.38	94,546.62
0100.0000.220.000000.5130	HAZMAT FIRST RESPONDER	21,811	0	21,811	0	22,242.90	-431.9
0100.0000.220.000000.5131	OVERTIME	400,000	75,000	475,000	0	463,239.63	11,760.37
0100.0000.220.000000.5132	HAZ MAT OVERTIME	20,090	0	20,090	0	45,739.02	-25,649.02
0100.0000.220.000000.5133	SAFE EDUCATION	0	0	0	0	1,416.67	-1,416.67
0100.0000.220.000000.5140	HOLIDAY PAY	165,353	0	165,353	0	159,474.55	5,878.45
0100.0000.220.000000.5141	LONGEVITY	60,330	0	60,330	0	60,561.20	-231.2
0100.0000.220.000000.5142	UPGRADE/MERIT	1,500	0	1,500	0	1,581.47	-81.47
0100.0000.220.000000.5143	NIGHT DIFFERENTIAL	68,949	0	68,949	0	66,355.35	2,593.65
0100.0000.220.000000.5146	MECHANIC	30,000	0	30,000	0	29,971.85	28.15
0100.0000.220.000000.5150	SPECIAL ASSIGNMENT	3,000	0	3,000	0	3,000.00	0
0100.0000.220.000000.5162	ACCRUED SICK LEAVE	47,348	-12,350	34,998	0	27,374.60	7,623.40
0100.0000.220.000000.5165	CLOTHING ALLOWANCE	35,000	0	35,000	0	34,200.00	800
0100.0000.220.000000.5192	CAREER INCENTIVE	52,200	0	52,200	0	46,200.00	6,000.00
0100.0000.220.000000.5194	DEFIBRILLATOR STIPEND	105,000	0	105,000	0	102,500.00	2,500.00
0100.0000.220.000000.5195	EMT CERTIFICATION	105,000	0	105,000	0	97,458.31	7,541.69
0100.0000.220.000000.5200	PURCHASE OF SERVICES						
0100.0000.220.000000.5242	MOTOR VEHICLE MAINTENANCE	0	0	0	0	0	0
0100.0000.220.000000.5243	MOTOR VEHICLE MAINTENANCE	25,000	0	25,000	0	25,675.23	-675.23
0100.0000.220.000000.5200	PURCHASE OF SERVICES						
0100.0000.220.000000.5244	RADIO MAINTENANCE	7,000	0	7,000	0	2,692.73	4,307.27
0100.0000.220.000000.5246	PUBLIC SAFETY EQUIPMENT MAIN	27,000	0	27,000	0	35,253.68	-8,253.68
0100.0000.220.000000.5300	PROFESSIONAL SERVICES						
0100.0000.220.000000.5302	PRINTING AND REPRODUCTION	2,500	0	2,500	0	1,772.59	727.41
0100.0000.220.000000.5310	EMPLOYEE TRAINING	9,000	0	9,000	0	6,951.05	2,048.95
0100.0000.220.000000.5312	SCHOOLING FOR OFFICERS	5,000	0	5,000	0	1,649.45	3,350.55
0100.0000.220.000000.5400	SUPPLIES						
0100.0000.220.000000.5421	OFFICE SUPPLIES	1,600	0	1,600	0	1,395.15	204.85
0100.0000.220.000000.5451	JANITORIAL SUPPLIES	4,500	0	4,500	0	3,288.45	1,211.55
0100.0000.220.000000.5482	MOTOR FUEL AND LUBE	22,000	0	22,000	0	32,279.34	-10,279.34
0100.0000.220.000000.5510	FOAM SUPPLY	2,000	0	2,000	0	0	2,000.00
0100.0000.220.000000.5511	HOSE	5,000	0	5,000	0	581.1	4,418.90
0100.0000.220.000000.5512	TURNOUT GEAR	22,500	-5,000	17,500	0	12,723.97	4,776.03
0100.0000.220.000000.5513	UNIFORMS & WORKCLOTHES	30,000	0	30,000	0	23,595.07	6,404.93
0100.0000.220.000000.5514	MEDICAL SUPPLIES	5,000	0	5,000	0	5,920.75	-920.75
0100.0000.220.000000.5515	OXYGEN	500	0	500	0	499.54	0.46

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & in Process	Balance
0100.0000.220.000000.5516	FOREST FIRE SUPPLIES	1,000	0	1,000	0	2,205.00	-1,205.00
0100.0000.220.000000.5517	FIRE PREVENTION SUPPLIES	1,500	0	1,500	0	1,139.85	360.15
0100.0000.220.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.220.000000.5710	IN-STATE TRAVEL	500	0	500	0	426.48	73.52
0100.0000.220.000000.5715	OUT-OF-STATE TRAVEL	500	0	500	0	0	500
0100.0000.220.000000.5721	ASSOCIATION DUES	1,500	0	1,500	0	1,270.00	230
0100.0000.220.000000.5786	LUNCHES	500	0	500	0	317.92	182.08
0100.0000.220.000000.5787	ARSON SQUAD	1,000	0	1,000	0	991.9	8.1
0100.0000.220.000000.5788	MUTUAL AID	4,000	0	4,000	0	3,600.00	400
0100.0000.220.000000.5789	S.A.F.E PROGRAM	3,300	0	3,300	0	3,094.60	205.4
0100.0000.220.070000.5799	CARRYOVERS	0	13,484	13,484	0	8,939.59	4,544.87
TOTAL	FIRE DEPARTMENT	3,781,776	26,631	3,808,407	0	3,656,211.62	152,195.84
0100.0000.241	BUILDING						
0100.0000.241.000000.5100	PERSONAL SERVICES						
0100.0000.241.000000.5110	BUILDING INSPECTOR	61,589	1,000	62,589	0	62,578.26	10.74
0100.0000.241.000000.5112	CODE ENFORCEMENT	38,825	0	38,825	0	38,585.97	239.03
0100.0000.241.000000.5113	SENIOR CLERK & TYPIST	43,009	3,320	46,329	0	46,416.70	-87.7
0100.0000.241.000000.5141	LONGEVITY	2,300	0	2,300	0	2,300.00	0
0100.0000.241.000000.5196	CAR ALLOWANCE	2,400	0	2,400	0	2,400.00	0
0100.0000.241.000000.5241	OFFICE MACHINE MAINTENANCE	500	0	500	0	500	0
0100.0000.241.000000.5300	PROFESSIONAL SERVICES						
0100.0000.241.000000.5301	ADVERTISING	100	0	100	0	100	0
0100.0000.241.000000.5302	PRINTING AND REPRODUCTION	500	0	500	0	500	0
0100.0000.241.000000.5308	CONFERENCES AND SEMINARS	750	0	750	0	750	0
0100.0000.241.000000.5421	OFFICE SUPPLIES	800	0	800	0	800	0
0100.0000.241.000000.5525	ZONING BOOKS	500	0	500	0	33	467
0100.0000.241.000000.5721	ASSOCIATION DUES	130	0	130	0	130	0
0100.0000.241.000000.5764	LICENSES AND PERMITS	150	0	150	0	150	0
TOTAL	BUILDING	151,553	4,320	155,873	0	155,243.93	629.07
0100.0000.243	PLUMBING						
0100.0000.243.000000.5100	PERSONAL SERVICES						
0100.0000.243.000000.5110	PLUMBING INSPECTOR	36,738	4,245	40,983	0	41,232.26	-249.26
0100.0000.243.000000.5196	CAR ALLOWANCE	1,800	0	1,800	0	1,130.00	670
TOTAL	PLUMBING	38,538	4,245	42,781	0	42,362.26	420.74
0100.0000.244	WEIGHTS AND MEASURES						
0100.0000.244.000000	SUB CATEGORY/LOCATION						
0100.0000.244.000000.5100	PERSONAL SERVICES						
0100.0000.244.000000.5110	INSPECTOR OF WEIGHTS & MEAS	9,074	0	9,074	0	9,055.80	18.2
0100.0000.244.000000.5200	PURCHASE OF SERVICES						

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & in Process	Balance
0100.0000.244.000000.5246	PUBLIC SAFETY EQUIPMENT MAIN	100	0	100	0	0	100
0100.0000.244.000000.5300	PROFESSIONAL SERVICES						
0100.0000.244.000000.5308	CONFERENCES AND SEMINARS	300	0	300	0	286.01	13.99
0100.0000.244.000000.5400	SUPPLIES						
0100.0000.244.000000.5500	GENERAL SUPPLIES	200	0	200	0	33.51	166.49
0100.0000.244.000000.5518	FIELD TESTING SUPPLIES	400	0	400	0	193.93	206.07
0100.0000.244.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.244.000000.5721	ASSOCIATION DUES	150	0	150	0	130	20
TOTAL	WEIGHTS AND MEASURES	10,224	0	10,224	0	9,699.25	524.75
0100.0000.245	ELECTRICAL						
0100.0000.245.000000.5100	PERSONAL SERVICES						
0100.0000.245.000000.5110	ELECTRICAL INSPECTOR	36,691	0	36,691	0	36,550.44	140.56
0100.0000.245.000000.5196	CAR ALLOWANCE	1,380	0	1,380	0	1,380.00	0
0100.0000.245.000000.5300	PROFESSIONAL SERVICES						
0100.0000.245.000000.5308	CONFERENCES AND SEMINARS	375	0	375	0	276	99
0100.0000.245.000000.5421	OFFICE SUPPLIES	600	0	600	0	600	0
0100.0000.245.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.245.000000.5721	ASSOCIATION DUES	120	0	120	0	120	0
TOTAL	ELECTRICAL	39,166	0	39,166	0	38,926.44	239.56
0100.0000.249	ZONING/CODE ENFORCEMENT						
0100.0000.249.000000.5100	PERSONAL SERVICES						
0100.0000.249.000000.5110	DIRECTOR OF OPERATIONS	1	0	1	0	0	1
TOTAL	ZONING/CODE ENFORCEMENT	1	0	1	0	0	1
0100.0000.291	EMERGENCY MANAGEMENT						
0100.0000.291.000000	SUB CATEGORY/LOCATION						
0100.0000.291.000000.5100	PERSONAL SERVICES						
0100.0000.291.000000.5101	EOP-EMERG OPER PLANNING	6,000	0	6,000	0	6,000.00	0
0100.0000.291.000000.5200	PURCHASE OF SERVICES						
0100.0000.291.000000.5242	MOTOR VEHICLE MAINTENANCE	0	0	0	0	0	0
0100.0000.291.000000.5243	VEHICLE MAINTENANCE	2,500	10	2,510	0	2,508.22	1.78
0100.0000.291.000000.5246	PUBLIC SAFETY EQUIPMENT MAIN	1,500	0	1,500	0	1,500.00	0
0100.0000.291.000000.5300	PROFESSIONAL SERVICES						
0100.0000.291.000000.5304	POSTAGE	150	0	150	0	150	0
0100.0000.291.000000.5310	TRAINING	1,000	0	1,000	0	475	525
0100.0000.291.000000.5400	SUPPLIES						
0100.0000.291.000000.5421	OFFICE SUPPLIES	500	0	500	0	499.59	0.41
0100.0000.291.000000.5482	MOTOR FUEL & LUBE	2,500	355	2,855	0	3,449.17	-594.17
0100.0000.291.000000.5508	UNIFORMS & EQUIPMENT	1,500	0	1,500	0	1,429.42	70.58
0100.0000.291.000000.5637	LOCAL EMERGENCY PLANNING	500	0	500	0	500	0

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
TOTAL	EMERGENCY MANAGEMENT	16,150	365	16,515	0	16,511.40	3.6
0100.0000.292	CANINE CONTROL OFFICER						
0100.0000.292.000000.5100	PERSONAL SERVICES						
0100.0000.292.000000.5110	CANINE OFFICER	42,021	0	42,021	0	41,135.69	885.31
0100.0000.292.000000.5113	ANIMAL INSPECTOR	2,500	0	2,500	0	2,500.02	0
0100.0000.292.000000.5128	TEMPORARY HELP	7,200	800	8,000	0	8,000.00	0
0100.0000.292.000000.5131	OVERTIME	2,000	0	2,000	0	1,955.19	44.81
0100.0000.292.000000.5141	LONGEVITY	850	0	850	0	850	0
0100.0000.292.000000.5200	PURCHASE OF SERVICES						
0100.0000.292.000000.5244	RADIO MAINTENANCE	200	-200	0	0	0	0
0100.0000.292.000000.5246	PUBLIC SAFETY EQUIPMENT MAIN	200	-200	0	0	0	0
0100.0000.292.000000.5300	PROFESSIONAL SERVICES						
0100.0000.292.000000.5310	EMPLOYEE TRAINING	200	-100	100	0	100	0
0100.0000.292.000000.5327	VETERINARIAN FEES	1,500	0	1,500	0	850.1	649.9
0100.0000.292.000000.5400	SUPPLIES						
0100.0000.292.000000.5421	OFFICE SUPPLIES	240	-96	144	0	143.85	0.15
0100.0000.292.000000.5451	JANITORIAL SUPPLIES	500	-281	219	0	218.44	0.56
0100.0000.292.000000.5482	MOTOR FUEL AND LUBE	2,000	-167	1,833	0	2,153.39	-320.39
0100.0000.292.000000.5508	EQUIPMENT FOR OFFICERS	600	-168	432	0	431.5	0.5
0100.0000.292.000000.5519	MEDICINE	100	-100	0	0	0	0
0100.0000.292.000000.5520	ANIMAL FOOD	250	0	250	0	0	250
0100.0000.292.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.292.000000.5721	ASSOCIATION DUES	60	-60	0	0	0	0
0100.0000.292.000000.5770	ANIMAL DISPOSAL	2,500	0	2,500	0	1,569.72	930.28
TOTAL	CANINE CONTROL OFFICER	62,921	-571	62,349	0	59,907.90	2,441.12
0100.0000.294	FORESTRY						
0100.0000.294.000000.5100	PERSONAL SERVICES						
0100.0000.294.000000.5111	ASSISTANT TREE WARDEN	54,559	0	54,559	0	54,297.61	261.39
0100.0000.294.000000.5113	LABORER / DRIVER	36,071	10,500	46,571	0	45,525.16	1,045.84
0100.0000.294.000000.5131	OVERTIME	11,700	0	11,700	0	13,094.10	-1,394.10
0100.0000.294.000000.5141	LONGEVITY	900	0	900	0	1,650.00	-750
0100.0000.294.000000.5165	CLOTHING ALLOWANCE	1,200	0	1,200	0	1,200.00	0
0100.0000.294.000000.5200	PURCHASE OF SERVICES						
0100.0000.294.000000.5246	PUBLIC SAFETY EQUIPMENT MAIN	14,000	0	14,000	0	12,122.51	1,877.49
0100.0000.294.000000.5251	ROTARY UPKEEP	2,000	0	2,000	0	687.5	1,312.50
0100.0000.294.000000.5300	PROFESSIONAL SERVICES						
0100.0000.294.000000.5328	TREE SERVICES	10,000	850	10,850	0	9,944.00	906
0100.0000.294.000000.5400	SUPPLIES						
0100.0000.294.000000.5401	MATERIALS AND SUPPLIES	7,000	0	7,000	0	5,919.44	1,080.56
0100.0000.294.000000.5481	MOTOR FUEL AND LUBE	12,000	6,500	18,500	0	20,477.09	-1,977.09

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
0100.0000.294.000000.5521	BOTANICAL SUPPLIES	0	0	0	0	0	0
0100.0000.294.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.294.000000.5721	ASSOCIATION DUES	200	0	200	0	60	140
0100.0000.294.000000.5799	CARRYOVERS	0	800	800	0	800	0
TOTAL	FORESTRY	149,630	18,650	168,280	0	165,777.41	2,502.59
0100.0000.295	HARBORMASTER						
0100.0000.295.000000.5100	PERSONAL SERVICES						
0100.0000.295.000000.5110	HARBORMASTER	1	0	1	0	0	1
TOTAL	HARBORMASTER	1	0	1	0	0	1
0100.0000.299	DISPATCHERS						
0100.0000.299.000000.5100	PERSONAL SERVICES						
0100.0000.299.000000.5112	DISPATCHER	505,960	-7,000	498,960	0	497,962.51	997.49
0100.0000.299.000000.5131	OVERTIME	40,000	-15,000	25,000	0	18,541.60	6,458.40
0100.0000.299.000000.5140	HOLIDAY PAY	18,000	0	18,000	0	11,205.42	6,794.58
0100.0000.299.000000.5141	LONGEVITY	6,250	0	6,250	0	6,250.00	0
0100.0000.299.000000.5143	NIGHT DIFFERENTIAL	44,500	0	44,500	0	37,085.08	7,414.92
0100.0000.299.000000.5165	CLOTHING ALLOWANCE	6,500	0	6,500	0	6,500.00	0
0100.0000.299.000000.5193	TRAINING FOR OFFICERS	15,491	0	15,491	0	10,029.62	5,461.38
0100.0000.299.000000.5311	EMPLOYEE TRAINING	2,000	500	2,500	0	2,436.00	64
TOTAL	DISPATCHERS	638,701	-21,500	617,201	0	590,010.23	27,190.77
0100.0000.302	VOCATIONAL						
0100.0000.302.000000.5600	INTERGOVERNMENTAL ASSESSMENT						
0100.0000.302.000000.5691	VOCATIONAL SCHOOL ASSESSMENT	2,337,727	343,880	2,681,607	0	2,676,368.00	5,239.00
0100.0000.302.000000.5692	MINUTEMAN REGIONAL HIGH SCH	0	18,375	18,375	0	18,375.00	0
TOTAL	VOCATIONAL	2,337,727	362,255	2,699,982	0	2,694,743.00	5,239.00
0100.0000.410	DPW ADMINISTRATION						
0100.0000.410.000000.5100	PERSONAL SERVICES						
0100.0000.410.000000.5110	SUPERINTENDENT OF PUB. WORKS	82,687	14,200	96,887	0	81,273.78	15,613.22
0100.0000.410.000000.5111	GENERAL FOREMAN	60,462	0	60,462	0	61,868.48	-1,406.48
0100.0000.410.000000.5112	SENIOR CLERK & TYPIST	41,114	0	41,114	0	40,961.46	152.54
0100.0000.410.000000.5113	SENIOR CLERK & TYPIST	41,144	0	41,144	0	40,961.46	182.54
0100.0000.410.000000.5114	PART TIME/SUMMER HELP	0	0	0	0	13,554.00	-13,554.00
0100.0000.410.000000.5141	LONGEVITY	2,050	0	2,050	0	2,050.00	0
0100.0000.410.000000.5142	UPGRADE/MERIT	1,000	77	1,077	0	1,405.21	-328.21
0100.0000.410.000000.5151	EMERGENCY DUTY	15,600	0	15,600	0	15,900.00	-300
0100.0000.410.000000.5162	ACCRUED SICK LEAVE	2,900	0	2,900	0	2,900.00	0
0100.0000.410.000000.5164	EDUCATION INCENTIVE	0	0	0	0	69.24	-69.24
0100.0000.410.000000.5165	CLOTHING ALLOWANCE	1,200	0	1,200	0	1,200.00	0

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
0100.0000.410.000000.5180	LICENSES	0	0	0	0	290.13	-290.13
0100.0000.410.000000.5200	PURCHASE OF SERVICES						
0100.0000.410.000000.5241	OFFICE MACHINE MAINTENANCE	1,000	0	1,000	0	841.49	158.51
0100.0000.410.000000.5300	PROFESSIONAL SERVICES						
0100.0000.410.000000.5301	ADVERTISING	550	0	550	0	413.71	136.29
0100.0000.410.000000.5302	PRINTING AND REPRODUCTION	1,500	0	1,500	0	1,391.63	108.37
0100.0000.410.000000.5400	SUPPLIES						
0100.0000.410.000000.5421	OFFICE SUPPLIES	1,200	0	1,200	0	1,199.21	0.79
0100.0000.410.000000.5522	FOUL WEATHER GEAR	800	0	800	0	446.49	353.51
0100.0000.410.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.410.000000.5721	ASSOCIATION DUES	350	0	350	0	0	350
0100.0000.410.000000.5764	LICENSES AND PERMITS	700	0	700	0	744	-44
TOTAL	DPW ADMINISTRATION	254,257	14,277	268,534	0	267,470.29	1,063.71
0100.0000.411	ENGINEERING						
0100.0000.411.000000.5300	PROFESSIONAL SERVICES						
0100.0000.411.000000.5300	PROFESSIONAL SERVICES	35,000	-16,000	19,000	0	15,824.85	3,175.15
0100.0000.411.000000.5302	PRINTING AND REPRODUCTION	600	0	600	0	705.76	-105.76
0100.0000.411.000000.5400	SUPPLIES						
0100.0000.411.000000.5421	OFFICE SUPPLIES	250	0	250	0	241.49	8.51
0100.0000.411.000000.5523	SURVEY SUPPLIES	200	0	200	0	168.37	31.63
TOTAL	ENGINEERING	36,050	-16,000	20,050	0	16,940.47	3,109.53
0100.0000.420	HIGHWAY						
0100.0000.420.000000.5100	PERSONAL SERVICES						
0100.0000.420.000000.5111	FOREMAN	51,795	0	51,795	0	41,713.01	10,081.99
0100.0000.420.000000.5112	LABORER M.E. OPR	91,848	0	91,848	0	161,465.67	-69,617.67
0100.0000.420.000000.5113	LABORER/TRUCK DRIVER	0	0	0	0	34,551.12	-34,551.12
0100.0000.420.000000.5131	OVERTIME	39,500	0	39,500	0	38,038.13	1,461.87
0100.0000.420.000000.5133	OVERTIME SNOW AND ICE	17,500	0	17,500	0	26,409.47	-8,909.47
0100.0000.420.000000.5141	LONGEVITY	2,740	0	2,740	0	3,690.00	-950
0100.0000.420.000000.5142	UPGRADE	0	0	0	0	496.08	-496.08
0100.0000.420.000000.5165	CLOTHING ALLOWANCE	1,800	0	1,800	0	3,600.00	-1,800.00
0100.0000.420.000000.5200	PURCHASE OF SERVICES						
0100.0000.420.000000.5254	TRAFFIC SIGNAL MAINT.	5,500	1,100	6,600	0	26,757.25	-20,157.25
0100.0000.420.000000.5255	SIDEWALK MAINTENANCE	18,000	0	18,000	0	20,007.14	-2,007.14
0100.0000.420.000000.5256	HIGHWAY MAINTENANCE	45,000	0	45,000	0	342,481.25	-297,481.25
0100.0000.420.000000.5257	SPRING CLEANUP	60,000	0	60,000	0	41,274.40	18,725.60
0100.0000.420.000000.5258	GUARD RAIL	15,000	0	15,000	0	14,986.97	13.03
0100.0000.420.000000.5259	SNOW AND ICE	100,000	0	100,000	0	118,651.81	-18,651.81
0100.0000.420.000000.5260	SCHOOL PLOWING	15,000	0	15,000	0	5,500.00	9,500.00
0100.0000.420.000000.5261	SIGNS AND POSTS	10,000	0	10,000	0	10,129.49	-129.49

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
0100.0000.420.000000.5262	CATCH CLEANING BASIN	30,000	0	30,000	0	21,102.62	8,897.38
0100.0000.420.000000.5263	DUMP MAINTENANCE	30,000	0	30,000	0	30,311.34	-311.34
0100.0000.420.000000.5265	TRAFFIC LINES	15,000	0	15,000	0	8,099.36	6,900.64
0100.0000.420.000000.5400	SUPPLIES						
0100.0000.420.000000.5481	MOTOR FUEL AND LUBE	30,000	0	30,000	0	38,419.98	-8,419.98
0100.0000.420.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.420.000000.5799	CARRYOVERS	0	15,518	15,518	0	1,203.81	14,314.92
0100.0000.420.000000.5800	CAPITAL OUTLAY						
0100.0000.420.000000.5842	BROOK CLEANING	25,000	0	25,000	0	48,800.00	-23,800.00
TOTAL	HIGHWAY	608,683	16,618	630,301	0	1,047,688.90	-417,387.17
0100.0000.424	ELECTRICAL SERVICE						
0100.0000.424.000000.5200	PURCHASE OF SERVICES						
0100.0000.424.000000.5211	ELECTRICITY FOR PUBLIC BLDG	345,000	-3,442	341,557	0	268,456.02	73,101.25
0100.0000.424.000000.5212	STREETLIGHTING	305,000	0	305,000	0	286,600.75	18,399.25
0100.0000.424.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.424.000000.5799	CARRYOVERS	0	38,268	38,268	0	38,268.68	0
TOTAL	ELECTRICAL SERVICE	650,000	34,825	684,825	0	593,325.45	91,500.50
0100.0000.483	MOTOR POOL						
0100.0000.483.000000.5100	PERSONAL SERVICES						
0100.0000.483.000000.5111	FOREMAN	51,813	0	51,813	0	51,598.13	214.87
0100.0000.483.000000.5143	LONGEVITY	800	0	800	0	800	0
0100.0000.483.000000.5165	CLOTHING ALLOWANCE	600	0	600	0	600	0
0100.0000.483.000000.5400	SUPPLIES						
0100.0000.483.000000.5481	MOTOR FUEL AND LUBE	2,000	0	2,000	0	2,144.53	-144.53
0100.0000.483.000000.5484	MOTOR POOL EXPENSES	600	0	600	0	600	0
0100.0000.483.000199.5400	SUPPLIES						
0100.0000.483.000199.5484	MOTOR POOL EXPENSES	1,000	0	1,000	0	870.14	129.86
0100.0000.483.000199.5700	OTHER CHARGES AND EXPENSES						
0100.0000.483.000199.5799	CARRYOVERS	0	300	300	0	300	0
0100.0000.483.000241.5400	SUPPLIES						
0100.0000.483.000241.5484	MOTOR POOL EXPENSES	1,100	0	1,100	0	1,004.67	95.33
0100.0000.483.000241.5700	OTHER CHARGES AND EXPENSES						
0100.0000.483.000241.5799	CARRYOVERS	0	174	174	0	174	0
0100.0000.483.000244	WEIGHTS AND MEASURES						
0100.0000.483.000244.5400	SUPPLIES						
0100.0000.483.000244.5484	MOTOR POOL EXPENSES	400	0	400	0	360.52	39.48
0100.0000.483.000249.5400	SUPPLIES						
0100.0000.483.000249.5484	MOTOR POOL EXP INSPECT. SRVS	400	0	400	0	400	0
TOTAL	MOTOR POOL	58,713	474	59,187	0	58,851.99	335.01

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & in Process	Balance
0100.0000.484	MOTOR VEHICLE MAINTENANCE						
0100.0000.484.000199.5200	PURCHASE OF SERVICES						
0100.0000.484.000199.5243	MOTOR VEHICLE MAINT TOWN HAL	700	0	700	0	695.75	4.25
0100.0000.484.000241.5200	PURCHASE OF SERVICES						
0100.0000.484.000241.5243	MOTOR VEHICLE MAINTENANCE	500	0	500	0	411.05	88.95
0100.0000.484.000292.5200	PURCHASE OF SERVICES						
0100.0000.484.000292.5243	MOTOR VEHICLE MAINT CANINE	800	0	800	0	794.88	5.12
0100.0000.484.000411.5200	PURCHASE OF SERVICES						
0100.0000.484.000411.5243	MOTOR VEHICLE MAINT ENGINRG	1,500	0	1,500	0	1,636.20	-136.2
0100.0000.484.000420.5200	PURCHASE OF SERVICES						
0100.0000.484.000420.5243	MOTOR VEHICLE MAINT HIGHWAY	35,000	3,950	38,950	0	38,908.61	41.39
TOTAL	MOTOR VEHICLE MAINTENANCE	38,500	3,950	42,450	0	42,446.49	3.51
0100.0000.491	CEMETERY						
0100.0000.491.000000.5100	PERSONAL SERVICES						
0100.0000.491.000000.5110	SUPERINTENDENT	52,508	0	52,508	0	52,489.71	18.29
0100.0000.491.000000.5111	FOREMAN OPERATOR GRADE III	51,798	0	51,798	0	51,597.61	200.39
0100.0000.491.000000.5112	SENIOR CLERK & TYPIST -PT	19,500	0	19,500	0	19,575.00	-75
0100.0000.491.000000.5114	LABORER-MACHINE OPERATOR GRI	0	42,000	42,000	0	39,389.88	2,610.12
0100.0000.491.000000.5115	LABORER/MC OPR OR 1 & 3	32,750	0	32,750	0	30,007.60	2,742.40
0100.0000.491.000000.5131	OVERTIME	10,000	0	10,000	0	12,307.28	-2,307.28
0100.0000.491.000000.5141	LONGEVITY	2,950	0	2,950	0	2,950.00	0
0100.0000.491.000000.5162	SICK LEAVE	17,642	0	17,642	0	17,461.60	180.4
0100.0000.491.000000.5165	CLOTHING ALLOWANCE	1,800	0	1,800	0	1,800.00	0
0100.0000.491.000000.5200	PURCHASE OF SERVICES						
0100.0000.491.000000.5247	EQUIPMENT MAINT.	8,000	-415	7,585	0	7,584.46	0.54
0100.0000.491.000000.5300	PROFESSIONAL SERVICES						
0100.0000.491.000000.5302	PRINTING AND REPRODUCTION	250	-74	176	0	175.32	0.68
0100.0000.491.000000.5400	SUPPLIES						
0100.0000.491.000000.5421	OFFICE SUPPLIES	200	-126	74	0	73.38	0.62
0100.0000.491.000000.5470	TOOLS AND EQUIPMENT	6,000	-1,930	4,070	0	4,069.76	0.24
0100.0000.491.000000.5482	MOTOR FUEL AND LUBE	6,500	-831	5,669	0	6,144.35	-475.35
0100.0000.491.000000.5500	GENERAL SUPPLIES	4,100	-2,673	1,427	0	1,427.20	-0.2
0100.0000.491.000000.5521	BOTANICAL SUPPLIES	3,000	1,326	1,674	0	1,649.51	24.49
0100.0000.491.000000.5522	FOUL WEATHER GEAR	250	-190	60	0	60	0
0100.0000.491.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.491.000000.5721	ASSOCIATION DUES	75	-75	0	0	0	0
0100.0000.491.000000.5799	CARRYOVERS	0	0	0	0	0	0
TOTAL	CEMETERY	217,323	34,360	251,683	0	248,762.66	2,920.34
0100.0000.492	BUILDING MAINTENANCE & CONST						
0100.0000.492.000000.5100	PERSONAL SERVICES						
0100.0000.492.000000.5111	FOREMAN	58,345	2,006	60,351	0	60,350.07	0.93

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & in Process	Balance
0100.0000.492.000000.5112	SENIOR CLERK & TYPIST	17,400	3,042	20,442	0	21,080.00	-637.8
0100.0000.492.000000.5113	SENIOR CUSTODIAN	39,200	-306	39,094	0	39,200.84	-106.84
0100.0000.492.000000.5115	CRAFTSMAN/MASTER ELECTRICIAN	42,726	0	42,726	0	42,562.84	163.16
0100.0000.492.000000.5116	CRAFTSMAN / PLUMBER	46,253	0	46,253	0	46,076.42	176.58
0100.0000.492.000000.5117	CRAFTSMAN	43,231	0	43,231	0	43,065.09	166
0100.0000.492.000000.5128	TEMPORARY HELP	0	15,675	15,675	0	15,675.25	0
0100.0000.492.000000.5131	OVERTIME	50,000	16,624	66,624	0	69,253.20	-2,628.65
0100.0000.492.000000.5141	LONGEVITY	7,850	0	7,850	0	5,500.00	2,350.00
0100.0000.492.000000.5142	UPGRADE/MERIT	750	0	750	0	210	540
0100.0000.492.000000.5165	CLOTHING ALLOWANCE	4,800	0	4,800	0	4,860.00	0
0100.0000.492.000000.5400	SUPPLIES						
0100.0000.492.000000.5421	OFFICE SUPPLIES	200	0	200	0	200	0
0100.0000.492.000000.5482	MOTOR FUEL & LUBE	7,400	0	7,400	0	10,999.88	-3,599.88
0100.0000.492.000000.5624	TOOLS	2,000	0	2,000	0	2,000.00	0
0100.0000.492.000199.5100	PERSONAL SERVICES						
0100.0000.492.000199.5113	PART TIME CUSTODIAN	0	8,294	8,294	0	8,822.00	-528
0100.0000.492.000210.5100	PERSONAL SERVICES						
0100.0000.492.000210.5114	PUBLIC SAFETY BLDG MAINT.	35,672	0	35,672	0	35,536.19	135.81
0100.0000.492.000410.5100	PERSONAL SERVICES						
0100.0000.492.000410.5114	CUSTODIAN PUBLIC WORKS	37,316	0	37,316	0	34,701.24	2,614.76
0100.0000.492.000541.5100	PERSONAL SERVICES						
0100.0000.492.000541.5116	CUSTODIAN SENIOR CENTER	35,672	0	35,672	0	35,536.19	135.81
0100.0000.492.000610.5100	PERSONAL SERVICES						
0100.0000.492.000610.5113	CUSTODIAN - LIBRARY	0	5,764	5,764	0	6,424.00	-660
TOTAL	BUILDING MAINTENANCE & CONST	428,835	51,330	480,165	0	481,953.12	1,878.12
0100.0000.493	BUILDING MAINTENANCE EXPENSE						
0100.0000.493.000000.5213	HEATING OIL/GAS	192,600	-40,800	151,800	0	137,123.47	14,676.53
0100.0000.493.000000.5232	ELECTRICAL MAINTENANCE	5,000	0	5,000	0	4,418.90	581.1
0100.0000.493.000000.5233	OIL BURNER SERVICE	30,000	0	30,000	0	21,180.00	8,820.00
0100.0000.493.000000.5264	FIRE ALARM MAINTENANCE	15,000	0	15,000	0	15,000.00	0
0100.0000.493.000198.5231	BUILDING MAINTENANCE	40,000	0	40,000	0	0	40,000.00
0100.0000.493.000199.5231	BUILDING MAINTENANCE	215,000	0	215,000	0	116,318.60	98,681.40
0100.0000.493.000199.5799	CARRY FORWARD	0	727	727	0	637.63	89.96
0100.0000.493.000210.5231	BUILDING MAINTENANCE	0	0	0	0	39,682.51	-39,682.51
0100.0000.493.000220.5231	BUILDING MAINTENANCE-FIRE	0	0	0	0	8,332.08	-8,332.08
0100.0000.493.000292.5131	BUILDING MAINTENANCE DOG PND	0	0	0	0	242.53	-242.53
0100.0000.493.000302.5231	BUILDING MAINTENANCE SCHOOL	205,000	0	205,000	0	0	205,000.00
0100.0000.493.000483.5231	BLDG MAINT PUB WRKS GARAGE	0	0	0	0	16,148.15	-16,148.15
0100.0000.493.000541.5231	BUILDING MAINTENANCE SR CNTR	0	0	0	0	15,521.55	-15,521.55
0100.0000.493.000543.5231	BUILDING MAINTENANCE LEGION	0	0	0	0	11,066.17	-11,066.17
0100.0000.493.000610.5231	BUILDING MAINTENANCE LIBRARY	0	0	0	0	40,470.00	-40,470.00

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
0100.0310.493.000300.5231	BUILDING MAINTENANCE	0	0	0	0	5,242.28	-5,242.28
0100.0315.493.000300.5231	EVANS SCHOOL MAINTENANCE	0	0	0	0	32,205.67	-32,205.67
0100.0320.493.000300.5231	LYNNHURST SCHOOL MAINT	0	0	0	0	5,269.06	-5,269.06
0100.0325.493.000300.5231	OAKLANDVALE SCHOOL MAINT	0	0	0	0	12,928.38	-12,928.38
0100.0330.493.000300.5231	VETERANS SCHOOL MAINT	0	0	0	0	26,684.87	-26,684.87
0100.0335.493.000300.5231	WAYBRIGHT SCHOOL MAINT	0	0	0	0	16,021.89	-16,021.89
0100.0340.493.000300.5231	BELMONTE SCH MAINTENANCE	0	0	0	-650	32,690.20	-32,040.20
0100.0345.493.000300.5231	HIGH SCHOOL MAINT	0	0	0	0	73,539.32	-73,539.32
0100.0350.493.000300.5231	ADMIN BUILDING MAINT	0	0	0	0	6,710.53	-6,710.53
TOTAL	BUILDING MAINTENANCE EXPENSE	702,600	-40,073	662,527	-650	657,434	5,744
0100.0000.494	BUILDING-ZONING/CODE						
0100.0000.494.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.494.000000.5799	CARRYOVERS	0	0	0	0	0	0
TOTAL	BUILDING-ZONING/CODE	0	0	0	0	0	0
0100.0000.510	HEALTH						
0100.0000.510.000000	SUB CATEGORY/LOCATION						
0100.0000.510.000000.5100	PERSONAL SERVICES						
0100.0000.510.000000.5110	DIRECTOR OF PUBLIC HEALTH	60,506	18,000	78,506	0	65,209.55	13,296.45
0100.0000.510.000000.5111	ADMINISTRATIVE ASSISTANT	42,978	0	42,978	0	39,832.86	3,145.14
0100.0000.510.000000.5112	INSPECTOR	0	25,000	25,000	0	21,580.00	3,420.00
0100.0000.510.000000.5114	CLERK/BOARD MEETING	2,000	0	2,000	0	1,666.70	333.3
0100.0000.510.000000.5115	BOARD MEMBERS	1,500	0	1,500	0	1,350.00	150
0100.0000.510.000000.5116	HEALTH CARE - NURSE	0	0	0	0	14,560.00	14,560.00
0100.0000.510.000000.5141	LONGEVITY	750	0	750	0	750	0
0100.0000.510.000000.5196	CAR ALLOWANCE	3,000	0	3,000	0	3,000.00	0
0100.0000.510.000000.5200	PURCHASE OF SERVICES						
0100.0000.510.000000.5241	OFFICE MACHINE MAINTENANCE	400	0	400	0	400	0
0100.0000.510.000000.5294	NO. SHORE GREENHEAD	1,789	-460	1,329	0	1,312.50	16.5
0100.0000.510.000000.5295	NO. SHORE SALT MARSH	1	0	1	0	0	1
0100.0000.510.000000.5300	PROFESSIONAL SERVICES						
0100.0000.510.000000.5300	PROFESSIONAL SERVICES	31,000	26,981	4,019	0	4,685.57	-666.57
0100.0000.510.000000.5301	ADVERTISING	2,000	1,376	624	0	622.92	1.08
0100.0000.510.000000.5302	PRINTING AND REPRODUCTION	1,000	-570	430	0	802.67	-372.67
0100.0000.510.000000.5309	CONFERENCES & SEMINARS	1,350	-444	906	0	906	0
0100.0000.510.000000.5310	EMPLOYEE TRAINING	800	0	800	0	278	522
0100.0000.510.000000.5331	HEALTH CARE	14,560	-14,060	500	0	0	500
0100.0000.510.000000.5332	LAB ANALYSIS	300	0	300	0	300	0
0100.0000.510.000000.5334	RODENT CONTROL	1,500	0	1,500	0	1,500.00	0
0100.0000.510.000000.5350	BOARD OF HEALTH PHYSICIAN	2,000	0	2,000	0	2,000.00	0
0100.0000.510.000000.5400	SUPPLIES						

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
0100.0000.510.000000.5421	OFFICE SUPPLIES	800	11	811	0	810.36	0.64
0100.0000.510.000000.5500	GENERAL SUPPLIES	500	30	470	0	499.25	0.75
0100.0000.510.000000.5526	PNEUMONIA VACCINE	750	0	750	0	750	0
0100.0000.510.000000	SUB CATEGORY/LOCATION						
0100.0000.510.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.510.000000.5721	ASSOCIATION DUES	700	-130	570	0	570	0
0100.0000.510.000000.5764	LICENSES AND PERMITS	500	-385	115	0	115	0
TOTAL	HEALTH	170,684	1,425	169,259	0	163,471.38	5,787.62
0100.0000.525	RECYCLING						
0100.0000.525.000000.5100	PERSONAL SERVICES						
0100.0000.525.000000.5112	RECYCLING COORDINATOR	49,110	0	49,110	0	48,809.13	300.87
0100.0000.525.000000.5113	RECYCLING ENFORCEMENT	22,100	3,747	25,847	0	25,408.10	438.52
0100.0000.525.000000.5131	OVERTIME	3,500	532	4,032	0	4,032.90	0
0100.0000.525.000000.5132	OVERTIME HOUSEHOLD HAZ DAY	0	1,169	1,169	0	1,169.38	0
0100.0000.525.000000.5141	LONGEVITY	850	0	850	0	850	0
0100.0000.525.000000.5165	CLOTHING ALLOWANCE	600	0	600	0	600	0
0100.0000.525.000000.5196	CAR ALLOWANCE	1,800	5,050	6,850	0	7,000.00	-150
0100.0000.525.000000.5200	PURCHASE OF SERVICES						
0100.0000.525.000000.5241	OFFICE MACHINE MAINTENANCE	400	0	400	0	400	0
0100.0000.525.000000.5291	RUBBISH CONTRACT	525,000	-22,425	502,575	0	502,353.70	221.3
0100.0000.525.000000.5292	RUBBISH - RESCO	635,000	42,434	592,566	0	592,720.56	-154.56
0100.0000.525.000000.5293	HOUSEHOLD HAZ WASTE	20,000	-7,300	12,700	0	11,646.07	1,053.93
0100.0000.525.000000.5300	PROFESSIONAL SERVICES						
0100.0000.525.000000.5301	ADVERTISING	2,000	-2,000	0	0	0	0
0100.0000.525.000000.5302	PRINTING AND REPRODUCTION	3,500	0	3,500	0	3,500.00	0
0100.0000.525.000000.5309	CONFERENCES & SEMINARS	1,000	-935	65	0	65	0
0100.0000.525.000000.5400	SUPPLIES						
0100.0000.525.000000.5500	GENERAL SUPPLIES	10,000	-3,251	6,749	0	6,748.13	0.87
0100.0000.525.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.525.000000.5799	CARRYOVERS	0	0	0	0	0	0
TOTAL	RECYCLING	1,374,860	-67,845	1,307,015	0	1,305,303.57	1,711.43
0100.0000.541	COUNCIL ON AGING						
0100.0000.541.000000.5100	PERSONAL SERVICES						
0100.0000.541.000000.5110	CO-ORDINATOR	52,826	0	52,826	0	52,586.28	239.72
0100.0000.541.000000.5111	ADMINISTRATIVE ASSISTANT	39,371	0	39,371	0	39,192.28	178.72
0100.0000.541.000000.5112	CLERICAL (2)	9,758	4,010	9,768	0	10,582.00	-814
0100.0000.541.000000.5113	BOOKKEEPER	16,968	0	16,968	0	16,814.00	154
0100.0000.541.000000.5114	OUTREACH (2)	15,968	0	15,968	0	15,660.00	308
0100.0000.541.000000.5115	MINI-BUS DRIVERS (3)	49,303	0	49,303	0	49,036.68	266.32
0100.0000.541.000000.5116	DISPATCHER	13,390	0	13,390	0	13,187.40	202.6

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & in Process	Balance
0100.0000.541.000000.5141	LONGEVITY	1,650	0	1,650	0	1,650.00	0
TOTAL	COUNCIL ON AGING	195,234	4,010	199,244	0	198,708.64	935.36
0100.0000.543	VETERANS BENEFITS						
0100.0000.543.000000.5100	PERSONAL SERVICES						
0100.0000.543.000000.5110	VETERANS' AGENT	8,608	0	8,608	0	8,600.04	7.96
0100.0000.543.000000.5196	CAR ALLOWANCE	400	0	400	0	0	400
0100.0000.543.000000.5400	SUPPLIES						
0100.0000.543.000000.5421	OFFICE SUPPLIES	40	0	40	0	0	40
0100.0000.543.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.543.000000.5721	ASSOCIATION DUES	40	0	40	0	0	40
0100.0000.543.000000.5771	VETERANS ASSISTANCE	120,000	1,800	121,800	0	121,648.76	151.24
TOTAL	VETERANS BENEFITS	129,088	1,800	130,888	0	130,248.80	639.2
0100.0000.561	HANDICAP COMMISSION						
0100.0000.561.000000.5300	PROFESSIONAL SERVICES						
0100.0000.561.000000.5302	PRINTING AND REPRODUCTION	100	0	100	0	35	65
0100.0000.561.000000.5308	CONFERENCES AND SEMINARS	250	0	250	0	0	250
0100.0000.561.000000.5400	SUPPLIES						
0100.0000.561.000000.5400	HANDICAP COMPLIANCE	5,000	0	5,000	0	900	4,100.00
0100.0000.561.000000.5421	OFFICE SUPPLIES	80	0	80	0	0	80
TOTAL	HANDICAP COMMISSION	5,430	0	5,430	0	935	4,495.00
0100.0000.610	LIBRARY						
0100.0000.610.000000.5100	PERSONAL SERVICES						
0100.0000.610.000000.5110	LIBRARY DIRECTOR	59,448	0	59,448	0	59,153.25	294.75
0100.0000.610.000000.5111	ASSISTANT DIRECTOR LIBRARY	1	0	1	0	0	1
0100.0000.610.000000.5112	DIRECTOR OF REFERENCE	1	0	1	0	0	1
0100.0000.610.000000.5113	LIBRARIAN	40,820	0	40,820	0	40,612.92	207.08
0100.0000.610.000000.5114	LIBRARIAN 1*	38,279	0	38,279	0	43,455.36	-5,176.36
0100.0000.610.000000.5115	SENIOR LIBRARIAN	47,905	0	47,905	0	47,889.00	16
0100.0000.610.000000.5116	GENERAL ASSISTANTS	65,735	0	65,735	0	63,789.44	1,945.56
0100.0000.610.000000.5117	LIBRARY ASSOCIATE	95,066	0	95,066	0	82,997.23	12,068.77
0100.0000.610.000000.5118	PART TIME LIBRARIAN	24,577	0	24,577	0	26,984.43	-2,407.43
0100.0000.610.000000.5139	SATURDAY HOURS	1	1,100	1,101	0	0	1,101.00
0100.0000.610.000000.5141	LONGEVITY	1,800	0	1,800	0	1,800.00	0
0100.0000.610.000000.5164	EDUCATION INCENTIVE	5,966	0	5,966	0	5,915.42	50.58
0100.0000.610.000000.5200	PURCHASE OF SERVICES						
0100.0000.610.000000.5245	COMPUTER MAINTENANCE	1	0	1	0	0	1
0100.0000.610.000000.5300	PROFESSIONAL SERVICES						
0100.0000.610.000000.5312	CONTINUING EDUCATION	1	0	1	0	0	1
0100.0000.610.000000.5314	BINDING	1	0	1	0	0	1

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
0100.0000.610.000000.5335	CHILDRENS PROGRAMS	2,500	0	2,500	0	2,465.00	35
0100.0000.610.000000.5300	PROFESSIONAL SERVICES						
0100.0000.610.000000.5336	SUMMER PROGRAMS	3,500	-1,100	2,400	0	-21	2,421.00
0100.0000.610.000000.5337	ADULT PROGRAMS	1	0	1	0	0	1
0100.0000.610.000000.5338	NOBLE	48,100	0	48,100	0	48,100.00	0
0100.0000.610.000000.5341	COLLECTIONS(LIBRARY)	1	0	1	0	0	1
0100.0000.610.000000.5400	SUPPLIES						
0100.0000.610.000000.5421	OFFICE SUPPLIES	200	0	200	0	200	0
0100.0000.610.000000.5500	GENERAL SUPPLIES	1,000	0	1,000	0	971.7	28.3
0100.0000.610.000000.5502	PUBLICATIONS	3,000	0	3,000	0	3,000.00	0
0100.0000.610.000000.5528	LIBRARY MATERIALS	2,500	0	2,500	0	2,500.00	0
0100.0000.610.000000.5529	AUDIO VISUAL	1	0	1	0	0	1
0100.0000.610.000000.5530	REFERENCE TECHNOLOGY	1	0	1	0	0	1
0100.0000.610.000000.5631	BOOKS	65,938	0	65,938	0	63,835.31	2,102.69
0100.0000.610.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.610.000000.5710	IN-STATE TRAVEL	1	0	1	0	0	1
0100.0000.610.000000.5799	CARRYOVERS	0	526	526	0	0	526.78
TOTAL	LIBRARY	506,345	526	506,871	0	493,648.06	13,223.72
0100.0000.631	RECREATION - YOUTH						
0100.0000.631.000000.5100	PERSONAL SERVICES						
0100.0000.631.000000.5110	DIRECTOR OF RECREATION-YOUTH	56,963	2,675	59,638	0	59,637.67	0.33
0100.0000.631.000000.5111	RECREATION SUPERVISOR	34,164	-4,175	29,988	0	29,988.01	0
0100.0000.631.000000.5112	SENIOR CLERK & TYPIST	1	0	1	0	0	1
0100.0000.631.000000.5141	LONGVITY	750	0	750	0	750	0
0100.0000.631.000000.5300	PROFESSIONAL SERVICES						
0100.0000.631.000000.5339	PROGRAMS/ACTIVITIES	15,600	-12,226	3,373	0	3,373.35	0
0100.0000.631.000000.5345	DRUG PREVENTION PROGRAM	15,000	-3,555	11,445	0	11,445.00	0
TOTAL	RECREATION - YOUTH	122,478	-17,282	105,195	0	105,194.03	1.33
0100.0000.650	PARKS						
0100.0000.650.000000.5100	PERSONAL SERVICES						
0100.0000.650.000000.5111	FOREMAN	51,795	0	51,795	0	50,388.74	1,406.26
0100.0000.650.000000.5113	PRANKER'S POND	6,000	-2,333	3,667	0	3,101.44	565.56
0100.0000.650.000000.5115	LABORER / TRUCK DRIVER	43,350	29,177	72,527	0	102,594.31	-30,066.69
0100.0000.650.000000.5141	LONGEVITY	1,550	0	1,550	0	1,550.00	0
0100.0000.650.000000.5165	CLOTHING ALLOWANCE	1,200	600	1,800	0	1,800.00	0
0100.0000.650.000000.5200	PURCHASE OF SERVICES						
0100.0000.650.000000.5248	FENCE & HOTTOP MAINTENANCE	2,500	-1,530	970	0	970	0
0100.0000.650.000000.5249	PLAYGROUND MAINTENANCE	17,400	12,089	5,311	0	5,310.77	0.23
0100.0000.650.000000.5250	FIELD MAINTENANCE	18,000	-5,527	12,473	0	12,532.65	-59.65
TOTAL	PARKS	141,795	8,298	150,093	0	178,247.91	-28,154.29

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
0100.0000.655	VITALE PARK						
0100.0000.655.000000	SUB CATEGORY/LOCATION						
0100.0000.655.000000.5100	PERSONAL SERVICES						
0100.0000.655.000000.5110	MANAGER	10,271	0	10,271	0	10,200.00	71
0100.0000.655.000000.5200	PURCHASE OF SERVICES						
0100.0000.655.000000.5211	ELECTRICITY	8,500	0	8,500	0	8,139.50	360.1
0100.0000.655.000000.5231	BUILDING MAINTENANCE	1,500	-1,400	100	0	6.74	93.26
0100.0000.655.000000.5232	ELECTRICAL MAINTENANCE	1,000	-916	84	0	83.01	0.99
0100.0000.655.000000.5246	EQUIPMENT MAINTENANCE	1,000	-1,000	0	0	0	0
0100.0000.655.000000.5265	REFRIGERATION MAINTENANCE	2,100	-2,100	0	0	0	0
0100.0000.655.000000.5400	SUPPLIES						
0100.0000.655.000000.5401	MATERIALS & SUPPLIES	500	-140	360	0	355.78	4.22
0100.0000.655.000000.5421	OFFICE SUPPLIES	60	0	60	0	60	0
0100.0000.655.000000.5451	JANITORIAL SUPPLIES	250	-240	10	0	5.77	4.21
TOTAL	VITALE PARK	25,181	-5,796	19,385	0	18,851.20	533.8
0100.0000.690	FAIR HOUSING COMMISSION						
0100.0000.690.000000.5300	PROFESSIONAL SERVICES						
0100.0000.690.000000.5301	ADVERTISING	100	-100	0	0	0	0
0100.0000.690.000000.5302	PRINTING AND REPRODUCTION	100	-100	0	0	0	0
0100.0000.690.000000.5304	POSTAGE	100	-100	0	0	0	0
TOTAL	FAIR HOUSING COMMISSION	300	-300	0	0	0	0
0100.0000.692	HOLIDAYS AND CELEBRATIONS						
0100.0000.692.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.692.000000.5772	VETERANS MARKERS	2,000	-700	1,300	0	1,293.84	6.16
0100.0000.692.000000.5776	CELEBRATION EXPENSES	1	0	1	0	0	1
TOTAL	HOLIDAYS AND CELEBRATIONS	2,001	-700	1,301	0	1,293.84	7.16
0100.0000.710	RETIREMENT OF DEBT						
0100.0000.710.000000.5900	DEBT SERVICE						
0100.0000.710.000000.5901	STORM DRAINS PRINCIPAL	50,000	0	50,000	0	50,000.00	0
0100.0000.710.000000.5902	CAPITAL IMPROVEMENT PLAN	1,155,000	0	1,155,000	0	1,320,000.00	-165,000.00
0100.0000.710.000000.5903	MUNICIPAL PURP.LOAN 2-15-01	40,000	0	40,000	0	40,000.00	0
0100.0000.710.000000.5904	NEW SCHOOL CONSTRUCTION	600,000	0	600,000	0	600,000.00	0
0100.0000.710.000000.5905	GENERAL OBLIG BOND DRAINAGE	35,000	0	35,000	0	35,000.00	0
0100.0000.710.000000.5950	GENERAL OBLIG BONDS 9/15/06	513,000	0	513,000	0	348,000.00	165,000.00
TOTAL	RETIREMENT OF DEBT	2,393,000	0	2,393,000	0	2,393,000.00	0
0100.0000.751	INTEREST ON LONG-TERM DEBT						
0100.0000.751.000000.5900	DEBT SERVICE						

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
0100.0000.751.000000.5915	INTEREST ON STORM DRAINS	25,500	0	25,500	0	25,500.00	0
0100.0000.751.000000.5916	CAPITAL IMPROVEMENT PLAN	194,579	0	194,579	0	196,078.76	-1,499.76
0100.0000.751.000000.5917	MUNICIPAL PURP. LOAN 2-15-03	16,538	0	16,538	0	16,537.50	0.5
0100.0000.751.000000.5918	NEW SCHOOL CONSTRUCTION INT	303,313	0	303,313	0	303,312.50	0.5
0100.0000.751.000000.5919	INTEREST ON DRAINAGE	6,700	0	6,700	0	6,700.00	0
0100.0000.751.000000.5900	DEBT SERVICE						
0100.0000.751.000000.5920	GENERAL OBLIGATION BOND	151,469	0	151,469	0	143,579.11	7,889.89
0100.0000.751.000000.5950	ADMINISTRATION FEES	0	0	0	0	0	0
TOTAL	INTEREST ON LONG-TERM DEBT	698,049	0	698,049	0	691,657.87	6,391.13
0100.0000.752	INTEREST ON SHORT-TERM DEBT						
0100.0000.752.000000	SUB CATEGORY/LOCATION						
0100.0000.752.000000.5900	DEBT SERVICE						
0100.0000.752.000000.5930	INTEREST ON NOTES	11,927	0	11,927	0	4,112.46	7,814.54
TOTAL	INTEREST ON SHORT-TERM DEBT	11,927	0	11,927	0	4,112.46	7,814.54
0100.0000.820	STATE ASSESSMENTS						
0100.0000.820.000000.5600	INTERGOVERNMENTAL ASSESSMENT						
0100.0000.820.000000.5631	SPECIAL EDUCATION CH 71B	0	12,127	12,127	0	0	12,127.00
0100.0000.820.000000.5639	MOSQUITO CONTROL PROJECTS	0	43,937	43,937	0	43,237.00	700
0100.0000.820.000000.5640	AIR POLLUTION CONTROL DIST	0	8,071	8,071	0	8,071.00	0
0100.0000.820.000000.5641	METRO AREA PLANNING COUNCIL	0	8,503	8,503	0	8,503.00	0
0100.0000.820.000000.5646	RMV NON-RENEWAL SURCHAGE	0	29,620	29,620	0	34,000.00	-4,380.00
0100.0000.820.000000.5651	SCHOOL CHOICE TUITION	0	42,700	42,700	0	58,700.00	-16,000.00
0100.0000.820.000000.5652	CHARTER SCHOOL SENDING TUITN	0	1,239,667	1,239,667	0	1,280,477.00	-40,810.00
0100.0000.820.000000.5653	ESSEX COUNTY SENDING TUITION	0	171,806	171,806	0	171,806.00	0
0100.0000.820.000000.5661	MBTA MGL CH 161A	0	561,433	561,433	0	561,433.00	0
TOTAL	STATE ASSESSMENTS	0	2,117,864	2,117,864	0	2,166,227.00	-48,363.00
0100.0000.911	RETIREMENT CONTRIBUTIONS						
0100.0000.911.000000.5100	PERSONAL SERVICES						
0100.0000.911.000000.5175	CONTRIBUTORY RETIREMENT	4,287,242	0	4,287,242	0	4,287,242.00	0
TOTAL	RETIREMENT CONTRIBUTIONS	4,287,242	0	4,287,242	0	4,287,242.00	0
0100.0000.913	RETIREMENT						
0100.0000.913.000000.5100	PERSONAL SERVICES						
0100.0000.913.000000.5111	RETIREMENT ADMINISTRATOR	0	59,050	59,050	0	45,481.85	13,568.15
0100.0000.913.000000.5141	LONGVITY	0	0	0	0	800	-800
TOTAL	RETIREMENT	0	59,050	59,050	0	46,281.85	12,768.15
0100.0000.941	COURT JUDGMENTS'						
0100.0000.941.000000	SUB CATEGORY/LOCATION						

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & in Process	Balance
0100.0000.941.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.941.000000.5760	JUDGMENTS/EXECUTIONS	0	0	0	0	19,000.00	-19,000.00
TOTAL	COURT JUDGMENTS	0	0	0	0	19,000.00	19,000.00
0100.0000.945	PROPERTY & LIABILITY INS						
0100.0000.945.000000.5300	PROFESSIONAL SERVICES	18,000	0	18,000	0	18,000.00	0
0100.0000.945.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.945.000000.5731	LIABILITY INSURANCE	322,350	-27,251	295,099	0	295,098.77	0.23
0100.0000.945.000000.5732	HUD FLOOD INSURANCE	12,300	-7,558	4,742	0	4,742.00	0
0100.0000.945.000000.5733	AUTOMOBILE INSURANCE	114,187	0	114,187	0	114,187.00	0
0100.0000.945.000000.5734	WORKERS COMPENSATION	205,000	-16,412	188,588	0	188,588.00	0
0100.0000.945.000000.5735	HEALTH INSURANCE	9,219,916	437,166	9,657,082	0	9,656,368.89	713.11
0100.0000.945.000000.5736	LIFE INSURANCE	47,358	0	47,358	0	28,902.72	18,455.28
0100.0000.945.000000.5737	PROPERTY INSURANCE	45,122	0	45,122	0	45,122.00	0
0100.0000.945.000000.5740	POLICE/FIRE/PENSIONERS MEDIC	135,000	56,000	191,000	0	190,540.34	459.66
0100.0000.945.000000.5745	UNEMPLOYMENT	88,000	91,267	179,267	0	159,827.86	19,439.14
0100.0000.945.000000.5799	CARRYOVERS	0	10,000	10,000	0	9,296.22	703.78
0100.0000.945.000300.5700	OTHER CHARGES AND EXPENSES						
0100.0000.945.000300.5733	AUTOMOBILE INSURANCE	5,313	0	5,313	0	5,313.00	0
0100.0000.945.000300.5737	PROPERTY INSURANCE	59,522	0	59,522	0	59,522.00	0
0100.0000.945.000300.5738	GENERAL LIABILITY INSURANCE	51,958	0	51,958	0	51,958.00	0
TOTAL	PROPERTY & LIABILITY INS	10,324,026	543,212	10,867,238	0	10,827,466.80	39,771.20
0100.0000.990	INTERFUND TRANSFERS						
0100.0000.990.000000	SUB CATEGORY/LOCATION						
0100.0000.990.000000.5960	OTHER USES FRINGE/INDIR COST						
0100.0000.990.000000.5962	TRANSFERS TO SPECIAL REVENUE	0	64,865	64,865	0	64,865.79	0
0100.0000.990.000000.5966	TRANSFERS TO ENTERPRISE FUND	0	302,303	302,303	0	302,303.00	0
TOTAL	INTERFUND TRANSFERS	0	367,168	367,168	0	367,168.79	0
TOTAL	OPERATING	38,120,706	3,969,271	42,089,977	-80.98	41,974,531.75	115,526.76
	2012 SPECIAL ARTICLES						
0100.2012.123.000000.5300	H.A.W.C.	3,000	0	3,000	0	3,000.00	0
0100.2012.210.000000.5871	POLICE CRUISERS	0	45,000	45,000	0	45,002.55	-2.55
0100.2012.491.000000.5201	CEMETERY PURCHASE SERV	0	8,000	8,000	0	7,489.68	510.32
TOTAL	2012- SPECIAL ARTICLES	3,000	53,000	56,000	0	55,492.23	507.77
TOTAL	GENERAL FUND	38,123,706	4,022,271	42,145,977	-730.98	42,241,316.18	-94,607.87

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
	6100 SEWER ENTERPRISE						
6100.0000.000.000000	SUB CATEGORY/LOCATION						
6100.0000.000.000000.5100	PERSONAL SERVICES						
6100.0000.000.000000.5111	FOREMAN	54,315	0	54,315	0	54,107.39	207.61
6100.0000.000.000000.5113	W/S BILLING CLERK	21,506	0	21,506	0	21,420.70	85.3
6100.0000.000.000000.5115	LABORER TRUCK DRIVER	139,372	0	139,372	0	92,829.62	46,542.38
6100.0000.000.000000.5117	LABORER / TRUCK DRIVER	39,709	0	39,709	0	146.92	39,562.08
6100.0000.000.000000.5118	JR OPERATOR	19,852	0	19,852	0	0	19,852.00
6100.0000.000.000000.5126	I & I MAINT PLUMBING INSPECT	8,000	0	8,000	0	629.32	7,370.68
6100.0000.000.000000.5133	OVERTIME-SEWER SYSTEM	20,000	0	20,000	0	10,935.48	9,064.52
6100.0000.000.000000.5134	OVERTIME-SEWER STATION	35,000	0	35,000	0	14,880.26	19,880.26
6100.0000.000.000000.5141	LONGEVITY	3,925	0	3,925	0	3,175.00	750
6100.0000.000.000000.5165	CLOTHING ALLOWANCE	3,300	0	3,300	0	1,800.00	1,500.00
6100.0000.000.000000.5180	LICENSE UPGRADE 3-D	4,535	0	4,535	0	2,799.12	1,735.88
6100.0000.000.000000.5200	PURCHASE OF SERVICES						
6100.0000.000.000000.5211	ELECTRICITY FOR PUBLIC BLDNG	112,000	0	112,000	0	113,430.72	-1,430.72
6100.0000.000.000000.5243	MOTOR VEHICLE MAINTENANCE	20,000	0	20,000	0	10,607.96	9,392.04
6100.0000.000.000000.5270	SEWER STATION MAINTENANCE	75,000	0	75,000	0	29,798.44	45,201.56
6100.0000.000.000000.5271	SEWER SYSTEM MAINTENANCE	685,000	0	685,000	0	272,953.59	412,046.41
6100.0000.000.000000.5272	SEWER SERVICE CLEANING	10,000	0	10,000	0	1,021.24	8,978.76
6100.0000.000.000000.5300	PROFESSIONAL SERVICES						
6100.0000.000.000000.5322	LEGAL FEES	0	0	0	0	8,500.00	-8,500.00
6100.0000.000.000000.5323	COMPUTER SERVICES	4,400	0	4,400	0	881.85	3,518.15
6100.0000.000.000000.5400	SUPPLIES						
6100.0000.000.000000.5482	MOTOR FUEL AND LUBE (SEGR)	25,000	0	25,000	0	31,462.85	-6,462.85
6100.0000.000.000000.5700	OTHER CHARGES AND EXPENSES						
6100.0000.000.000000.5778	O+M EXP PRIMARY/SECOND (SEGR	1,450,000	0	1,450,000	0	1,076,632.36	373,367.64
6100.0000.000.000000.5779	RAILROAD EASEMENTS (SEGR)	3,000	0	3,000	0	0	3,000.00
6100.0000.000.000000.5799	CARRYOVERS	0	15,396	15,396	0	15,119.62	277.17
6100.0000.000.000000.5900	DEBT SERVICE						
6100.0000.000.000000.5902	MWPAT PRINCIPAL	370,800	0	370,800	0	370,797.82	2.18
6100.0000.000.000000.5907	SEWER CONSENT ORDER LT-DEBT	100,000	0	100,000	0	100,000.00	0
6100.0000.000.000000.5908	WATER METERS - PRINCIPAL LTD	110,000	0	110,000	0	110,000.00	0
6100.0000.000.000000.5911	GENERAL OBLIGATION LT DEBT	120,000	0	120,000	0	120,000.00	0
6100.0000.000.000000.5915	MWPAT INTEREST	135,140	0	135,140	0	140,367.19	-5,227.19
6100.0000.000.000000.5921	INTEREST - SEWER CONSENT	36,500	0	36,500	0	36,500.00	0
6100.0000.000.000000.5922	INTEREST - WATER METER BOND	24,700	0	24,700	0	24,700.00	0
6100.0000.000.000000.5930	INTEREST ON GOB	85,895	0	85,895	0	85,895.15	-0.15
6100.0000.000.000000.5950	ADMINISTRATION FEES	10,636	0	10,636	0	17,681.65	-7,045.65
6100.0000.000.000000.5960	OTHER USES:FRINGE/INDIR COST						

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
6100.0000.000.000000.5961	TRANSFERS TO GENERAL FUND	475,533	0	475,533	0	341,187.00	134,346.00
TOTAL	SEWER ENTERPRISE	4,203,118	15,396	4,218,514	0	3,150,261.26	1,068,253.54

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
6200	WATER ENTERPRISE						
6200.0000.000.000000.5100	PERSONAL SERVICES						
6200.0000.000.000000.5111	FOREMAN	51,813	0	51,813	0	51,598.13	214.87
6200.0000.000.000000.5112	METER SERVICE TECHNICIAN	40,490	0	40,490	0	40,240.14	249.86
6200.0000.000.000000.5113	W/S BILLING CLERK	21,685	0	21,685	0	21,325.20	359.8
6200.0000.000.000000.5115	LABORER TRUCK DRIVER	91,499	0	91,499	0	91,182.30	316.7
6200.0000.000.000000.5117	LABORER / TRUCK DRIVER	91,500	0	91,500	0	125	91,375.00
6200.0000.000.000000.5118	JR. OPERATOR	19,852	0	19,852	0	153.54	19,700.46
6200.0000.000.000000.5126	PART-TIME METER READERS	10,000	0	10,000	0	0	10,000.00
6200.0000.000.000000.5132	OVERTIME - WATER	65,000	0	65,000	0	81,999.95	-16,999.95
6200.0000.000.000000.5141	LONGEVITY	4,575	0	4,575	0	3,625.00	950
6200.0000.000.000000.5142	UPGRADE/MERIT	0	0	0	0	162.14	-162.14
6200.0000.000.000000.5164	EDUCATION INCENTIVE	1,006	0	1,006	0	1,061.68	-55.68
6200.0000.000.000000.5165	CLOTHING ALLOWANCE	4,500	0	4,500	0	3,000.00	1,500.00
6200.0000.000.000000.5180	LICENSE UPGRADE	8,530	0	8,530	0	9,960.66	-1,430.66
6200.0000.000.000000.5200	PURCHASE OF SERVICES						
6200.0000.000.000000.5243	MOTOR VEHICLE MAINTENANCE	15,500	0	15,500	0	4,912.10	10,587.90
6200.0000.000.000000.5244	RADIO MAINTENANCE	2,500	0	2,500	0	184.41	2,315.59
6200.0000.000.000000.5267	METER MAINTENANCE	2,500	0	2,500	0	3,638.37	-1,138.37
6200.0000.000.000000.5268	WATER SYSTEM MAINTENANCE	550,000	0	550,000	0	475,131.34	74,868.66
6200.0000.000.000000.5269	TRENCH PATCHING	40,000	0	40,000	0	9,709.50	30,290.50
6200.0000.000.000000.5297	MWRA ASSESSMENT	2,874,794	0	2,874,794	0	2,896,537.00	-21,743.00
6200.0000.000.000000.5298	DEP SAFE DRINKING WATER ASSM	10,900	0	10,900	0	9,067.12	1,832.88
6200.0000.000.000000.5300	PROFESSIONAL SERVICES						
6200.0000.000.000000.5321	LEGAL	0	0	0	0	5,000.00	-5,000.00
6200.0000.000.000000.5322	LEGAL FEES	0	0	0	0	5,476.20	-5,476.20
6200.0000.000.000000.5329	COMPUTER SERVICES	4,400	0	4,400	0	973.85	3,426.15
6200.0000.000.000000.5400	SUPPLIES						
6200.0000.000.000000.5482	MOTOR FUEL AND LUBE (SEGR)	35,000	0	35,000	0	32,547.82	2,452.18
6200.0000.000.000000.5700	OTHER CHARGES AND EXPENSES						
6200.0000.000.000000.5799	CARRYOVERS	0	25,677	25,677	0	14,677.09	11,000.00
6200.0000.000.000000.5800	CAPITAL OUTLAY						
6200.0000.000.000000.5850	HYDRANTS	30,000	0	30,000	0	2,691.58	27,308.42
6200.0000.000.000000.5851	NEW METERS	8,500	0	8,500	0	9,229.26	-729.26
6200.0000.000.000000.5900	DEBT SERVICE						
6200.0000.000.000000.5901	MWRA PRINCIPAL	857,617	0	857,617	0	857,616.30	0.7

Account	Description	Adopted Budget	Budget Adjustments	Revised Budget	Open Encumbrance	Expended & In Process	Balance
6200.0000.000.000000.5908	WATER METERS - PRINCIPAL LTD	110,000	0	110,000	0	110,000.00	0
6200.0000.000.000000.5911	GENERAL OBLIGATION LT DEBT	50,000	0	50,000	0	50,000.00	0
6200.0000.000.000000.5916	INTEREST ON GOB	35,520	0	35,520	0	35,520.31	-0.31
6200.0000.000.000000.5922	INTEREST - WATER METER BOND	24,700	0	24,700	0	24,700.00	0
6200.0000.000.000000.5960	OTHER USES:FRINGE/INDIR COST						
6200.0000.000.000000.5961	TRANSFERS TO GENERAL FUND	412,269	0	412,269	0	346,064.00	66,205.00
TOTAL	**WATER ENTERPRISE**	**5,474,650**	**25,677**	**5,500,327**	**0**	**5,198,047.99**	**302,279.10**

Town of Saugus
Schedule A - Special Revenue Funds
6/30/2012

Fund #		Fund balance, beginning	Charges for services	REVENUE Federal	State	Misc	Total Revenues	EXPENDITURES Salary and wages	Debt Service	Expenditures	Total Expenditures	Bond proceeds	BANS	Transfers In	Transfers (out)	Audit ADJ's	Fund balance, ending @ June 30, 2012
FEDERAL GRANTS																	
	Federal General Government Grants																
	Total Federal General Government Grants	-	-	-	-	-	-			-	-			-	-	-	-
	Federal Public Safety Grants																
3018	C.O.P.S. GRANT FY 3012			57,165			57,165	52,934		-	52,934						
3028	JAG 2011-DJ-BX0X-2607			11,493			11,493			11,473	11,473			779			1,422
3032	JUSTICE ASSISTANCE GRANT - 2008	0					-				-						20
3033	J.A.G. 2009 DJ-BX-1102	68					-				-						
3034	J.A.G.2010 - DJ-BX-1034	3,801		393			393			3,804	3,804						68
3035	EMERGENCY OPERATING PLANNING	3,096					-			3,804	3,804						-
3049	ASSISTANCE TO FIREFIGHTERS	1,000					-			973	973						5
3236	COMMUNITY POLICING GRANT - FY 2006						-				-						27
3245	COMMUNITY POLICING GRANT - FY 2009	32					-			32	32						-
	Total Federal Public Safety Grants	8,498		69,071			69,071	52,934		20,287	73,221			779	-	-	3,539
	Federal Public Works Grants																
3049	FEMA GRANT SNUTE (SCOOK						-				-						
	Total Federal Public Works Grants	-	-	-	-	-	-			-	-			-	-	-	-
	Federal Education Grants																
2043	TEACHER QUALITY 2006 - 84.235	(58,713)					-										
2046	TEACHER QUALITY TITLE IIA FY11 - 84.278	4,789								8,188	8,788			50,713			
2047	SPED EARLY CHDHD (Allocation 2011)	(202)		4,101			4,101	2,466		1,500	3,966						-
2049	RACE TO THE TOP(FY11) 2011	31,200					-	30,888		310	31,200						-
2051	SPED PYT 50/50 830-144-30252 [& Grant Bal)	424,775		705,846			705,846	429,775			429,775						
2057	FY12 ED JOBS			4,286			4,286	4,286			4,286						796,846
2060	MCKINNEY HOMELESS - 84.196	-					-				-						
2061	EARLY SPED & CARE ARRA FY10	218					-			218	218						-
2062	K-12 LITERACY PROF DEVELOP FY2010 STATE	282					-			282	282						-
2066	TEACHER QUALITY FY 2009 - 84.238	200					-				-						
2068	TCHR QUALITY TITLE IIA FY2009	274					-			274	274						200
2069	ENHANCED ED THRU TECH 2010	3,185					-			3,185	3,185						0
2074	SPED PROGRAM IMPRV 2008	98					-				-						
2075	SPED 94-142 (Allocation 2009)	297					-				-				(98)		
2078	SPED 94-142 ALLOCATION 2009	0					-				-				(287)		-
2079	SPED 94-142 (Allocation 2010)						-				-			0			
2082	DRUG FREE SCHOOLS 2010	518					-			518	518						-
2084	SPED 94-142 (Allocation 2011)	131,699					-	102,572		29,127	131,699						-
2086	EDUCATION JOBS GRANT FY11	-					-				-		-				-
2087	SPED 94142 ALLOCATION FY12			826,374			826,374	30,577		442,675	473,252						
2088	SPED PROM IMPROVEMENTS 274	33,307					-	8,965		667	9,632						153,122
2096	ARRA IDEA STIMULUS PRG 2011	25,963					-	3,907		23,076	25,983						23,745
2097	IDEA EARLY CHILDHOOD SPED FY11	6,738					-	6,050		688	6,738						-
2098	ARRA - TITLE 1 FY2011	1,309					-	1,309			1,309						
2099	IDEA STIMULUS PROGRAM FY2010	0					-				-			0			0
2105	ARRA - TITLE 1 FY2010						-				-			0			0
2112	TITLE I 84.010 - 2010	-					-				-						
2113	TITLE I 84.010 - 2011	82,573					-	82,574			82,574						-
2115	TITLE 1 - SCHOOL SUPPORT FY2010	-					-				-						0
2116	SPED CORRECTIVE ACTION 2007	(10,536)					-				-						
2117	FY12 TITLE I			374,755			374,755	212,618		34,917	247,535			10,539			-
2118	TEACHER QUALITY FY12 TITLE 2A			66,396			66,396	64,291		1,000	65,291						27,030
2120	SPED EARLY CHDHD (Allocation 2010)						-				-						1,105
2139	SPED EARLY CHILDHOOD ALLO 12			17,574			17,574	8,000		9,340	17,340						
2139	ARRA - STABILIZATION FY11			3,958			3,958	1,319		2,561	3,880						234

Fund #		Fund balance, beginning	Charges for services	Federal	State	Misc	Total Revenues	Salary and wages	Debt Service	Expenditures	Total Expenditures	Bond proceeds	SWIS	Transfers in	Transfers (out)	Audit AJE's	Fund balance, ending @ June 30, 2012
2135	RACE TO THE TOP(RTTT) 2012			86,097			86,097	61,097		25,000	86,097						0
2171	KINDERGARTEN CURRICULUM DEV FY11	8,100					-	8,800		500	9,300						-
2172	LITERACY PARTNERSHIP GR2						-				-						-
2174	ACADEMIC SUPPORT SERVICES			17,274			17,274	14,874		521	15,395						1,879
2176	PK-12 LITERACY PROF DEVEL			33,000			33,000			23,040	23,000						10,000
2232	VERTICAL BF IMPLEMENTATION	720					-			720	720						-
2241	KINDERGARTEN CURRICULUM DEV FY10	72					-			72	72						-
2242	MATH IMMERSION GRANT FY12			5,409			5,409	3,293			3,293						2,109
2700	FEDERAL A,R,R,A, GRANT FUND						-				-						-
	Total Federal Education Grants	700,326		7,037,148			7,037,148	1,174,000		866,362	1,730,063			81,243	(996)		1,017,360
		873,565															
	Federal Emergency Management Agency (FEMA)	(26,761)															
2708	FLOODING						-				-						-
3037	LOCAL PREPAREDNESS GRANT EMERGENCY MNGT	378					-				-						378
	Total FEMA	378					-				-						378
	Federal Culture & Recreation Grants																
	Total Federal Culture & Recreation Grants						-				-						-
	Federal Community Development Block Grants(CDBG)																
3020	HOUSING REHAB	(3,609)		8,294		44	8,334							5,823			8,321
3004	COMMUNITY DEVELOPMENT GRANT	23,273				178	178										25,451
3003	LEAD PAINT REMOVAL ESCROW	365				1	1										366
3005	GET THE LEAD OUT COMMISSION	450					-				-						450
3001	CDBG - DRAINAGE	100					-				-						100
	Total CDBG	20,639		8,294		223	8,513				-			5,823			30,775
	Other Federal Housing And Urban Development Grants																
	Total Federal HUD	-					-				-						-
	Other Federal Grants																
	Total Other Federal Grants						-				-						-
Total Federal Grants		729,839		2,112,511		223	2,112,733	1,729,984		827,329	1,844,213			85,145	(996)		1,052,251
STATE GRANTS																	
	State General Government Grants																
	Total State General Government Grants	-					-				-						-
	State Public Safety Grants																
3221	BULLET PROOF VEST REIMB.	(13,639)			15,590		15,590			1,360	1,360						592
3010	P&AP GRANT - POLICE				44,771		44,771	32,652			32,652						12,119
3219	FIREFIGHTING EQUIPMENT FY03						-				-						-
3226	PUBLIC SAFTEY EQUIP - POLICE	1,464					-			805	805						659
3228	FIRE PREVENTION EDUC. GRANT	(31)			5,265		5,265			5,170	5,170						63
3236	PUBLIC SAFTEY EQUIP - FIRE						-				-						-
	Total State Public Safety Grants	(12,206)			65,626		65,626	32,652		7,335	40,587						13,433
	State Public Works Grants																
	Total State Public Works Grants	-					-				-						-
	State Education Grants																

Fund #		Fund balance, beginning	Charges for services	Federal	State	Misc	Total Revenues	Salary and wages	Debt Service	Expenditures	Total Expenditures	Bond proceeds	BANS	Transfers-in	Transfers (out)	Audit A/E's	Fund Balance, ending @ June 30, 2017
2266	KINDERGARTEN CURRICULUM						-				-						-
2287	ACADEM SUPT-SUMENHANCEMENT FY12			5,000			5,000	5,000			5,000						-
2212	CHELSEA HEALTH GRANT	100			6,080		6,080				-						6,180
2214	2004 FOUNDATION RESERVE GRANT	(197,673)			200,000		200,000				-						2,327
2231	LEP SUMMER SUPPORT FY2011	2,310			(2,310)		(2,310)				-				0		0
2229	ACDEM SUPP SUMMER ENHANC FY11						-				-						-
2227	ACDEM SUPP FY11						-				-						-
2238	SUMMER ACADEMIC SUPPORT FY13						-				-						-
2240	LYNN HEALTH GRANT				(7,290)		(7,290)	5,000			5,000						(7,290)
2220	ACDEM SUPP FY10	504					-			504	504						-
	Total State Education Grants	(194,752)	-	-	201,474	-	206,474	10,000	-	504	10,504	-	-	-	0	-	1,217
					1,474												
	State Culture & Recreation Grants																
3200	FORMULA GRANT	2,256			40,481		40,481	39,593			39,593						3,147
3300	ARTS LOTTERY COMMASS. GRANT	4,868			5,150	8	5,158	4,601		25	4,627						5,397
	Total State Culture & Recreation Grants	7,124	-	-	45,631	8	45,639	44,194		25	44,220	-	-	-	-	-	8,544
	State Council on Aging Grants																
	Total State Council on Aging Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	State Library Grants																
3301	LIG - LIBRARY GRANT		11,452		23,252		34,704			2,651	2,651						32,052
	Total State Library Grants		11,452		23,252		34,704			2,651	2,651						32,052
	Other State Grants																
3252	BRISTOW ST - DRAINAGE GRANT	9,240					-				-						9,240
3278	AFFORDABLE HOUSING GRANT	3,000					-				-						3,000
3240	ELDERLY HEALTH & SERVICES	28,450					-	1,170		(1,500)	(330)						28,780
3292	MASS-CEC GRANT (WINDTURBINE)				20,000		20,000			20,000	20,000						-
3295	REGIONAL BIKE GRANT						-				-						-
3708	CAP. IMPROV. CONSULT.	2,599					-				-						2,599
	Total Other State Grants	43,789	-	-	20,000	-	20,000	1,170		18,500	19,670	-	-	-	-	-	44,119
Total State Grants		(143,041)	11,452	-	334,379	8	372,847	98,046		29,617	117,673	-	-	-	0	-	98,132
RECEIPTS RESERVED FOR APPROPRIATION																	
	Education																
	Total Education	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Waterways Improvement																
3240	LOBSTERMAN'S LANDING GRANT(MOVED TO OFF)	8,237					-				-						8,237
3217	MUNICIPAL WATERWAYS IMPROVEMENTS	400					-				-						400
	Total Waterways Improvement	8,637	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,637
		8,697															
	Wetlands Protection																
3402	WETLAND PROTECT - FILING FEE	124,587					-			(11,005)	(11,005)						133,592
3250	GRISWOLD POND	3,356					-				-						3,356
	Total Wetlands Protection	131,943	-	-	-	-	-	-	-	(11,005)	(11,005)	-	-	-	-	-	141,348

Fund #		Fund balance, beginning	Charges for services	Federal	State	Misc	Total Revenues	Salary and wages	Debt Service	Expenditures	Total Expenditures	Bond proceeds	BANS	Transfers in	Transfers (out)	Audit Adj's	Fund balance, ending @ June 30, 2012
	Receipts Reserved For Appropriation																
3258	Insurance Reimb Over $20,000																
	WATER DAMAGE CLAIMS						-				-						-
	Total Insurance Reimb. Over $20,000	-					-				-						-
	Sale of Real Estate																
3404	SALE FROM TOWN OWNED LAND					12,000	12,000										12,000
	Total Sale of Real Estate	-				12,000	12,000				-						12,000
	Sale of Cemetery Lots																
3405	SALE OF CEMETERY LOTS	50,713	12,500			325	12,825								(25,000)		38,038
	Total Sale of Cemetery Lots	50,713	12,500			325	12,825				-				(25,000)		38,038
	Other																
3322	POLICE GUN BUYBACK PROGRAM	1,125				0	0										1,125
3879	CHARTER COMMISSION	708					-			705	705						0
	Total Other	1,833	-			0	0			705	705				-	-	1,125
Total Receipts Reserved for Appropriation		189,923	12,500			12,325	24,825			(30,311)	(30,311)				(25,000)		159,548
REVOLVING FUNDS																	
	Education																
2702	CHAPTER 88 BOOK ACCOUNT	8,947				3,544	3,544				-						99,492
2704	SUMMER SCHOOL REVOLVING ACCT	39,902				18,500	18,500	30,822			30,822						27,579
2706	COMPUTER REVOLVING						-				-						-
2707	FINE ARTS ACTIVITY	1,253				18,133	18,133	8,908		8,086	16,994						5,196
2708	CHAPTER 88 BOOK ACCOUNT BELMONTE MIDDLE	1,251				644	644				-						1,895
2709	KIDS COME FIRST	14,561				56,910	56,910	88,742		4,239	91,981						21,490
2711	HIGH SCHOOL PARKING REVOLVING	1,340				415	415				-						1,755
2712	SUMMER SCHOOL REVOLVING-BELMONTE M.S.	935					-				-						935
2713	SCH - TRANSPORTATION REV FUND	97,047				24,516	24,516			27,252	27,252						94,309
2724	SCHOOL RENTALS BALLARD SCHOOL					148	148	209		(218)	(9)						157
2725	SCHOOL RENTALS EVANS SCHOOL	72,600				19,800	19,800				-				(14,000)		77,600
2726	SCHOOL RENTALS LYNNHURST ELM	834				2,183	2,183			1,298	1,298						1,703
2727	SCHOOL RENTALS OAKLAND/VALE	478				442	442			495	495						633
2728	SCHOOL RENTALS VETERANS ELM	18,633				8,832	8,832	5,325		15,953	21,278						4,337
2729	SCHOOL RENTALS WAYBRIGHT EL M	1,904				909	909	542			542						1,271
2730	SCHOOL RENTALS BELMONTE MIDD	2,511				16,101	16,101	13,519		486	13,992						4,731
2731	SCHOOL RENTALS SACRED HEARTS	2,548				29,116	29,116	18,288			18,288						13,374
2733	SUMMER ENRICHMENT	2,299				42,870	42,870	20,500		736	34,244						10,924
2734	PRESCHOOL PEER MODELS REVOLVING	160,420				165,134	165,134	105,445		23,792	169,236						156,318
2735	FULL DAY KINDERGARTEN	218,530				213,264	213,264	221,367		(372)	220,795						211,001
2736	STUDENT ACTIVITY FUND	113,743				301,750	301,750			(704)	(500)				(309,156)		104,984
2737	STUDENT ACTIVITY FUND - BELMONTE M.S.	31,235				54,375	54,375			59,052	59,052						26,678
2740	LYNNHURST ENRICHMENT PROGRAM	5					-				-						5
2742	VETERANS MEMORIAL ENRICHMENT PROGRAM	12,879				(11,060)	(11,060)				-						878
	Total Education	830,904	-	-	-	1,025,025	1,025,025	583,871		139,075	723,546	-	-	-	(323,156)	-	587,246
		824,805															
	Athletic	3,299															
2708	ATHLETIC REVOLVING ACCOUNT	77,895				175,338	175,338	9,241		139,591	148,832			1,250			105,402
2710	ATHLETIC REVOLVING ACCOUNT - BELMONTE MIDDLE					23,575	23,575	640		2,309	2,949						20,626
	Total Athletic	77,895	-	-	-	198,913	198,913	9,881		141,900	151,781	-	-	1,250	-	-	126,028

Fund #		Fund balance beginning	Charges for services	Federal	State	Misc	Total Revenues	Salary and wages	Debt Service	Expenditures	Total Expenditures	Bond proceeds	BANS	Transfers in	Transfers (out)	Audit A/E's	Fund balance ending @ June 30, 2013
	Parks & Recreation																
3700	YOUTH & RECREATION REV ACCT	12,894				85,509	85,509	64,150		20,003	84,053			9,000			19,451
3705	COG - PROGRAMS & ACTIVITIES	52,367	34,950				34,950			27,878	27,878				(1,000)		57,570
3713	VITALE MEMORIAL PARK ACCT	1,009				1,400	1,400			1,500	1,500						909
	Total Parks & Recreation	66,697	34,950	-	-	86,909	121,859	64,150		50,181	114,331	-	-	9,000	(1,000)	-	77,929
	Ch 44 53E 1/2																
3702	HOME COMPOSTING BINS	325				28,883	28,883	20,036		8,046	28,036						2,572
3705	CROSS CONNECTION FEES	20,259				31,653	31,653			19,890	19,890						50,022
3704	SENIOR CTR. LUNCH PROGRAM	14,829	4,311				4,311			197	197						18,943
	Total Ch 44 53E 1/2	53,414	4,311	-	-	60,536	64,847	20,036		28,847	48,723	-	-	-	-	-	71,538
	Other Revolving Funds																
3330	MGPI RECYCLING INCENTIVE PRG	766			1,500		1,500										2,265
3514	TREE 2000 COMMITTEE	8,078				15	15			190	190						7,904
3517	HISTORICAL MURAL	598															598
3550	CEMETERY REVOLVING	26	(26)				(26)										(0)
3705	BD OF APPEALS PEER REVIEW																
2540	ADOPT A SITE					5,910	5,910			5,910	5,910						
3718	FIRE CODE VIOLATIONS	218						2,500			2,500						42,282
3719	MERCURY RECOVERY PROGRAM	136															136
3280	Insurance Reimb. Under $20,000					17,393	17,393			17,393							
	Total Other Revolving Funds	9,842	(26)	-	1,500	5,925	7,399	2,500		6,010	8,510	-	-	-	-	-	8,731
Total Revolving Funds		1,057,248	58,445	-	1,500	1,578,538	1,418,263	683,438		384,453	1,044,791	-	-	7,297	(35,000)	-	1,392,772
	Education																
2518	BUS. ED. COLLAB - STUDENT ACTIVITY	1,852															1,852
2608	Gangas Education Fund	9,673				643	643	1,250		(1,861)	(741)						11,058
	Total Education	11,525	-	-	-	643	643	1,250		(1,861)	(741)	-	-	-	-	-	12,908
	School Lunch																
2701	CAFETERIA REVOLVING ACCOUNT	87,848			393,142	497,178	889,620	368,952		576,230	945,182						3,286
	Total School Lunch	87,848	-	-	393,142	497,178	889,620	368,952		576,230	945,182	-	-	-	-	-	3,286
	Adult Education																
2705	EVENING SCHOOL REVOLVING ACC	1,794								1,705	1,705						89
	Total Adult Education	1,794	-	-	-	-	-	-		1,705	1,705	-	-	-	-	-	89
	Professional Development																
	Total Professional Development	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-
	Open Space Acquiring																
3403	ROOM OCCUP. OPEN SPACE FUND	20,536															20,536
3708	TENNECO OPEN SPACE	69,482															69,482
	Total Open Space Acquiring	90,019	-	-	-	-	-	-		-	-	-	-	-	-	-	90,019

Fund #		Fund balance, beginning	Charges for services	Federal	State	Misc	Total Revenues	Salary and wages	Debt Service	Expenditures	Total Expenditures	Bond proceeds	BANs	Transfers-in	Transfers (out)	Audit A/E's	Fund balance, ending @ June 30, 2011
	Title V																
3253	COMMUNITY SEPTIC LOAN GRANT	2,138				-	-			-	-						2,138
3254	COMMUNITY SEPTIC REHAB GRANT	540				-	-			-	-						540
	Total Title V	2,678	-	-	-	-	-	-		-	-	-	-	-	-	-	2,678
	Gifts & Donations																
3500	SENIOR CENTER GIFTS	24,467				1,432	1,432										25,899
3501	GIFT TO SENIOR CITIZEN	5,214					-										5,214
3502	DONATIONS-COMMUNITY POLICE	321					-										321
3503	DONATIONS -PLAYGROUND IMPROV	887				12,510	12,510										13,397
3504	DONATIONS-FRIENDS OF T HALL	1,525					-										1,525
3505	DONATIONS - LIBRARY BOOKS	0				119,923	119,923			17,304	17,304						93,588
3506	DONATIONS - YOUTH PROGRAM	10,978					-			1,772	1,772						9,206
3507	DONAT YOUTH - COMMUNITY FUND	6,031					-				-						6,031
3715	SENIOR CENTER VAN	(1,253)	6,646				6,646			6,435	6,435			1,000			(42)
3525	SENIOR CENTER SHUTTLE VAN FY09					34,250	34,250			34,250	34,250						-
3525	DONATIONS VETERANS GRAVE MARKEREW	7,402				20	20			912	912						6,510
3535	DONATIONS WELCOME HOME BANNER	54				1	1				-						56
3507	BALLARD SCHOOL GIFT ACCOUNT	2,979				16,422	16,422			3,791	3,791						15,566
3508	LYNNHURST SCHOOL GIFT ACCOUNT	9,716				3,000	3,000			2,473	2,473						10,243
3509	OAKLAWDALE SCHOOL GIFT ACCOUNT	3,630				4,000	4,000	4,800		526	5,326						2,304
3510	VETERANS MEMORIAL SCHL GIFT ACCOUNT	(1,337)				8,196	8,196			3,162	3,162						5,470
3511	WAYBRIGHT SCHOOL GIFT ACCOUNT	8,936				6,419	6,419	4,689		3,700	7,940						21,703
3512	BELMONTE M.S. GIFT ACCOUNT	13,530				34,372	34,372	475		25,724	25,966						21,936
3513	SAUGUS HIGH SCHOOL GIFT ACCOUNT					5,500	5,500				-						5,500
3549	FOUNDER'S DAY COMMITTEE FUND	2,830				5,105	5,105			6,267	6,267						1,668
6004	KASABUSKI ARENA DONATIONS	0					-			0	0						-
	Total Gifts & Donations	93,894	6,646	-	-	226,554	233,200	9,479		90,305	105,856	-	-	1,000	-	-	222,231
	Other																
2603	SAUGUS AGGANIS SPECIAL OLYMPICS	12,346				27,121	27,121	69,064		3,958	72,932						16,535
3304	HEALTH - OUTSIDE CONSULTANT	555					-				-						555
3251	STORM WATER MANAGEMENT	245,472					-				-						245,472
3286	ROUTE 1 SUBSTATION UPGRADE	9,000					-				-						9,000
3467	SECONDARY WASTE TREATMENT	523,181				6,184	6,184				-						529,364
3510	LYNNHURST SEWER SUBSTATION	23,000					-				-						23,000
3710	AVALON BAY - SCHOOL MAINT						-				-						-
3712	AVALON BAY - IMPROVEMENTS						-				-						-
3720	SAUGUS ATHLETIC LEAGUE	504	76			78	78			513	513						67
3721	GIRLS BASKETBALL LEAGUE	748	125			125	125	125		797	922						951
3722	BOYS BASKETBALL TOWN LEAGUE	6,308					-			309	309				(5,000)		1,000
3723	GIRLS & BOYS TRAVEL BASKETBALL	90				14,866	14,866	206		11,449	11,655						3,271
3724	BOYS & GIRLS BASKETBALL CLINIC	5,730				23,857	23,857	19,400		10,186	29,586						1
3725	WRESTLING - YOUTH & REC	1,582	2,520				2,520	90		1,818	1,879						2,243
3726	TOWN TEAM BASKETBALL		18,073				18,073	7,236		10,837	17,973						200
3727	MIDDLE SCHOOL HOCKEY		4,001				4,001			4,000	4,000						1
3730	SKATEBOARD PARK DONATIONS					1,356	1,356				-						1,356
3412	CRUISER FEES 50%	7,911				3,431	3,431			2,515	2,515						11,727
	Total Other	835,921	24,845			79,834	104,679	96,220		46,084	99,153				(5,000)	-	844,583
Total Other Special Revenue		1,080,673	31,491	-	38,149	294,009	1,793,342	425,764		718,300	1,144,064	-	-	1,000	(5,000)	-	1,175,809
Total Special Revenue Funds		2,893,750	95,608	2,112,511	781,316	2,484,872	5,147,208	2,421,200		1,729,368	4,150,568	-	-	73,843	(384,431)	-	3,576,947

City / Town / District

Account Number	Item Description	Amount (Dollar cents)
	A. TAXES	
4110	Personal Property Taxes	1,444,418
4120	Real Estate Taxes	48,680,998
4150	Excise Taxes	3,063,845
4170	Penalties and Interest	309,889
4140	In Lieu of Taxes	59,276
4191	Other Taxes - Hotel/Motel	1,389,852
	A. TOTAL TAXES (NET OF REFUNDS)	55,668,446
	B. CHARGES FOR SERVICES/OTHER DEPARTMENTAL REVENUES	
4229	Other Charges	271,830
4370	Other Department Revenue	102,277
	B. TOTAL CHARGES FOR SERVICES/ OTHER DEPARTMENTAL REVENUES	374,107
	C. LICENSES, PERMITS AND FEES	
4322	Fees Retained from Tax Collection	505,181
4400	Licenses and Permits	802,648
	C. TOTAL LICENSES, PERMITS AND FEES	1,307,829
4500	E. TOTAL REVENUES FROM STATE	8,011,808
4750	G. TOTAL SPECIAL ASSESSMENTS	1,006,480
4770	H. TOTAL FINES AND FORFEITURES	244,383
	I. MISCELLANEOUS REVENUES	
4800	Miscellaneous Revenues	1,192,026
4820	Earnings on Investments	35,709
	I. TOTAL MISCELLANEOUS REVENUES	1,227,735
	TOTAL GENERAL FUND REVENUES	68,220,557
	TOTAL GENERAL FUND REVENUES AND OTHER FINANCING SOURCES	68,220,557
	K. INTERFUND OPERATING TRANSFERS	

Part II General Fund Expenditures and Other Financial Uses
FISCAL YEAR 2012
SAUGUS
City / Town / District

Function	Sub Function	Account	Object of Expenditure	Amount
General Government(100)				
	Executive			
		5100	Salary and Wages	218,567
		5700	Expenditures	182,247
	TOTAL Executive			400,814
	Accountant/Auditor			
		5100	Salary and Wages	210,747
		5700	Expenditures	161,443
	TOTAL Accountant/Auditor			372,190
	Assessors			
		5100	Salary and Wages	178,431
		5700	Expenditures	74,373
	TOTAL Assessors			252,804
	Treasurer			
		5100	Salary and Wages	190,091
		5700	Expenditures	558,855
	TOTAL Treasurer			748,946
	Operations Support			
		5100	Salary and Wages	228,472
		5700	Expenditures	114,156
	TOTAL Operations Support			340,628
	Law Department Town/City Counsel			
		5100	Salary and Wages	51,270
		5700	Expenditures	296,949
	TOTAL Law Department Town/City Counsel			348,219
	License and Registration			
		5100	Salary and Wages	152,108
		5700	Expenditures	49,120
	TOTAL License and Registration			201,228
	Land Use			
		5100	Salary and Wages	63,813
		5700	Expenditures	12,904
	TOTAL Land Use			76,717
	Conservation Commission			
		5100	Salary and Wages	41,335
		5700	Expenditures	4,155
		58006	Capital Outlay	4,750
	TOTAL Conservation Commission			50,240

Account Number	Item Description	Amount (Omit cents)
4872	Transfers from Special Revenue Funds	26,159
4875	Transfers from Enterprise Funds	687,269
	K. TOTAL INTERFUND OPERATING TRANSFERS	713,428
	TOTAL GENERAL FUND REVENUES, OTHER FINANCING SOURCES, AND INTERFUND OPERATING TRANSFERS	68,933,965

NOTE : The information has not been Approved and is subject to change.

Function Sub Function Account	Object of Expenditure	Amount
Regional School Assessment-2		
5700	Expenditures	18,375
TOTAL Regional School Assessment-2		18,375
Total EDUCATION(300)		2,694,743
Public Works(400)		
Highway/Streets (Other)		
5100	Salary and Wages	645,968
5700	Expenditures	576,751
58008	Capital Outlay	48,900
TOTAL Highway/Streets (Other)		1,171,619
Highway/Streets (Snow and Ice)		
5100	Salary and Wages	28,409
5700	Expenditures	124,152
TOTAL Highway/Streets (Snow and Ice)		150,561
Street Lighting		
5700	Expenditures	583,326
TOTAL Street Lighting		583,326
Other		
5100	Salary and Wages	280,577
5700	Expenditures	76,974
TOTAL Other		357,551
Total Public Works(400)		2,272,976
Human Services(600)		
Health Services		
5100	Salary and Wages	147,949
5700	Expenditures	15,522
TOTAL Health Services		163,471
Special Program		
5100	Salary and Wages	198,709
TOTAL Special Program		198,709
Veterans' Services		
5100	Salary and Wages	9,000
5700	Expenditures	121,649
TOTAL Veterans' Services		130,649
Other		
5100	Salary and Wages	87,871
5700	Expenditures	1,218,368

Function Sub Function Account	Object of Expenditure	Amount
Public Building/Properties Maintenance		
5100	Salary and Wages	468,793
5700	Expenditures	670,634
TOTAL Public Building/Properties Maintenance		1,139,427
Other		
5700	Expenditures	19,000
TOTAL Other		19,000
Total General Government(100)		3,948,203
Public Safety(200)		
Police		
5100	Salary and Wages	4,838,467
5700	Expenditures	330,205
58008	Capital Outlay	45,000
TOTAL Police		5,211,695
Fire		
5100	Salary and Wages	3,479,948
5700	Expenditures	176,263
TOTAL Fire		3,656,211
Inspection		
5100	Salary and Wages	241,529
5700	Expenditures	4,503
TOTAL Inspection		246,232
Other		
5100	Salary and Wages	763,782
5700	Expenditures	68,425
TOTAL Other		832,207
Total Public Safety(200)		9,946,345
Education(300)		
Education		
5700	Expenditures	26,082,516
TOTAL Education		26,082,516
Total Education(300)		26,082,516
EDUCATION(300)		
Regional School Assessment-1		
5700	Expenditures	2,676,368
TOTAL Regional School Assessment-1		2,676,368

Function	Sub Function	Account	Object of Expenditure	Amount
	Retirement			
		0001	Unclassified	4,333,524
	TOTAL Retirement			4,333,524
	Workers' Compensation			
		0001	Unclassified	188,588
	TOTAL Workers' Compensation			188,588
	Unemployment			
		0001	Unclassified	199,828
	TOTAL Unemployment			199,828
	Health Insurance			
		0001	Unclassified	9,656,369
	TOTAL Health Insurance			9,656,369
	Other Employee Benefits			
		0001	Unclassified	219,443
	TOTAL Other Employee Benefits			219,443
	Other Insurance			
		0001	Unclassified	603,239
	TOTAL Other Insurance			603,239
	Total Unclassified(900)			17,327,218

Total General Fund Expenditures		
5100	Salary and Wages	13,062,173
5700	Expenditures	34,389,960
5800A	Construction	
5800B	Capital Outlay	88,563
5900	Debt Service	3,088,770
	Unclassified	17,327,218
	TOTAL GENERAL FUND EXPENDITURES	67,956,674
5950	Transfers to Other Funds	367,169
5990	Other Financing Uses	
	TOTAL TRANSFERS AND OTHER FINANCING USES	367,169
	TOTAL GENERAL FUND EXPENDITURES AND OTHER FINANCING USES	68,323,843

Function	Sub Function	Account	Object of Expenditure	Amount
	TOTAL Other			1,396,239
	Total Human Services(500)			1,796,668
Culture and Recreation(800)				
	Library			
		5100	Salary and Wages	372,597
		5700	Expenditures	121,051
	TOTAL Library			493,648
	Recreation			
		5100	Salary and Wages	90,376
		5700	Expenditures	14,818
	TOTAL Recreation			105,194
	Parks			
		5100	Salary and Wages	369,634
		5700	Expenditures	27,465
	TOTAL Parks			197,099
	Celebrations			
		5700	Expenditures	1,294
	TOTAL Celebrations			1,294
	Total Culture and Recreation(800)			797,235
Debt Service(700)				
	Retirement of Debt Principal			
		5900	Debt Service	2,393,000
	TOTAL Retirement of Debt Principal			2,393,000
	Interest on Long Term Debt			
		5900	Debt Service	691,656
	TOTAL Interest on Long Term Debt			691,656
	Interest on Short Term Debt			
		5900	Debt Service	4,112
	TOTAL Interest on Short Term Debt			4,112
	Total Debt Service(700)			3,088,770
Unclassified(900)				
	Intergovernmental Assessments			
		0001	Unclassified	2,166,227
	TOTAL Intergovernmental Assessments			2,166,227

SCHEDULE A
PART 3 FOR FISCAL YEAR 2012

SAUGUS
City / Town / District

Account	Item Description	Amount
Federal Grants		
Federal Public Safety Grants		
REVENUES		
4500	Federal Revenue	69,071
	TOTAL REVENUES	69,071
	TOTAL REVENUES AND OTHER FINANCING SOURCES	69,071
EXPENDITURES		
5100	Salary and Wages	52,964
5700	Expenditures	20,369
	TOTAL EXPENDITURES	73,253
5900	Transfers to Other Funds	779
	TOTAL OTHER FINANCING USES	779
	TOTAL EXPENDITURES AND OTHER FINANCING USES	74,032
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-4,961
0002	Fund Balance Beginning of Year	8,500
0004	Fund Balance End of Year	3,539
Federal Grants		
Federal Education Grants		
REVENUES		
4500	Federal Revenue	2,637,149
	TOTAL REVENUES	2,637,149
OTHER FINANCING SOURCES		
4970	Transfers From Other Funds	61,247
	TOTAL OTHER FINANCING SOURCES	61,247
	TOTAL REVENUES AND OTHER FINANCING SOURCES	2,698,396
EXPENDITURES		
5100	Salary and Wages	1,174,203
5700	Expenditures	606,903
	TOTAL EXPENDITURES	1,780,963
5900	Transfers to Other Funds	395
	TOTAL OTHER FINANCING USES	395
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,781,358
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	917,038
0002	Fund Balance Beginning of Year	673,565
0003	Adjustments	26,781
0004	Fund Balance End of Year	1,617,384
Federal Grants		
Federal Emergency Management Agency		
0002	Fund Balance Beginning of Year	378
0004	Fund Balance End of Year	378
Federal Grants		
Federal Community Development Block Grants		
REVENUES		
4500	Federal Revenue	6,290
4800	Miscellaneous Revenues	224
	TOTAL REVENUES	6,514
OTHER FINANCING SOURCES		
4970	Transfers From Other Funds	3,523

Function	Sub Function	Account	Object of Expenditure	Amount

NOTE : The information has not been Approved and is subject to change

SCHEDULE A Part 3 For Fiscal Year 2012

Account	Item Description	SAUGUS Amount
	TOTAL REVENUES AND OTHER FINANCING SOURCES	234,220
EXPENDITURES		
5100	Salary and Wages	9,470
5700	Expenditures	96,365
	TOTAL EXPENDITURES	105,835
	TOTAL EXPENDITURES AND OTHER FINANCING USES	105,835
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	128,385
0002	Fund Balance Beginning of Year	94,004
0003	Adjustments	-158
0004	Fund Balance End of Year	222,231
Other Special Revenue		
Other Special Revenue Funds		
REVENUES		
4200	Charges for Services	34,845
4800	Miscellaneous Revenues	78,534
	TOTAL REVENUES	104,479
	TOTAL REVENUES AND OTHER FINANCING SOURCES	104,479
EXPENDITURES		
5100	Salary and Wages	46,004
5700	Expenditures	46,091
	TOTAL EXPENDITURES	92,195
9600	Transfers to Other Funds	6,000
	TOTAL OTHER FINANCING USES	6,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES	98,195
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	6,324
0002	Fund Balance Beginning of Year	838,269
0004	Fund Balance End of Year	844,593
Other Special Revenue		
Other Special Revenue Funds (Adult Education)		
EXPENDITURES		
5700	Expenditures	1,705
	TOTAL EXPENDITURES	1,705
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,705
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-1,705
0002	Fund Balance Beginning of Year	1,794
0004	Fund Balance End of Year	89
Receipts Reserved for Appropriation		
Receipts Reserved for Appropriation (Waterways Improvem		
0002	Fund Balance Beginning of Year	5,597
0004	Fund Balance End of Year	5,597
Receipts Reserved for Appropriation		
Receipts Reserved for Appropriation (Sale of Real Estate)		
0002	Fund Balance Beginning of Year	12,300
0004	Fund Balance End of Year	12,300
Receipts Reserved for Appropriation		
Receipts Reserved for Appropriation (Sale of Cemetery Lots		
REVENUES		
4200	Charges for Services	12,500
4800	Miscellaneous Revenues	325
	TOTAL REVENUES	12,825
	TOTAL REVENUES AND OTHER FINANCING SOURCES	12,825
EXPENDITURES		
9600	Transfers to Other Funds	25,300

SCHEDULE A Part 3 For Fiscal Year 2012

Account	Item Description	SAUGUS Amount
	TOTAL OTHER FINANCING SOURCES	3,625
	TOTAL REVENUES AND OTHER FINANCING SOURCES	90,137
EXPENDITURES		
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	90,137
0002	Fund Balance Beginning of Year	20,636
0004	Fund Balance End of Year	90,773
Other Special Revenue		
Other Special Revenue Funds (Education)		
REVENUES		
4800	Miscellaneous Revenues	643
	TOTAL REVENUES	643
	TOTAL REVENUES AND OTHER FINANCING SOURCES	643
EXPENDITURES		
5100	Salary and Wages	1,250
5700	Expenditures	-1,991
	TOTAL EXPENDITURES	-741
	TOTAL EXPENDITURES AND OTHER FINANCING USES	-741
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	1,384
0002	Fund Balance Beginning of Year	11,524
0004	Fund Balance End of Year	12,908
Other Special Revenue		
Other Special Revenue Funds (School Lunch)		
REVENUES		
4000	State Revenue	393,642
4800	Miscellaneous Revenues	467,178
	TOTAL REVENUES	860,820
	TOTAL REVENUES AND OTHER FINANCING SOURCES	860,820
EXPENDITURES		
5100	Salary and Wages	368,952
5700	Expenditures	576,231
	TOTAL EXPENDITURES	945,183
	TOTAL EXPENDITURES AND OTHER FINANCING USES	945,183
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-84,363
0002	Fund Balance Beginning of Year	87,840
0004	Fund Balance End of Year	3,286
Other Special Revenue		
Other Special Revenue Funds (Community Preservation Act		
0002	Fund Balance Beginning of Year	99,022
0003	Adjustments	-2
0004	Fund Balance End of Year	99,020
Other Special Revenue		
Other Special Revenue Funds (Title V)		
0002	Fund Balance Beginning of Year	1
0004	Fund Balance End of Year	1
Other Special Revenue		
Other Special Revenue Funds (Gifts and Donations)		
REVENUES		
4200	Charges for Services	6,645
4800	Miscellaneous Revenues	226,554
	TOTAL REVENUES	233,200
OTHER FINANCING SOURCES		
4870	Transfers From Other Funds	1,000
	TOTAL OTHER FINANCING SOURCES	1,000

SCHEDULE A Part 3 For Fiscal Year 2012		SAUGUS
Account	Item Description	Amount
0002	Fund Balance Beginning of Year	77,294
0004	Fund Balance End of Year	127,926
Revolving Funds		
Revolving Funds (Parks and Recreation)		
REVENUES		
4200	Charges for Services	34,160
4800	Miscellaneous Revenues	86,910
	TOTAL REVENUES	121,070
OTHER FINANCING SOURCES		
4970	Transfers From Other Funds	6,000
	TOTAL OTHER FINANCING SOURCES	6,000
	TOTAL REVENUES AND OTHER FINANCING SOURCES	127,070
EXPENDITURES		
5100	Salary and Wages	64,150
5700	Expenditures	50,181
	TOTAL EXPENDITURES	114,331
5900	Transfers to Other Funds	1,000
	TOTAL OTHER FINANCING USES	1,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES	115,331
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	11,739
0002	Fund Balance Beginning of Year	66,190
0004	Fund Balance End of Year	77,929
Revolving Funds		
Revolving Funds (Ch. 44, SEC 1/2)		
REVENUES		
4200	Charges for Services	4,311
4800	Miscellaneous Revenues	60,536
	TOTAL REVENUES	64,847
	TOTAL REVENUES AND OTHER FINANCING SOURCES	64,847
EXPENDITURES		
5100	Salary and Wages	20,056
5700	Expenditures	26,665
	TOTAL EXPENDITURES	46,721
	TOTAL EXPENDITURES AND OTHER FINANCING USES	46,721
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	18,126
0002	Fund Balance Beginning of Year	53,412
0004	Fund Balance End of Year	71,538
Revolving Funds		
Other Revolving Funds		
REVENUES		
4200	Charges for Services	-75
4600	State Revenue	1,500
4800	Miscellaneous Revenues	5,975
	TOTAL REVENUES	7,399
	TOTAL REVENUES AND OTHER FINANCING SOURCES	7,399
EXPENDITURES		
5100	Salary and Wages	2,500
5700	Expenditures	6,010
	TOTAL EXPENDITURES	8,510
	TOTAL EXPENDITURES AND OTHER FINANCING USES	8,510
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-1,111
0002	Fund Balance Beginning of Year	9,648
0003	Adjustments	194

SCHEDULE A Part 3 For Fiscal Year 2012		SAUGUS
Account	Item Description	Amount
	TOTAL OTHER FINANCING USES	25,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES	25,000
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-12,175
0002	Fund Balance Beginning of Year	50,213
0004	Fund Balance End of Year	38,038
Receipts Reserved for Appropriation		
Receipts Reserved for Appropriation (Wetlands Protection)		
EXPENDITURES		
5700	Expenditures	-11,007
	TOTAL EXPENDITURES	-11,007
	TOTAL EXPENDITURES AND OTHER FINANCING USES	-11,007
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	11,007
0002	Fund Balance Beginning of Year	130,341
0004	Fund Balance End of Year	141,348
Receipts Reserved for Appropriation		
Receipts Reserved for Appropriation (Other)		
EXPENDITURES		
5700	Expenditures	705
	TOTAL EXPENDITURES	705
	TOTAL EXPENDITURES AND OTHER FINANCING USES	705
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-705
0002	Fund Balance Beginning of Year	1,830
0004	Fund Balance End of Year	1,125
Revolving Funds		
Revolving Funds (Education)		
REVENUES		
4800	Miscellaneous Revenues	1,525,025
	TOTAL REVENUES	1,525,025
	TOTAL REVENUES AND OTHER FINANCING SOURCES	1,525,025
EXPENDITURES		
5100	Salary and Wages	533,871
5700	Expenditures	483,712
	TOTAL EXPENDITURES	1,047,583
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,047,583
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-22,558
0002	Fund Balance Beginning of Year	824,805
0003	Adjustments	5,299
0004	Fund Balance End of Year	807,546
Revolving Funds		
Revolving Funds (Athletic)		
REVENUES		
4800	Miscellaneous Revenues	159,813
	TOTAL REVENUES	159,813
OTHER FINANCING SOURCES		
4970	Transfers From Other Funds	1,200
	TOTAL OTHER FINANCING SOURCES	1,200
	TOTAL REVENUES AND OTHER FINANCING SOURCES	201,113
EXPENDITURES		
5100	Salary and Wages	9,879
5700	Expenditures	141,900
	TOTAL EXPENDITURES	151,779
	TOTAL EXPENDITURES AND OTHER FINANCING USES	151,779
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	49,334

SCHEDULE A Part 3 For Fiscal Year 2012 — SAUGUS

Account	Item Description	Amount
	TOTAL EXPENDITURES	2,652
	TOTAL EXPENDITURES AND OTHER FINANCING USES	2,652
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	20,650
0002	Fund Balance Beginning of Year	11,462
0004	Fund Balance End of Year	32,012
State Grants		
Other State Grants		
REVENUES		
4800	State Revenue	20,000
	TOTAL REVENUES	20,000
	TOTAL REVENUES AND OTHER FINANCING SOURCES	20,000
EXPENDITURES		
5100	Salary and Wages	1,170
5700	Expenditures	18,500
	TOTAL EXPENDITURES	19,670
	TOTAL EXPENDITURES AND OTHER FINANCING USES	19,670
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	330
0002	Fund Balance Beginning of Year	43,789
0004	Fund Balance End of Year	44,119
FUNCTIONS TOTALS		
Federal Grants		
REVENUES		
4500	Federal Revenue	2,112,570
4801	Miscellaneous Revenues	234
	TOTAL REVENUES	2,112,734
OTHER FINANCING SOURCES		
4970	Transfers From Other Funds	64,870
	TOTAL OTHER FINANCING SOURCES	64,870
	TOTAL REVENUES AND OTHER FINANCING SOURCES	2,177,604
EXPENDITURES		
5100	Salary and Wages	1,226,984
5700	Expenditures	627,232
	TOTAL EXPENDITURES	1,854,216
5900	Transfers to Other Funds	1,174
	TOTAL OTHER FINANCING USES	1,174
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,855,390
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	322,214
0002	Fund Balance Beginning of Year	703,076
0003	Adjustments	26,764
0004	Fund Balance End of Year	1,052,054
Other Special Revenue		
REVENUES		
4200	Charges for Services	31,491
4300	State Revenue	393,442
4500	Miscellaneous Revenues	794,009
	TOTAL REVENUES	1,218,942
OTHER FINANCING SOURCES		
4970	Transfers From Other Funds	1,000
	TOTAL OTHER FINANCING SOURCES	1,000
	TOTAL REVENUES AND OTHER FINANCING SOURCES	1,219,942
EXPENDITURES		
5100	Salary and Wages	425,776
5700	Expenditures	718,391

SCHEDULE A Part 3 For Fiscal Year 2012 — SAUGUS

Account	Item Description	Amount
0004	Fund Balance End of Year	8,731
State Grants		
State Public Safety Grants		
REVENUES		
4800	State Revenue	66,028
	TOTAL REVENUES	66,028
	TOTAL REVENUES AND OTHER FINANCING SOURCES	66,028
EXPENDITURES		
5100	Salary and Wages	32,852
5700	Expenditures	7,935
	TOTAL EXPENDITURES	40,557
	TOTAL EXPENDITURES AND OTHER FINANCING USES	40,557
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	25,439
0002	Fund Balance Beginning of Year	-12,203
0004	Fund Balance End of Year	13,236
State Grants		
State Education Grants		
REVENUES		
4500	Federal Revenue	5,000
4800	State Revenue	1,474
	TOTAL REVENUES	6,474
	TOTAL REVENUES AND OTHER FINANCING SOURCES	6,474
EXPENDITURES		
5100	Salary and Wages	10,030
5700	Expenditures	504
	TOTAL EXPENDITURES	10,534
	TOTAL EXPENDITURES AND OTHER FINANCING USES	10,534
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-4,060
0002	Fund Balance Beginning of Year	5,247
0004	Fund Balance End of Year	1,217
State Grants		
State Culture and Recreation Grants		
REVENUES		
4000	State Revenue	45,831
4500	Miscellaneous Revenues	8
	TOTAL REVENUES	45,839
	TOTAL REVENUES AND OTHER FINANCING SOURCES	45,839
EXPENDITURES		
5100	Salary and Wages	44,194
5700	Expenditures	27
	TOTAL EXPENDITURES	44,221
	TOTAL EXPENDITURES AND OTHER FINANCING USES	44,221
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	1,618
0002	Fund Balance Beginning of Year	7,126
0004	Fund Balance End of Year	8,744
State Grants		
State Library Grants		
REVENUES		
4800	State Revenue	23,242
	TOTAL REVENUES	23,242
	TOTAL REVENUES AND OTHER FINANCING SOURCES	23,242
EXPENDITURES		
5700	Expenditures	2,652

SCHEDULE A Part 2 For Fiscal Year 2012 — SAUGUS

Account	Item Description	Amount
5700	Expenditures	29,618
	TOTAL EXPENDITURES	117,634
	TOTAL EXPENDITURES AND OTHER FINANCING USES	117,634
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	43,747
0002	Fund Balance Beginning of Year	55,421
0004	Fund Balance End of Year	99,168

SCHEDULE A Part 2 For Fiscal Year 2012 — SAUGUS

Account	Item Description	Amount
	TOTAL EXPENDITURES	1,144,357
5960	Transfers to Other Funds	6,000
	TOTAL OTHER FINANCING USES	6,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,150,357
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	69,785
0002	Fund Balance Beginning of Year	1,169,543
0003	Adjustments	-200
0004	Fund Balance End of Year	1,179,128
Receipts Reserved for Appropriation		
REVENUES		
4200	Charges for Services	12,500
4800	Miscellaneous Revenues	325
	TOTAL REVENUES	12,825
	TOTAL REVENUES AND OTHER FINANCING SOURCES	12,825
EXPENDITURES		
5700	Expenditures	-10,302
	TOTAL EXPENDITURES	-10,302
5960	Transfers to Other Funds	25,000
	TOTAL OTHER FINANCING USES	25,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES	14,698
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-1,873
0002	Fund Balance Beginning of Year	203,081
0004	Fund Balance End of Year	199,208
Revolving Funds		
REVENUES		
4200	Charges for Services	38,445
4800	State Revenue	1,500
4900	Miscellaneous Revenues	1,378,309
	TOTAL REVENUES	1,418,254
OTHER FINANCING SOURCES		
4970	Transfers From Other Funds	7,200
	TOTAL OTHER FINANCING SOURCES	7,200
	TOTAL REVENUES AND OTHER FINANCING SOURCES	1,425,454
EXPENDITURES		
5100	Salary and Wages	689,435
5700	Expenditures	668,485
	TOTAL EXPENDITURES	1,368,904
5960	Transfers to Other Funds	1,000
	TOTAL OTHER FINANCING USES	1,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,369,904
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	55,550
0002	Fund Balance Beginning of Year	1,931,749
0003	Adjustments	-5,482
0004	Fund Balance End of Year	1,992,772
State Grants		
REVENUES		
4500	Federal Revenue	5,000
4600	State Revenue	156,373
4900	Miscellaneous Revenues	8
	TOTAL REVENUES	161,381
	TOTAL REVENUES AND OTHER FINANCING SOURCES	161,381
EXPENDITURES		
5100	Salary and Wages	80,016

SCHEDULE A
Part IV - Capital Projects Funds
Fiscal Year 2012
SAUGUS
City / Town / District

Account Number	Item Description	Amount
WATER		
CP_WATER		
REVENUES		
4600	State Revenue	300,000
4800	Miscellaneous Revenues	-30,072
	TOTAL REVENUES	269,928
OTHER FINANCING SOURCES		
4910	Bond Proceeds	851,750
	TOTAL OTHER FINANCING SOURCES	851,750
	TOTAL REVENUES AND OTHER FINANCING SOURCES	1,151,678
EXPENDITURES		
5800A	Construction	1,638,537
	TOTAL EXPENDITURES	1,638,537
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,638,537
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-487,859
0002	Fund Balance Beginning of Year	346,225
0004	Fund Balance End of Year	-141,634
SEWER		
CP_SEWER		
REVENUES		
4800	Miscellaneous Revenues	30,919
	TOTAL REVENUES	30,919
OTHER FINANCING SOURCES		
4910	Bond Proceeds	2,836,180
	TOTAL OTHER FINANCING SOURCES	2,836,180
	TOTAL REVENUES AND OTHER FINANCING SOURCES	2,866,099
EXPENDITURES		
5800A	Construction	2,938,745
	TOTAL EXPENDITURES	2,938,745
	TOTAL EXPENDITURES AND OTHER FINANCING USES	2,938,745
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-73,646
0002	Fund Balance Beginning of Year	2,173,665
0003	Adjustments	682,655
0004	Fund Balance End of Year	2,784,774
SCHOOLS		
CP_SCHOOLS		
REVENUES		
4600	State Revenue	86,855
	TOTAL REVENUES	86,855
	TOTAL REVENUES AND OTHER FINANCING SOURCES	86,855
EXPENDITURES		
5700	Expenditures	1,056,323
5800A	Construction	29,203
	TOTAL EXPENDITURES	1,085,526
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,085,526
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-998,668
0002	Fund Balance Beginning of Year	181,064
0003	Adjustments	-243,000
0004	Fund Balance End of Year	-1,060,674
MUNICIPAL BUILDINGS		
CP_MUNICIPAL BUILDINGS		

SCHEDULE A Part 3 For Fiscal Year 2012

Account	Item Description	SAUGUS Amount
CUMULATIVE TOTALS		
REVENUES		
4200	Charges for Services	62,428
4500	Federal Revenue	2,117,516
4600	State Revenue	661,316
4800	Miscellaneous Revenues	2,172,879
	TOTAL REVENUES	4,824,136
OTHER FINANCING SOURCES		
4270	Transfers From Other Funds	73,070
	TOTAL OTHER FINANCING SOURCES	73,070
	TOTAL REVENUES AND OTHER FINANCING SOURCES	4,897,206
EXPENDITURES		
5100	Salary and Wages	2,421,202
5700	Expenditures	2,053,427
	TOTAL EXPENDITURES	4,474,629
5900	Transfers to Other Funds	33,174
	TOTAL OTHER FINANCING USES	33,174
	TOTAL EXPENDITURES AND OTHER FINANCING USES	4,507,803
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	389,403
0002	Fund Balance Beginning of Year	3,063,873
0003	Adjustments	32,954
0004	Fund Balance End of Year	3,616,330

NOTE : The information has not been Approved and is subject to change

SCHEDULE A
Part V - Enterprise Funds
Fiscal Year 2012
SAUGUS
City / Town / District

Account Number	Item Description	Amount
WATER		
EF_WATER		
REVENUES		
4200	Charges for Services	5,256,858
4800	Miscellaneous Revenues	139,745
	TOTAL REVENUES	5,396,603
OTHER FINANCING SOURCES		
4970	Transfers From Other Funds	302,300
	TOTAL OTHER FINANCING SOURCES	302,300
	TOTAL REVENUES AND OTHER FINANCING SOURCES	5,687,903
EXPENDITURES		
5100	Salary and Wages	304,256
5700	Expenditures	3,459,776
5800	Debt Service	1,077,837
	TOTAL EXPENDITURES	4,851,870
5960	Transfers to Other Funds	348,068
	TOTAL OTHER FINANCING USES	348,068
	TOTAL EXPENDITURES AND OTHER FINANCING USES	5,199,946
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	488,057
0002	Fund Balance Beginning of Year	302,300
0004	Fund Balance End of Year	197,094
SEWER		
EF_SEWER		
REVENUES		
4200	Charges for Services	3,569,926
4800	Miscellaneous Revenues	51,560
	TOTAL REVENUES	3,621,486
	TOTAL REVENUES AND OTHER FINANCING SOURCES	3,621,486
EXPENDITURES		
5100	Salary and Wages	242,724
5700	Expenditures	1,590,409
5800	Debt Service	1,005,942
	TOTAL EXPENDITURES	2,509,075
5960	Transfers to Other Funds	341,187
	TOTAL OTHER FINANCING USES	341,187
	TOTAL EXPENDITURES AND OTHER FINANCING USES	3,190,262
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	471,205
0002	Fund Balance Beginning of Year	666,430
0004	Fund Balance End of Year	1,137,636
CUMULATIVE TOTALS		
REVENUES		
4200	Charges for Services	8,826,784
4800	Miscellaneous Revenues	191,305
	TOTAL REVENUES	9,017,071
OTHER FINANCING SOURCES		
4970	Transfers From Other Funds	302,300
	TOTAL OTHER FINANCING SOURCES	302,300
	TOTAL REVENUES AND OTHER FINANCING SOURCES	9,319,371
EXPENDITURES		
5100	Salary and Wages	547,088
5700	Expenditures	5,050,185

Account Number	Item Description	Amount
0002	Fund Balance Beginning of Year	29,230
0003	Adjustments	-40,000
0004	Fund Balance End of Year	-10,764
HIGHWAYS (CHAPTER 90)		
CP_HIGHWAYS		
REVENUES		
4600	State Revenue	350,449
	TOTAL REVENUES	350,449
	TOTAL REVENUES AND OTHER FINANCING SOURCES	350,449
EXPENDITURES		
5800A	Construction	351,878
	TOTAL EXPENDITURES	351,878
	TOTAL EXPENDITURES AND OTHER FINANCING USES	351,878
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-1,429
0004	Fund Balance End of Year	-1,429
OTHER		
CP_OTHER		
REVENUES		
4500	Federal Revenue	25,250
4800	Miscellaneous Revenues	6,503
	TOTAL REVENUES	32,753
	TOTAL REVENUES AND OTHER FINANCING SOURCES	32,753
EXPENDITURES		
5800A	Construction	559,526
5800B	Capital Outlay	573,895
	TOTAL EXPENDITURES	1,133,423
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,133,423
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-1,100,670
0003	Fund Balance Beginning of Year	1,035,282
0004	Fund Balance End of Year	-65,376
CUMULATIVE TOTALS		
REVENUES		
4500	Federal Revenue	25,250
4600	State Revenue	737,307
4800	Miscellaneous Revenues	7,350
	TOTAL REVENUES	779,907
OTHER FINANCING SOURCES		
4910	Bond Proceeds	3,716,930
	TOTAL OTHER FINANCING SOURCES	3,716,930
	TOTAL REVENUES AND OTHER FINANCING SOURCES	4,487,837
EXPENDITURES		
5700	Expenditures	1,090,323
5800A	Construction	5,516,801
5800B	Capital Outlay	573,895
	TOTAL EXPENDITURES	7,180,109
	TOTAL EXPENDITURES AND OTHER FINANCING USES	7,180,109
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-2,692,272
0002	Fund Balance Beginning of Year	3,788,412
0003	Adjustments	-200,000
0004	Fund Balance End of Year	1,496,968

NOTE : The information has not been Approved and is subject to change.

SCHEDULE-A
Part VI - Trust Funds
Fiscal Year 2012
SALISBURY
City / Town / District

Account Number	Item Description	Amount
NON-EXPENDABLE/EXPENDABLE TRUSTS		
STABILIZATION		
REVENUES		
4820	Earnings on Investments	4,751
	TOTAL REVENUES	4,751
	TOTAL REVENUES AND OTHER FINANCING SOURCES	4,751
EXPENDITURES		
5800	Transfers to Other Funds	1,200
	TOTAL OTHER FINANCING USES	1,200
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,200
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	3,551
0002	Fund Balance Beginning of Year	524,936
0004	Fund Balance End of Year	528,517
NON-EXPENDABLE/EXPENDABLE TRUSTS		
CONSERVATION TRUST FUND		
REVENUES		
4820	Earnings on Investments	173
	TOTAL REVENUES	173
	TOTAL REVENUES AND OTHER FINANCING SOURCES	173
EXPENDITURES		
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	173
0002	Fund Balance Beginning of Year	86,503
0004	Fund Balance End of Year	86,676
NON-EXPENDABLE/EXPENDABLE TRUSTS		
OTHER TRUST FUNDS		
REVENUES		
4500	Federal Revenue	10,677
4600	State Revenue	69,117
4800	Miscellaneous Revenues	67,731
	TOTAL REVENUES	147,725
	TOTAL REVENUES AND OTHER FINANCING SOURCES	147,725
EXPENDITURES		
5100	Salary and Wages	10,562
5700	Expenditures	94,035
	TOTAL EXPENDITURES	105,057
	TOTAL EXPENDITURES AND OTHER FINANCING USES	105,057
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	42,668
0002	Fund Balance Beginning of Year	377,029
0004	Fund Balance End of Year	419,697
NON-EXPENDABLE/EXPENDABLE TRUSTS		
NON-EXPENDABLE TRUST		
REVENUES		
4820	Earnings on Investments	17,825
	TOTAL REVENUES	17,825
	TOTAL REVENUES AND OTHER FINANCING SOURCES	17,825
EXPENDITURES		
5700	Expenditures	3
	TOTAL EXPENDITURES	3
	TOTAL EXPENDITURES AND OTHER FINANCING USES	3
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	17,822
0002	Fund Balance Beginning of Year	1,071,890

Account Number	Item Description	Amount
5900	Debt Service	2,953,779
	TOTAL EXPENDITURES	7,961,053
5999	Transfers to Other Funds	887,256
	TOTAL OTHER FINANCING USES	887,256
	TOTAL EXPENDITURES AND OTHER FINANCING USES	8,848,308
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	971,083
0002	Fund Balance Beginning of Year	364,127
0004	Fund Balance End of Year	1,335,180

NOTE : The information has not been Approved and is subject to change.

SCHEDULE A Part VI - Trust Funds	Fiscal Year 2012	SAGUS
Account Number	Item Description	Amount
0004	Fund Balance End of Year	1,869,672
CUMULATIVE TOTALS		
REVENUES		
4500	Federal Revenue	10,677
4900	State Revenue	99,157
4800	Miscellaneous Revenues	57,721
4820	Earnings on Investments	22,779
	TOTAL REVENUES	170,604
	TOTAL REVENUES AND OTHER FINANCING SOURCES	170,604
EXPENDITURES		
5100	Salary and Wages	19,592
5700	Expenditures	84,508
	TOTAL EXPENDITURES	106,070
5600	Transfers to Other Funds	1,200
	TOTAL OTHER FINANCING USES	1,200
	TOTAL EXPENDITURES AND OTHER FINANCING USES	106,270
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	64,334
0002	Fund Balance Beginning of Year	2,040,518
0004	Fund Balance End of Year	2,104,852

NOTE : The information has not been Approved and is subject to change.

SCHEDULE A

Part VIII - Personnel Expenditures

Fiscal Year 2012

SAUGUS

City / Town / District

PART VIII	Personnel Expenditures		
	Total Salaries and Wages as of December 31, 2011 as Reported on IRS Form W-2	$	37,159,741.00
	Total Number of Employees (FTE) for Calendar Year Ending December 31, 2011		1,030.00

NOTE : The information has not been Approved and is subject to change

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SCHEDULE A

PART 7 FOR FISCAL YEAR 2012

SAUGUS

City / Town / District

Fund/Item Description	Balance July 1, 2011	Additions	Deductions	Balance June 30, 2012
A. ASSETS				
1. Cash	61,745.00	1,192,806.00	1,173,184.00	81,055.00
2. Accounts Receivable	0.00	0.00	0.00	0.00
3 TOTAL ASSETS	61,745.00	1,192,806.00	1,173,184.00	81,055.00
B LIABILITIES				
1. Police Outside Detail	-59,019.00	1,163,579.00	1,122,490.00	-17,911.00
2. Fire Off Duty Detail	0.00	0.00	0.00	0.00
3 Tax Due State	0.00	0.00	0.00	0.00
4. Meals Tax Due State	0.00	0.00	0.00	0.00
5. Licenses Due State	37,668.00	25,866.00	20,949.00	42,583.00
6. Due County/Retirement Systems	0.00	0.00	0.00	0.00
7. Guarantee Bid Deposits	107,323.00	5,060.00	30,635.00	79,748.00
8. Unclaimed Items	0.00	0.00	0.00	0.00
9 Other Liabilities	5,746.00	0.00	0.00	5,746.00
10. TOTAL LIABILITIES	61,746.00	1,192,505.00	1,173,164.00	81,906.00
NOTE -- Total Assets Must Equal Total Liabilities				

NOTE . The information has not been Approved and is subject to change.

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SCHEDULE A

PART X - SCHEDULE OF DEBT OUTSTANDING, ISSUED AND RETIRED THIS FISCAL YEAR

Fiscal Year 2012

SAUGUS

City / Town / District

Part X SCHEDULE OF DEBT OUTSTANDING,ISSUED AND RETIRED THIS FISCAL YEAR

Item description	Report in Whole Dollars - Omit Cents				
	Outstanding July 1, 2011 (a)	Issued this Fiscal Year (b)	Retired this Fiscal Year (c)	Outstanding June 30, 2012 (d)	Interest this Fiscal Year (e)
A.GENERAL OBLIGATION BONDS					
BUILDINGS	5,685,300	0	1,000,700	4,516,600	192,643
DEPARTMENT EQUIPMENT	1,583,000	0	329,400	1,253,600	66,516
SCHOOL BUILDINGS	783,000	0	45,000	738,000	30,625
SCHOOL - ALL OTHER	0	0	0	0	0
SEWER	13,607,347	2,268,188	640,736	15,234,799	308,177
SOLID WASTE	0	0	0	0	0
OTHER INSIDE LIMIT	1,820,900	0	128,900	1,692,000	67,226
TOTAL INSIDE DEBT LIMIT	22,562,547	2,268,188	2,278,436	23,952,399	665,887
OUTSIDE DEBT LIMIT					
AIRPORT	0	0	0	0	0
HOSPITAL	0	0	0	0	0
ELECTRIC	0	0	0	0	0
GAS	0	0	0	0	0
SCHOOL BUILDINGS	7,140,000	0	600,000	6,540,000	303,313
SEWER	0	0	0	0	0
SOLID WASTE	0	0	0	0	0
WATER	6,523,040	541,150	1,127,816	5,277,174	64,915
OTHER OUTSIDE LIMIT	174,700	0	95,300	79,400	4,315
TOTAL OUTSIDE	13,837,740	541,150	1,823,116	11,896,574	372,743
TOTAL LONG TERM DEBT	36,400,287	2,809,338	4,101,552	35,848,973	1,043,730
B.REVENUE AND NONGUARANTEED BONDS	0	0	0	0	0
C.SHORT TERM DEBT					
TAX ANTICIPATION NOTES	0	0	0	0	0
BOND ANTICIPATION NOTES	283,000	9,004,000	0	9,287,000	15,405
GRANT ANTICIPATION NOTES	0	0	0	0	0
OTHER SHORT TERM DEBT	0	0	0	0	0
TOTAL SHORT TERM DEBT	283,000	9,004,000	0	9,287,000	15,405
D OTHER INTEREST	0	0	0	0	0

	AMOUNT - OMIT CENTS		
	Authorized (a)	Issued/Refunded/ Rescinded (b)	Unissued June 30, 2012 (c)
TOTAL AUTHORIZED AND UNISSUED	29,749,182	1,362,721	28,386,461

NOTE : The information has not been Approved and is subject to change.

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SCHEDULE A, PART II

SCHEDULE OF CASH AND INVESTMENTS AS OF JUNE 30, 2012

SAUGUS

City / Town / District

Account Number	Fund	Cash and Investments
0016	General Fund	2,391,633.00
0017	Special Revenue	3,618,947.00
0018	Debt Service Fund	0.00
0019	Capital Project Funds	8,814,904.00
0020	Enterprise Funds	1,305,190.00
0021	Trust Funds	2,104,852.00
0022	Agency Funds	81,087.00
	TOTAL ALL FUNDS	18,346,613.00

NOTE : The information has not been Approved and is subject to change.

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Page 1 of 1

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
SCHEDULE A KAR - 1
FISCAL YEAR 2012

SAUGUS
City / Town

Cash Balance

Fund	Balance Sheet	Schedule A	Variance
GENERAL	2,391,633.00	2,391,633.00	0.00
SPECIAL REVENUE	3,618,947.00	3,618,947.00	0.00
CAPITAL PROJECTS	8,814,904.00	8,814,904.00	0.00
ENTERPRISE	1,335,190.00	1,335,190.00	0.00
TRUST & AGENCY	2,185,939.00	2,185,939.00	0.00
OTHER	0.00	0.00	0.00
TOTAL	18,346,613.00	18,346,613.00	0.00

Fund Equity Balance

Fund	Balance Sheet	Schedule A	Variance
GENERAL	1,869,910.00	1,869,910.00	0.00
SPECIAL REVENUE	3,618,330.00	3,618,330.00	0.00
CAPITAL PROJECTS	1,495,995.00	1,495,995.00	0.00
ENTERPRISE	1,335,190.00	1,335,190.00	0.00
TRUST	2,104,852.00	2,104,852.00	0.00
TOTAL	10,421,277.00	10,421,277.00	0.00

Comments

Complete both sections for UMAS communities and the cash section for STAT communities. If there are variances, they must be explained by the Accountant/Auditor

NOTE : The information has not been Approved and is subject to change.

SCHEDULE A
PART 11 FOR FISCAL YEAR 2012

SAUGUS
City / Town / District

Revenues and Expenditures from Fiscal Report	General (a)
1. Total Revenue	68,220,557.00
2. Total Expenditures	67,956,674.00
3. TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES SUM OF LINES 1-2	**263,883.00**
4. Transfer from Other Funds	713,428.00
5. Other Financing Sources	0.00
6. Transfer to Other Funds	367,169.00
7. Other Financing Uses	0.00
8. TOTAL OTHER FINANCING SOURCES (USES)- Line 4 + Line 5 - Line 6 - Line 7	**346,259.00**
9. TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES (USE) - SUM OF LINES 3 AND 8	**610,142.00**
10. Fund Equity (Retained Earnings) Beginning of Year	1,259,768.00
11. Other Adjustments	0.00
12. TOTAL FUND EQUITY (RETAINED EARNINGS)	1,869,910.00

NOTE : The information has not been Approved and is subject to change.

TOWN OF SAUGUS
COLLECTOR/TREASURER
FISCAL 2012

The role of the Collector/Treasurer's Office within the Town of Saugus is two fold. The Collector's Office is responsible for the collection of all taxes such as Real Estate, Personal Property, Motor Vehicle Excise, and Boat Excise as well as Water and Sewer user charges. To do this, the Collector's Office issues tax bills and water/sewer bills accordingly:

Real Estate Tax Bills	44,120 annually
Personal Property Tax Bills	2,792 annually
Water/Sewer Bills	19,000 annually
Motor Vehicle Excise Tax Bills	28,500 annually

In addition, during Fiscal 2012 the Town Collector recorded tax takings (liens) on 153 parcels. Tax Title collections were received in the amount of $964,455.00. Nine (9) parcels were acquired thru foreclosure proceedings.

During Fiscal 2012, the Treasurer's Office is responsible for receiving, recording, and investing approximately $98~~m~~ in funds resulting from the collection of taxes, water/sewer charges as well as other various types of fees collected by other Town offices. Those may include but are not limited to state receipts, grants, licensing and permitting fees, filing fees, violations, school lunch receipts, scholarships, or donations. The Treasurer reports all cash received to the Town Accountant who then uses that information in preparation of the Town's operating budget.

The following report outlines the total amount collected during Fiscal 2012 on accounts receivable as well as investment earnings.

Respectfully submitted,

Wendy A. Hatch
Collector/Treasurer

TOWN OF SAUGUS
COLLECTOR

The following is a statement of accounts receivable as of the end of the fiscal year ended June 30, 2012 (rounded to the next whole dollar).

PROPERTY TAXES RECEIVABLE:

Current year's tax levy - FY 2012	$660,856.00
Prior year's levies	$135,253.00
Water/Sewer Liens added to taxes	$46,951.00
Snow Liens added to taxes	$19,022.00
Tax Title	$919,410.00
Tax Deferral	$6,725.00
Tax Foreclosures	$244,352.00

OTHER RECEIVABLES:

Motor Vehicle Excise	$498,724.00
Boat Excise	$8,258.00
Water Charges	$653,869.00
Sewer Charges	$389,233.00
Parking Violations	$97,560.00
Total Accounts Receivable	$3,680,213.00

The following collections were received for the fiscal year ended June 30, 2012 (rounded to the next whole dollar):

Property taxes, net	$50,099,831.00
Water /Sewer Liens added to taxes	$600,166.00
Snow Lien added to taxes	$1,096,417.00
Tax Title	$964,455.00
Motor Vehicle Excise	$3,063,342.00
Boat Excise	$5,336.00
Water Charges	$4,938,591.00
Sewer Charges	$3,339,000.00
Total Collections	$64,107,138.00

TOWN TREASURER
FISCAL 2012

General Fund Investment Income	
General Cash Investments	$35,819.80
School Scholarships	$2,015.28
Saugus Education Fund	$19.17
Saugus HS Student Activity Fund	$610.71
Saugus MS Student Activity Fund	$41.90
Community Development Block Grants	$178.55
Escrow	$48.17
Local Cultural Council	$7.87
Police Federal Drug	$52.70
Police Gun Buyback Program	$.15
Police State Drug	$40.89
Housing Rehabilitation Program	$44.35
Senior Center	$2.32
Special Detail	$128.24
State Aid to Public Libraries	$11.80
Tree Committee Fundraising	$14.76
Conservation Commission	$217.09
Capital Improvements:	
MWRA Water Pipeline Replacement	$853.15
Water Meter Replacement Program	$30.33
Certificates of Deposit:	
Senior Center Gift Fund	$134.78
McKenzie Library Gift	$112.89
Trust Funds:	
Johnson Library Fund	$48.63
Kimball Senior Center Trust	$43.04
McKenzie Library Trust	$.52
Wilson Library Fund	$20.40
Stabilization Fund	$4,781.17
Cemetery Perpetual Care Fund	$9,670.07
Sick Leave	$15.37
Sewer Rehabilitation	$21,263.58
Total	$76,227.68

SAUGUS PUBLIC SCHOOLS
23 MAIN STREET
SAUGUS, MASSACHUSETTS 01906
Phone (781) 231-5000 ext 117
Fax: (781) 233-9424

Richard P. Langlois
Superintendent of Schools

Annual Report 2012
July 1, 2011 — June 30, 2012

The FY12 budget appropriation approved by the Town was significantly below the approved School Committee budget of $27,278,909. In FY12, the Saugus Public Schools received a budget of $25,710,250, $700,000 over its FY11 budget. While receiving a sizable increase from the Town, the school system did not meet its level of service or fixed cost increase of $1,613,659 to maintain its effort from FY11 to FY12. This left the district with a $913,659 shortfall as well as an inability to financially address critical education needs above the level of service figure. Critical education needs focus on state and federal mandates and direct services to children. The shortfall created a need to reduce the school budget by $1.2 million, compromising its effort to meet mandates for children, restore lost services from past sub standard budget years, and address the challenges of the new education reform act. The school department was expected to do the same with less and be responsible for moving the district forward.

The school district is comprised of seven schools and one district administration building. The high school houses 697 students (grades 9-12) and the middle school has 715 students (grades 6 8). The elementary students are spread across four schools (grades K-5 in all except the Veterans which houses one pre-k class for severely challenged students). The elementary schools house 596 students at Veterans Memorial, 292 students at Lynnhurst, 213 students at Oaklandvale, and 227 students at Waybright. There are full-day kindergartens in all of the elementary schools in addition to one split day at the Veterans. In addition to the K-12 schools, an Early Childhood Center at the Ballard School accommodates roughly 100 students in Pre-K 3 & 4. All total, inclusive of out-of-district students the FY12 student population at year end was 2908. Two schools are under new principal leadership at the Oaklandvale and Veterans Memorial. At the district level curriculum and instruction has been enhanced with the inclusion of an Executive Director of Curriculum, Instruction, and Accountability as well as three 6-12 curriculum supervisors for Humanities, Arts and Science, and Math, Technology, and Engineering. Athletics and Wellness Curriculum is supported by the Athletic Director/Wellness Supervisor for K-12.

Starting in FY13, following the approval of the Massachusetts waiver to be exempt from federal NCLB regulations, school districts are now being measured for performance in a different manner. School assistance ratings (1-5) are given based on cumulative PPI (Progress and Performance Index) calculations that takes into account additional student performance criteria beyond ELA and mathematics. While spring 2012 MCAS results continued to reveal steady improvement in targeted areas, most notably in mathematics, the new DESE performance matrices factored in science results as well as student growth percentiles over a 4 year period. Based on the new performance calculations, Belmonte Middle School was categorized as a Level 3 school, performing right at the cut-off line between level 2 and level 3. It is important to note that had DESE continued to measure performance according to NCLB regulations, which does not include science results, Belmonte would likely have remained level 2. All schools except the Belmonte are rated as Level 2. The district overall received a level 3 designation due to Belmonte's categorization as a level 3 school. While this represents a drop from level 2 in FY12, it does not represent an overall decline in student performance across the district. MCAS results continue to show targeted improvement, particularly in mathematics and high school biology. Improvement in English Language Arts flattened and declined slightly at some grade levels. Teachers, school leaders, and the curriculum team analyzed and responded to these results immediately and are taking the appropriate actions to address student achievement K-12.

The FY13 budget did not help matters when the Town appropriation was $1.8 million dollars below the School Committee approved budget of $27,417,325, requiring the schools to reduce their budget $100,000 below the FY12 appropriation, adjusting the school budget from $25,710,250 to $25,610,250. Furthering the gap is a shortfall of $1,807,075 to again sustain effort, restore lost programs, and/or meet state and federal mandates. Further complicating matters, we are required to meet the unfunded state requirement to develop and implement a new teacher and administrator performance evaluation framework, provide aligned professional development and resources to mitigate areas of student performance deficiencies, and prepare for a new computer-based online state testing format under PARRC. These requirements necessitated a restructuring of the curriculum initiative and compliance with the state by creating a curriculum supervisory department for accountability and implementation. Founding a curriculum team K-12 has proved to be highly successful and outcome-based. Coordinated efforts are underway to implement the above despite the lack of available funds.

This year's action steps for the school district focus on implementing the new teacher and administrator framework, morphing the common core into the curriculum frameworks, responding to the TELL Mass Survey measuring professional culture, providing educator training on data assessment, RETELL and WIDA, developing curriculum imbedded performance assessments, and updating educational technology infrastructure in preparation for PARCC. All these initiatives are necessary to comply with state regulations and align to our District Improvement Plan which guides our system. We are already meeting these challenges and responsibilities: a new teacher and administrator evaluation system has been developed and implemented; strategies are in place to address the TELL MASS results; aligned professional development on unpacking educational materials and assessment have been implemented; rigor in the classroom has improved due to our involvement in Mass Insight; science resources in grades 3-5 have been put in place; curriculum map alignment has been continually revisited and improved; new technologies including Google apps for education and Smart Boards continue to impact instruction; actions to improve open response were taken; teachers continue to monitor student performance to improve what we do in the classroom and support the needs of all

students. Teachers and administrators are deliberate in their effort to improve our district and student performance; without their devotion and commitment to go above and beyond what is expected of them, we would not be able to make forward strides.

We are proud to acknowledge the progress on the Belmonte Construction Project and that the repair is progressing on time and on budget for opening in September 2013. Wendy Reed, Chairperson of the School Committee and Belmonte Renovation Committee, continues to keep the project moving and the public aware. She has been at the helm since submission of the 501 (application to MSBA in 2009) and needs to be recognized by the Town for her commitment and guidance. As of January 2013, phase 2 of the project is underway and there is visible and tangible evidence of a fresh and updated facility. In addition to the Belmonte renovation, the NEASC accreditation points to substandard electrical, plumbing, HVAC, ADA, and eye wash stations in need of immediate repair. There is need at the Ballard regarding ADA compliance specific to building access for ADA. Safety issues regarding points of egress at several schools are compromised. Most important, our facilities have been maximized to capacity and pose potential problems for accommodating projected enrollment. The 2012 MA DESE Coordinated Program Review cited the smaller elementary schools as compromised with respect to HIPPA, IDEA, and student confidentiality, needing immediate address.

Now is the time for others to be attentive to the effort of our educators, School Committee, and stand by our accomplishments and advocacy for further Town commitment to our educational system and moving it forward. It is about collaboration, collective support, and finding the means to make education a priority.

Submitted By: Richard P. Langlois, Superintendent of Schools
January 30, 2013

SCHOOL ADMINISTRATION

SUPERINTENDENT-DIRECTOR
Theodore Nickole
DEPUTY DIRECTOR/PRINCIPAL
David DiBarri

DISTRICT SCHOOL COMMITTEE

SCHOOL COMMITTEE CHAIRMAN
Michael T. Wall - Chelsea
VICE CHAIRMAN
Henry S. Hooton - Melrose
SECRETARY
Peter A. Rossetti, Jr. - Saugus
TREASURER
Larry Means - Stoneham
ASSOCIATE TREASURER
Vincent J. Carisella - Wakefield
COMMITTEE MEMBERS
Earl W. Fitzpatrick - Malden Ronald J. Jannino - Revere
Judith M. Dyment - North Reading John J. Bradley - Winchester
Jeanne M. Feeley – Reading Susan J. Bolster - Winthrop
Deborah P. Davis - Woburn

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT

100 Hemlock Road - Wakefield, Massachusetts 01880-3597

ANNUAL REPORT 2012

OUTSTANDING STUDENT AWARD

Christian Mukala from Malden a student in the Drafting and Design program was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

NATIONAL TECHNICAL HONOR SOCIETY

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in March. At the ceremony, 12 seniors and 54 juniors were inducted. These students joined the previously inducted members to bring the Technical Honor Society Chapter to 111 members for the 2011-2012 school year.

NATIONAL HONOR SOCIETY
The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in March. At the ceremony 5 seniors, 15 juniors, and 9 sophomores were inducted for the 2011-2012 school year bringing the total membership to 58.

STUDENT AND PARENT ADVISORY REP TO THE SCHOOL COMMITTEE
Katherine Andrade, a junior from Chelsea was elected as the Student Representative for Racial or Linguistic Minorities to the School Committee for the 2011-12 school year. Nicole Porterfield, a junior from Revere was elected as the Student Representative, and her mother Christina Capodilupo was elected as the Parent Representative for the Community to the School Committee for the 2011-12 school year.

SCHOLARSHIP COMMITTEE
The Northeast Awards and Scholarship Committee and PAC board presented awards and scholarships to 65 deserving students at the annual Senior Recognition Night. A total of $37,450 was presented to Northeast students who will be working in their vocational fields, entering trade apprentice programs, or going on to one, two, or four-year programs at accredited colleges, universities, and trade schools. These awards and scholarships provide the students the opportunities to purchase tools and equipment, and assist in offsetting the expense of attending institutions of higher education.

PEER MEDIATION PROGRAM
Our Northeast Peer Mediation Center continues to help reduce problems at Northeast. The mediation process is successful in resolving conflicts concerning rumors, threats, name-calling, teasing, harassment, hazing, and physical fights. Northeast has a full-time coordinator and 23 trained junior and senior peer mediators. A trained mediator is a neutral person not involved in the dispute and through the mediation process, helps people come to their own agreement about how they want to resolve their conflict. [2]
PROFESSIONAL DEVELOPMENT
The purpose of professional development is to create an environment that values and supports the ongoing education of all Northeast faculty and staff. District administration, in conjunction with faculty, staff, students, families, and community members, including but not limited to the Student Council, Program Advisory Committee, the Parent Advisory Council, and the Northeast School Committee, contribute to the coordination and evaluation of these activities, aligning available professional development resources with district goals.

Priority was given to professional development activities that address the mandates set forth by the Massachusetts Department of Elementary and Secondary Education and specifically, needs identified by Perkins core indicator data and state assessment data. Plan development priorities include:
Supporting faculty as a community of lifelong learners charged with the awesome responsibility of delivering rigorous and relevant content to a diverse population of students. Coordinating a professional development program that meets the needs of both beginning and veteran teachers and emphasizes expanding educators' knowledge of standards-based curriculum, instruction and assessment. Fostering professional learning communities that facilitate interactive faculty collaboration, thereby encouraging educators to solicit feedback from each other to improve their

practices, as communication, collaboration and cooperation are necessary to sustaining a culture of increased student achievement.

During School Year 2011-2012, professional development initiatives were also supported by the Greater Boston District and School Assistance Center (DSAC). The Massachusetts Department of Elementary and Secondary Education established six regional DSACs to help districts and their schools strategically access and use professional development and targeted assistance to improve instruction and raise achievement for all students. In collaboration with partner organizations, DSACs use a regional approach that leverages the knowledge, skills, and expertise of local educators to address shared needs through an emphasis on expanding district and school capacity for sustained improvement.

2011-2012 Goals:
Provide strategies to foster students' continued learning and achievement;
Increase the technology skill level of the faculty.
Promote the 21st century skills necessary to prepare college and career ready students.

2011-2012 Objectives included:
Continued and enhanced data-driven review and revision of Numeracy and Literacy goals for improving student achievement, including but not limited to annual revision of Northeast's Common Course syllabi, aligned with the Common Core State Standards and career technical frameworks.
Increased access to and training for utilizing interactive technology in the classrooms including but not limited to Apple I-Pad technology and document cameras in the academic and career technical settings.
Trainings supporting faculty with meeting the diverse needs of 21st century learners, including but not limited to development for integrating and supporting students with disabilities and English language learners in the academic and career technical classrooms.
Full staff professional development for ensuring all district employees, students and their families are supported in a safe and nurturing environment.

2011 Summer Transition Program:
Over 200 members of the Class of 2015 participated in the 11th season of the Summer Transition Program staffed by over 30 Northeast academic and career technical faculty and staff. Incoming 9th grade students participated in English Language Arts and Mathematics academic programs daily as well as two career/technical programs per week. English Language Arts programming introduced students to career technical writing assignments as well as writing assignments aligned to their Summer Reading requirements. Students were exposed to the "Writing with Colors" Program to further inform and develop their writing samples. Mathematics curriculum also included project based lessons where students accessed graphing calculators, motion detectors, and surveying equipment to modify and complete assignments. As in the past, an English Immersion Program was also offered to assist English language learners with transitioning from middle school to our career/technical high school. Career/technical areas explored by incoming 9th grade students included: Automotive Technology, Automotive Collision Repair, Cosmetology, Culinary Arts, Design & Visual, Drafting & Design, Graphic Communications, Electrical, & Plumbing.

Funding for this program was provided through Title 1, IDEA, and the Carl D. Perkins Occupational Education Act Federal grants.

Summer Enrichment Program:
Approximately 40 enrolled Northeast students from Grades 10, 11, and 12 participated in the

2011 Summer Enrichment Program. This program offers supplemental preparation for the MCAS State assessments. Students were actively engaged in Mathematics, English Language Arts, and Science curricula. A Team Building component also allowed students to enhance cooperative learning and communication skills necessary for negotiating secondary and post-secondary college and/or career experiences.

Funding for this program was provided by the Academic Support Grant sponsored by the Commonwealth of Massachusetts Department of Elementary and Secondary Education.

SUPPORT SERVICES
The Northeast Student Services staff offers support and counseling to all students through individual and group counseling, specialized workshops and presentations, health services, and mediation services. All faculty guidance counselors are certified as School Adjustment Counselors and are qualified to handle a wide range of student issues. One School Adjustment Counselor is bilingual (Spanish-speaking). The School Psychologist provides psychological testing and maintains a small individual and/or group caseload.

The Career Counselor and Career Teacher provide career awareness and career development services to all students. The Career Counselor and Guidance Counselors provide specialized support to students enrolled in non-traditional vocational areas. Two School Nurses provide health services and a Peer Mediation Coordinator implements a Peer Mediation Program Support groups are established each year based on student needs. Support groups for pregnant and parenting teens, social skills groups for freshmen, anger management groups and non-traditional support groups are examples of groups that have been offered in the past.

The School Adjustment Counselors provide individual counseling support and crisis intervention to all students as needed. They will provide support to homeless students, assessing their special needs and coordinating with the Homeless Liaison (Administrator of Student Services). They also are responsible for developing and monitoring Section 504 Accommodation Plans in conjunction with the Administrator of Student Services. School Adjustment Counselors collaborate with school personnel, family members, doctors, psychiatrists, outside therapists, social workers, police, court personnel, and others.

A specific linkage is established with Riverside Community Care in Wakefield to refer families seeking outside counseling services for their students. In addition, Elliot Community Human Services of Lynn serves as our crisis intervention linkage for emergency mental health services in the community.

The Bilingual School Adjustment Counselor provides native language support (Spanish) as needed to limited English proficient students and families across all grades. She provides specific support to the English Language Education program at Northeast, but supports other Northeast Latino students and families as needed. Translation services (oral and written) and interpreting

services are often required for parent communication throughout the building, and as needed, this counselor coordinates with all departments to assist. Referrals are made to a Spanish-speaking Psychologist for testing for Special Education evaluation.

The School Psychologist supports the counseling staff on a consultation basis and works directly with the Special Education Department to assess all students in need of evaluation. The Psychologist also serves as a consultant to the Administration and to the teaching faculty regarding at-risk students, assists with crisis intervention services and offers individual and/or group counseling and support on an as needed basis.

Career counseling and the college application process are emphasized by all school counselors. The Career Center is the focal area for a well-planned four-year career development program that prepares all Northeast students for their individually chosen career paths. The curriculum focuses on career assessment; career information and requirements; employability and entrepreneurial skills; interviewing skills; portfolios; and resume preparation. By providing assessments to evaluate skills, interests, and work values, the Career Counselor works with the School Adjustment Counselors to assist freshmen in their vocational selection process and upper class students with linkages to post-secondary education and employment opportunities.
The Career and Adjustment Counselors provide directed support to those students who are enrolled in career areas that are considered non-traditional for their gender. Students have the opportunity to participate in support groups, specialized presentations, and field trips that prepare them to understand the benefits of non-traditional choices, to manage challenges in each occupation and to understand the required post-secondary linkages to achieve their goals.

The School Nurses have coordinated support services for pregnant and parenting teens with outside providers affiliated with local hospitals. In addition, they provide support to students with chronic medical conditions, coordinating with parents, doctors, nurses, etc. The School Nurses work closely with the School Adjustment Counselors to coordinate assistance when mental health needs arise. They also work closely with the Deans when emergency medical evaluations are required The Peer Mediation Coordinator at Northeast operates a Peer Mediation Program where upper class students undergo twenty hours of specialized training in mediation skills and implement a program to work out arising conflicts between students. This is a very positive prevention program that contributes to the development of a positive school climate as students learn to come to their own agreements about how to solve conflict.

In addition to the support provided by the counseling staff, the Special Education Department offers a TEAM meeting process that promotes monitoring of student progress and educational support. Each Special Education student is assigned a Liaison who is a teacher in the Special Education Department who oversees progress in relation to the Individual Education Program, communicating with parents, teachers, and counselors to help all students achieve success.

The KICK-OFF Mentoring Program is a freshmen transition program that matches junior and senior mentors with small groups of freshmen students. The KICK-OFF Mentors present the Freshmen Orientation day for freshmen and then meet with their groups throughout the year to offer support and to deliver positive lessons that promote a positive school climate. The mentors are trained in a leadership climate by the student services staff, developing a core of approximately 140 peer leaders from 11th and 12th grades.

The After School Enrichment and Tutoring Program is a program of educational assistance to students having difficulty with one or more academic subjects. Students who have been successful in specific subject areas and who have participated in training, volunteer their time to assist others in the library one afternoon per week. The tutoring program is designed to supplement after school assistance provided by the academic and vocational teachers. The program benefits go beyond the student achievement as the relationships formed by the tutors and students help to break down barriers between different grade and age groups and develop friendships that would not have had a chance to form. Academic and vocational teachers offer support and assistance to the Enrichment Program.

Special school-wide workshops and presentations are offered through the year for different groups of students. Each year, all freshmen participate in group workshops focusing on harassment and bullying and gender equity issues. Large group assemblies and presentations have been offered focusing on goal setting and acts of kindness, substance abuse, teen dating issues, tolerance, character building, and others.

On a larger scale, the student service emphasis is on communication – communication with students and with parents. Mid-term progress reports are sent to parents each quarter and report cards are sent home four times per year. E-mail communication is welcomed and progress update meetings are held as needed. Parents are asked to be involved with all class scheduling activities.

Post-graduate planning information is shared through career assessment and planning activities. Career Plans are sent home annually for parent review. Language development is communicated for limited-English proficient students through assessment data and parent meetings. It is our goal to service all students equitably while attending specifically to those who have specific life challenges.

GRANTS RECEIVED IN FY 2012:

Entitlement and Allocation Grants

Title II, Part A: Improving Educator Quality, Fund Code: 140
The purpose of this federal grant program is to increase student achievement through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. These initiatives should be aligned with Massachusetts' reform efforts and should help districts meet the NCLB goals and requirements for highly qualified teachers, instructional paraprofessionals in Title I targeted assistance and school wide programs, and high-quality professional development. The goal is to improve the overall quality of all educators, including administrators, within the district.

Federal Special Education Entitlement, Fund Code: 240
The purpose of this federal entitlement grant program is to provide funds to ensure that eligible students with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs. The priority is to serve eligible students with special education services and activities deemed essential for student success in school. Services and activities must ensure compliance with state special education laws and regulations and the Individuals with Disabilities Education Act - 2004 (IDEA-2004).

Special Education: Program Improvement Grant Fund Code: 274

The purpose of this federal grant program is to fund professional development activities that will improve the skills and capacity of educators to meet the diverse needs of students with disabilities and to promote inclusive practices across all settings. The priorities of this grant program are designed to advance the knowledge and skills of educators working with students with disabilities through high-quality, job-embedded, and sustained professional development activities.

Title I, Part A, Fund Code: 305:
Title I, as reauthorized under the No Child Left Behind Act of 2001, provides resources to local school districts to assist low achieving students in high poverty schools to meet the state's challenging academic standards. Funds may be used to provide academic, instructional, and support services for eligible students, professional development activities for staff, support for parent involvement activities, and the purchase of appropriate supplies and materials. The priorities of Title I are to strengthen the core programs in schools and provide academic and/or support services to low achieving students at the preschool, elementary, middle, and high school levels in support of NCLB goals; provide programs based on scientifically-based research that enable participating students to achieve the learning standards of the state curriculum frameworks; elevate significantly the quality of instruction by providing staff with substantial opportunities for professional development; and involve parents in the development of and participation in the program, activities, and procedures for parents and students to improve student achievement. Northeast maintains a School-Wide Title 1 designation.
Perkins Act Allocation Grant Program – Secondary, Fund Code: 400
The purpose of this federal grant program is to assist school districts in improving secondary programs that meet the definition of career and technical education under the Carl D. Perkins Career and Technical Education Improvement Act of 2006 P.L.109-270 (Perkins IV). Perkins IV allocation funds must be used in accordance with Perkins IV and the Massachusetts Perkins IV Manual. Required and permissive allocation fund uses are identified in the Manual. A portion of allocation funds must be used for professional development.

Academic Support Services Allocation Grant (Summer), Fund Code: 625
The goal of this state-funded grant program is to enhance academic support services needed to meet the Competency Determination required for high school graduation for students in the Classes of 2003-2014 who have performed in the Level 1: Warning/Failing (Scaled Score = Less than 220) or Level 2: Needs Improvement (Scaled Score = 220-238) categories on their most recent English language arts and/or mathematics MCAS or re-tests. Summer programs may also serve students in the Class of 2015 transitioning into high school that has scored at Levels 1 and/or 2 on their most recent English language arts and/or mathematics MCAS. These services are to supplement currently funded local, state, and federal programs.

Summer Academic Support Enhancement Grant, Fund Code: 625-B
The purpose of this state-funded supplementary summer program is to enhance academic support in English language arts (ELA), mathematics, and science and technology/engineering for students in the classes of 2003-2014 who are participating in MCAS Academic Support programs, in order to help these students meet the Competency Determination for a high school diploma. Programs will develop and pilot replicable models through Professional Learning Communities and/or additional, increased, or enhanced services. These services are to supplement currently funded local, state, and federal programs.

District and School Assistance Grant – (DSAC) Fund Codes: 323-B-220-E-143

The purpose of this grant program is to support improvement in Level 3 and Level 4 districts through participation in regionally-based professional development and assistance initiatives associated with the District and School Assistance Centers (DSACs). DSAC regional assistance is designed to enhance the capacity to plan, implement, and sustain practices to improve student performance and is aligned with the Massachusetts District Accountability and Assistance Framework. Grant funds will provide support to districts for expenses for staff to participate in the Department of Elementary and Secondary Education (Department) approved professional development courses and/or to access other school and district improvement assistance offered through or approved by the DSACs.

Funding is allocated through federal Title I School Improvement funds, federal Title II-A Improving Teacher Quality funds, and state Targeted Assistance funds. Fund use must be consistent with the priorities described above and requirements associated with the following funding sources:

Title I School Improvement Funds (Fund Code 323-B): must be used to support improvement initiatives in Title I schools in federal No Child Left Behind accountability status (in improvement, corrective action, and/or restructuring).
Title II-A Improving Teacher Quality (Fund Code 143): may be used to support priority strategic professional development and assistance initiatives designed to raise performance in the eligible districts and any of their schools.

State Targeted Assistance Funds (Fund Code 220-E): may be used to support priority strategic professional development and assistance initiatives designed to raise performance in eligible districts and any of their schools.

In addition, the District received a School Year 2012 District and School Assistance Follow-Up Grant. This funding complemented FY 11 DSAC funding for professional development activities that concluded Fall 2011 (Fund Code 323-C).

SUMMER PROGRAMS
Northeast Metro Tech Summer Programs enjoyed another successful campaign since its inception in 1988. Over the years, both the Summer School and Computer Program have experienced remarkable growth. This year the summer programs serviced approximately 300 students combined.

The Northeast Summer School serviced high school students in six different academic areas including Math, Science, English, Social Studies, Language, and Vocational Related. The goals of promoting a positive learning atmosphere, retention, and promotion, as well as providing skills to assist each student at the next grade level are paramount objectives behind the philosophical make-up of our summer school.

Our summer program also continued to with its certification program in Basic Welding. This program was not only extremely successful, but gives both students and adults an opportunity to explore and begin new careers.

The popular Northeast Summer Computer Program completed a successful 24th year. Its objective of making learning fun had the counselors teach the participants skills that they can use during

their school year while enjoying doing it. These programs can help strengthen reading and math skills, and expand their general knowledge of the computer. Outstanding PowerPoint presentations and the Movie Maker software application were an exciting part of this year's computer program classes, along with swimming and diving instruction.

COMMUNITY EDUCATION PROGRAM

The Community Education Program is a broad base collaborative community initiative assisting learners of all kinds complete their education and achieve economic self-sufficiency through empowerment skills, health care, support services and meaningful employment.

Our vision is to deliver educational experience in a positive environment that will enable Northeast to reach new heights together with our lifelong learning community. The focus of the Community Education Program is to offer programs that meet the demands of our learning populations. In doing this, we give people the opportunity to improve employment skills, fulfill lifelong goals, or enrich their lives with social activities. With the most qualified instructors, and state of the art labs Northeast strives to maintain the highest standards of education. During the summer of 2012 continued emphasis was placed on technology upgrades such as brochure modification, new state of the art web site construction, and the introduction of new programs.

2012 GRADUATES

The 2011-12 school year represents the thirty-ninth class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 282 students in the class of 2012. Breakdown of graduates' status after graduation is as follows:

Attending 4 year college 77 *	Employed 104
Attending 2 year college 80 *	Entering Military Service 12
Apprentice school 9 *	

* It should be noted that 59% of the graduating class went on to further their education either in a two or four year college or in an apprentice program. 282 members of the graduating class either entered military service, are employed, or seeking further education. That figure represents 100% of the class of 2012.

SPECIAL NEEDS ENROLLMENT

Special Needs enrollment for the 2011-12 school year continued to represent a fair share of the total school enrollment with students. The 313 Special Needs students represent 25% of the school population.

DISTRICT SCHOOL COMMITTEE ELECTION OF OFFICERS

At the Annual Organizational Meeting of the District School Committee on January 13, 2011 the following members were re-elected Officers of the Northeast District School Committee:

Chairman Michael T. Wall, of Chelsea
Vice Chairman Henry S. Hooton, of Melrose
Secretary Peter A. Rossetti, Jr. of Saugus
Treasurer Larry Means, of Stoneham
Assoc. Treasurer Vincent J. Carisella, of Wakefield

Mr. John X. Crowley, Superintendent-Director of Northeast retired in August of 2012. His 39 years of service to Northeast's faculty, students, and community is thankfully appreciated.

Theodore Nickole has been selected as the new Superintendent-Director and David DiBarrri has been selected as the Deputy Director-Principal.

We wish them great success in new endeavors!

CONCLUSION

As Northeast celebrates its forty-second year of career/technical excellence with its twelve member communities, the district continues to offer students the finest career technical education with which to build a successful career. The District supports curriculum and both academic and career technical classrooms with the latest equipment and technology. Evidence of our past success is reflected in the students that have graduated from Northeast Metro Tech. Recent graduate follow up data indicates that 96% of students from the Class of 2011 were positively placed in relevant post-secondary areas. In fact, Northeast currently employs 29 alumni at the school, including the Director-Principal, and Dean of Students. Alumni's stories of success and their readiness and willingness to help their alma mater by as recruiting graduates for cooperative education experiences or employment is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments

The Northeast Class of 2012 achieved a 99% pass rate on the MCAS assessments. Northeast continues to offer school day MCAS Enrichment Classes and after school enrichment programs for those students in need of additional preparation for the MCAS. Northeast also offers a well-attended Summer Transition Program for incoming freshmen and as a Summer Enrichment Program for enrolled at risk students preparing for the MCAS state assessments.

The Career Center facilitates student access to technology to further learn business aspects of their industries, develop career plans, resumes, and comprehensive portfolios, and prepare college and other post- secondary documents with the assistance of our faculty including Career and Adjustment Counselors.

Northeast continues to provide students the finest career technical education with which to build a positive and productive post-secondary experience, be it college or career, offering experiences with the latest equipment and technology in both the career technical and academic programs.

Once again, I am proud to have represented Saugus as a member of the Northeast Metropolitan Regional Vocational District School Committee. I will continue to serve as the guardian of funds allocated from the community to this educational institution and assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,
Peter A. Rossetti, Jr., Secretary
Northeast School Committee
Saugus Representative

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL
ENROLLMENT HISTORY
CITY/TOWN DISTRICT

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Chelsea	236	276	240	268	258	221	203	198	206	190
Malden	206	172	150	157	175	215	238	234	222	216
Melrose	28	19	30	40	36	56	64	64	48	45
North Reading		14	21	27	29	30	28	40	38	37
37										
Reading	23	23	22	22	25	19	26	26	26	28
Revere	267	270	277	272	256	241	242	238	244	238
Saugus	128	129	139	148	139	146	137	138	161	174
Stoneham	39	40	36	28	37	34	46	44	46	52
Wakefield	52	41	39	34	36	59	65	61	84	91
Winchester	8	8	9	9	6	7	9	9	7	11
Winthrop	27	35	40	40	37	41	45	44	55	65
Woburn	64	74	87	85	107	99	97	97	70	59
TOTALS:	1092	1108	1096	1132	1142	1166	1212	1191	1206	1206
NON DISTRICT		37	27	40	44	48	43	47	53	39
42										
GRAND TOTAL:		1129	1135	1136	1176	1190	1209	1259	1244	1245
1248										
SPECIAL NEEDS ENROLLMENT				214	233	273	275	287	320	342
333	323	330								
% SPECIAL NEEDS ENROLLMENT					19%	21%	24%	23%	24%	26%
27%	27%	26%	26%							

Northeast Metropolitan Regional Vocational School
Comparison of Assessments
As of March 2011

Budget FY 2011	**Budget FY 2012**	**Variance $**	**Variance %**
Gross Budget	19,657,886	20,600,000	942,114	4.7925%
Less Revenues				
Chapter 70	8,270,551	7,985,401	(285,150)	-3.45%
Aid				
Transportation	419,630	542,816	123,186	29.36%
E & D Funds	0		811,554	
Total Revenues	8,690,181	9,339,771	861,751	9.92%
Net Assessments	10,967,705	11,260,229	292,524	2.67%
Chelsea	583,094	589,673	6,579	1.13%
Malden	1,463,718	1,395,610	(68,108)	-4.65%
Melrose	563,826	757,295	193,469	34.31%
No. Reading	439,365	445,262	5,897	1.34%
Reading	327,946	270,061	(57,885)	-17.65%
Revere	1,580,723	1,509,737	(70,986)	-4.49%
Saugus	2,410,971	2,676,368	265,397	11.01%
Stoneham	698,381	744,166	45,785	6.56%
Wakefield	1,209,318	1,302,028	92,710	7.67%
Winchester	141,664	167,562	25,898	18.28%
Winthrop	748,494	649,332	(99,162)	-13.25%
Woburn	800,204	753,136	(47,068)	-5.88%
Total	**10,967,705**	**11,260,229**	**292,524**	**2.67%**

Students FY 2011	**Students FY 2012**	**Variance**	**Enrollment %**
Chelsea	190	195	5	15.789474%
Malden	216	215	-1	17.408907%
Melrose	46	62	16	5.020243%
No. Reading	37	36	-1	2.914980%
Reading	28	23	-5	1.862348%
Revere	239	234	-5	18.947368%
Saugus	173	191	18	15.465587%
Stoneham	52	54	2	4.372467%
Wakefield	91	98	7	7.935522%
Winchester	11	13	2	1.052632%
Winthrop	65	58	-7	4.696356%
Woburn	59	56	-3	4.534413%
Total	**1207**	**1235**	**28**	**100.00%**

Northeast Metropolitan Regional Vocational School District
Combined Balance Sheet - All Fund Types and Account Groups
June 30, 2012

Governmental Fund Types		*Fiduciary Fund Type*	*Account Groups*	
General	**Special Revenue**	**Trust and Agency**	**General Fixed Assets**	**Long Term Debt**
ASSETS				
Cash	2,539,378	757,443	1,531,218	0	12,635,452
Account Receivable	377,433	1,369	0	0	0
Amount Provided for Long Term Debt	0	0	0	0	12,635,452
Fixed Assets	0	0	0	1,123,678	0
Total Assets	***$2,916,811***	***$758,812***	***$1,531,218***	***$1,123,678***	***$25,270,904***
LIABILITIES					
Accounts Payable	144,953	37,703	0	0	0
Claims Incurred Not Reported	0	0	273,610	0	0
Deferred Revenue	0	155,929	0	0	0
Accrued Salary	767,487	204,516	0	0	0
Accrued Sick and Vacation	279,405	0	0	0	0
Other Post Employment Benefit Obligations	0	0	0	0	12,516,524
Capital Lease Obligation	0	0	0	0	118,928
Total Liabilities	***$1,191,845***	***$308,148***	***$273,610***	***$0***	***$12,635,452***
FUND EQUITY					
Investment in General Fixed Assets	0	0	0	1,123,678	0
Fund Balances:					
Reserved for Encumbrances	158,170	0	0	0	0
Reserved for Future Appropriation	384,406	0	0	0	0
Undesigned	1,182,390	360,664	1,257,608	0	0
Total Fund Equity	***$1,724,966***	***$360,664***	***$1,257,608***	***$1,123,678***	***$0***
Total Liabilities and Fund Equity	***$2,916,811***	***$758,812***	***$1,531,218***	***$1,123,678***	***$12,635,452***

Northeast Metropolitan Regional Vocational School District
Special Revenue Funds
June 30, 2012
Undesignated Fund Balance Amount
Adult Education $ (111,426)
Building Usage 135,558
Athletics 8,793
Cafeteria 88,212
Medicaid 91,508
Grants 32,194
School Choice 13,964
Auto Body 15,798
Auto Tech 12,839
Shining Knights 1,914
Day Care 21,171
Culinary 18,135
Cosmetology 11,096
Graphics 21,195
Carpentry (757)
Metal Fabrication 470
Total: $ 360,664

Northeast Metropolitan Regional Vocational School District
Trust and Agency Fund
June 30, 2012
Undesignated Fund Balance Amount
Student Activity 99,900
Scholarship 29,107
Insurance 1,128,601
Total: $ 1,257,608

Town of Saugus

FISCAL YEAR 2012 ANNUAL REPORT

Board of Assessors

Dr. Frederick J. Wagner, Chairman
Michael J. Murphy
Leon Valliere

Ronald J. Keohan Jr. MAA
Deputy Assessor
Tamara Sands
Assistant Deputy Assessor

ASSESSOR'S FY 2012 ANNUAL REPORT

The Board of Assessors updated all property values in the Town of Saugus for FY2012. The values met State standards and were certified by the Massachusetts Department of Revenue. The average single family property value has increased by .01%. While the average tax bill increased $142.24. The average single family value is calculated at $325,033.

A public hearing was held on November 15, 2011 where the Board of Selectmen selected a minimal residential factor of 79.9757%. This decreases the shift in the tax burden to 175.0000% for the commercial class. The Board of Assessors received a tax rate approval from the Department of Revenue certifying the Residential rate at $11.04 and the Commercial, Industrial, Personal Property rate at $24.16.

FY2012 LEVY LIMIT CALCULATION

FY12 Levy Limit	$47,680,427
X 2.5%	1,192,011
+ New Growth	511,011
FY2012 Levy Limit	**$49,383,591**
Dept Exclusion	1,855,985
Total with Debt Exclusion	**$51,239,576**

TAX RATE SUMMARY -- FISCAL 2012

Total Estimated receipts and other revenue sources	27,854,395.00
Net amount to be raised by taxation	51,195,432.00
Total amount to be raised	79,049,827.00

REAL ESTATE VALUATION

Class	Tax Rate	Levy by Class	Valuation
Residential	$11.04	32,314,591.15	2,927,047,300
Commercial	$24.16	13,488,977.38	558,318,600
Industrial	$24.16	3,307,970.29	136,919,300
Personal Property	$24.16	2,083,893.02	86,253,850
Totals		51,195,431.84	3,708,538,050

PERSONAL PROPERTY VALUATION INCREASE

Personal Property - Fiscal 2011	82,751,130
Personal Property - Fiscal 2012	86,253,850
TOTAL VALUE INCREASE	1,502,720

TOTAL REAL PROPERTY VALUATION DECREASE

Real Estate - Fiscal 2011	3,635,907,601
Real Estate - Fiscal 2012	3,708,538,050
TOTAL VALUE DECREASE	72,630,449

COMPARISON OF MOTOR VEHICLE EXCISE

Year	Number of Bills	Valuation	Amount
2010	27,496	138,847,100.00	2,971,637.03
2011	27,397	144,951,550.00	3,082,617.51

COMPARISON OF BOAT EXCISE

Year	Number of Bills	Valuation	Amount
2010	174	652,300	6,523.00
2011	165	602,800	6,028.00

STATUTORY PROPERTY TAX EXEMPTIONS

Exemption Type	Number Granted
Police & Fire Widows (Clause 42)	4
Blind (Clause 37A)	22
Elderly (Clause 41C)	46
Widows (Clause 17D)	45
Veterans (Clause 22)	170
Veterans (100% Disabled)	59
Veterans (Paraplegic)	4
Veterans (Clause 22A, B, C & D)	15
Total Exemptions	366

Total Tax Amount of Exemptions	$250,408.70
State Reimbursement	$ 149,909.21

LOCAL EXPENDITURES

Appropriations		74,770,792.00
Tax Title	0.00	
Debt and Interest Charges	0.00	
Total Overlay deficits prior years	126,634.00	
Final Court Judgments	0.00	
Cherry Sheet Offsets	35,744.00	
Revenue Deficit	0.00	
Snow & Ice Deficit	1,127,623.00	
Other	367,168.79	
Total Expenditures		1,657,169.79
State & County Cherry Sheet Charges		2,117,864.00
Overlay (Allowance for Abatements & Exemptions)		504,000.84
Total Amount to be Raised		79,049,826.63

ESTIMATED RECEIPTS

Estimated Receipts from State	7,359,982.00
Massachusetts school building authority payments	554,557.00
Estimated Receipts from Local	8,206,277.79
Enterprise funds	9,677,768.00
Revenue Appropriated for Particular Purposes	0.00
Total Estimated Receipts	25,798,584.79

BREAKDOWN OF LOCAL ESTIMATED RECEIPTS

Motor Vehicle Excise	2,931,692.00
Other Excise	1,264,476.00
Penalties & Interest on Taxes & Excise	240,000.00
Payments in Lieu of Taxes	41,000.00
Fees	288,000.00
Rentals/Boards	211,000.00
Departmental Revenue-Libraries	
Departmental Revenue-Cemetery	97,000.00
Other Departmental Revenue	62,600.00
Licenses & Permits	925,185.92
Special Assessments	1,127,623.00
Fines & Forfeits	249,600.00
Investment Income	37,000.00
Miscellaneous Recurring	320,000.00
Miscellaneous Non-Recurring	411,100.87
Total	**8,206,277.79**

Cable Television Commission

The Commission had no active Members during the reporting period. Appointments are for one year terms that expire May 31st of each year. Below please find description.

Saugus Cable Television Commission

Pursuant to the powers granted to under Massachusetts General Law, c 166A, the Board of Selectmen shall appoint a Cable Television Commission.

Role of the Commission:

The Cable Commission shall represent the Board of Selectmen, subject to the Board's ultimate authority as "Issuing Authority" as set forth in MGL c. 166A, in all aspects of cable television licensing including:

1) Negotiating renewal licenses or original licenses;

2) Conducting "ascertainment" proceedings needed to support renewal license negotiations

3) Advising the Board of Selectmen (as issuing authority) in relationship to any application for license transfer, merger, or assignment;

4) Monitoring compliance with any license or renewal conditions, including conducting compliance hearings or meetings;

5) Representing issuing authority with respect to any license issue before the public (e.g., receiving and processing complaints and advising the Board with respect to enforcement options); and

6) Serving as custodian of all reports and records made under the terms of any cable television license or as directed by the Board of Selectmen.

Canine

Harold Young; Canine Control Officer

Date: January 30, 2013

July 1, 2011- June 30, 2012 Annual Report

STRAY DOGS HOUSED (SAUGUS ONLY)	27
STRAY DOGS RETURNED TO THEIR OWNERS	22
DOGS ADOPTED FOR THE YEAR	3
DOGS EUTHANIZED	0
DOGS TRANSFERRED TO OTHER SHELTERS	1
FOSTER CARE	1
DOG LICENSES	1706
DOG LICENSE FEES	$21,473.50
DOG LATE FEES	$3,280.00
MONEY COLLECTED BY TOWN CLERK	$24753.5
ADMINSTRATION FEES, FINES AND RENT IS TABULATED AND COLLECTED BY THE TOWN TREASURER	
CALLS OR COMPLAINTS ANSWERED (INCLUDING CALLS FROM THE POLICE DEPARTMENT)	1825
EMERGENCY CALLS	161
BOARD OF SELECTMAN HEARINGS ON K-9 ISSUES	0
HEARINGS AND COURT CASES	1
ARTICLE TWENTY THREE SECT. 507.15 IMPLEMENTED FOR 1ST OFFENSE ON TWO DOGS	2
VIOLATIONS ISSUED	33
DOG BITES AND SCRATCHES REPORTED	42
CAT BITES AND SCRATCHES REPORTED	5
RACCOON BITES REPORTED	0
FERRET BITES	0
SQUIRREL BITES AND SCRATCHES REPORTED	0
SKUNK BITES	0
HORSE BITES	0
COYOTE BITES	1
QUARANTINES ISSUED	73
ANIMALS TESTED NEGATIVE FOR RABIES	8
ANIMALS TESTED POSITIVE FOR RABIES	0

DECEASED ANIMALS PICKED UP FROM ROADWAYS	127
ONE RABIES CLINIC HELD ON 5-2-12 (ANIMALS VACCINIATED)	55
NUMEROUS CALLS ON WILDLIFE SIGHTINGS AND COMPLAINTS	
PERFORMED JANITORIAL DUTIES AT THE DOG POUND. MAINTAIN CANINE TRUCK AND KEEPING EQUIPMENT STERILIZED.	
PARKING ENFORCEMENT VIOLATIONS ARE CALCULATED BY THE PARKING CLERKS OFFICE.	

TOWN OF SAUGUS
CEMETERY DEPARTMENT
SAUGUS, MASSACHUSETTS 01906

JOHN A. FALASCA III
SUPERINTENDENT

TELEPHONE:
(781) 231-4170

Annual Report
2012
Cemetery Department

The following information is for the year 2012. The Cemetery Department has a crew of two full time workers and one part time senior clerk. John A. Falasca III is the working Superintendent of the Cemetery Department.

The Cemetery Commissioners, who are appointed by the Board of Selectmen are as follows: Joseph Dennis Gould, Chairperson; Ruth Molin, Secretary; William Howell; Nicola Nicosia; and Paul Arinello.

The Cemetery Department continues to maintain the Budget and salaries.

The Cemetery Department sold 14 double graves. They also sold 1 double niche in the columbarium. No single niches were purchased. There were 53 regular interments and 32 cremations for a total of 85.

They poured 25 foundations; set 3 flat markers and 15 Veteran markers.

The total receipts are as follows:

Interments	$82,255.00
Land Sales	11,425.00
Perpetual Care	11,425.00
Foundations	7,170.00
Fees	875.00
TOTAL	$113,150.00

Town of Saugus
TOWN HALL
298 CENTRAL STREET
SAUGUS, MASSACHUSETTS 01906

JOANNE D. RAPPA
Town Clerk

Town Clerk's Office
Annual Report
Fiscal Year 2012

Town Clerk's Staff:
Joanne D. Rappa, Town Clerk
Marianne Moses, Assistant Town Clerk
Patricia Flickinger, Election Coordinator

CLERK'S DEPARTMENT

The Town Clerk's Office serves the residents and visitors alike as a central point of information to local government and services. It is the intent of the Office of the Town Clerk to be a provider of quality services and information to the community, its residents and visitors. This office works in cooperation with all departments, boards, committees and commissions and complies with all state and local statutes.

The Town Clerk is the official recording secretary of Town Meeting and considered the "keeper of the records". In this capacity this office files minutes of various boards and commissions of the Town, maintains and issues certified copies of all vital records, maintains the official Bylaws and Town Charter, appointments and resignations of all Town officials as well as maintains Town census information, issues marriage licenses, dog licenses, boat ramp passes, business certificates and renewals, fuel storage permits, raffle/bazaar permits, and certified copies of Board of Appeals, Board of Selectmen and Planning Board decisions. This office also collected fees for violations issued by the Board of Health, Police Department, Zoning and Conservation Departments, as well as the billing and collection of fees for all pole and conduit locations within the town and maintained these files.

- CONFLICT OF INTEREST LAW

The Town Clerk has the responsibility of complying with MGL Chapter 28 acts of 2009, which mandates that the Town Clerk is required to maintain records, assuring that every municipal employee receives an updated copy of the Conflict of Interest Law Summary,

MGL Chapter 268A, on an annual basis and completes the online training program every two years. Upon completion of the training program, the employee shall provide notice of such completion to be retained for 6 years by the Town Clerk. As a result of this requirement, the Town Clerk recorded that approximately 980 employees and 230 members of Boards or Commissions had been notified of the mandate and receipts were recorded of those in compliance.

- TOWN MEETINGS

Town Meeting warrants are posted at each polling location, mailed directly to Town Meeting Members, Finance Committee Members, Town Counsel and members of various boards and commissions.

Special Town Meeting Dates:

October 3, 2011

November 14, 2011

June 25, 2012

Annual Town Meeting Dates:

May 7, 2012 (1st Session)
May 21, 2012 (2nd Session)
June 4, 2012 (3rd Session)
June 11, 2012 (4th Session)
June 18, 2012 (5th Session)
June 25, 2012 (6th Session)

Warrants and minutes of all Town Meetings may be viewed on the Town of Saugus website and in the Clerk's Office.

ELECTIONS and REGISTRATION

The Elections Department held two elections in FY '12.

- FY 2012 Election Dates:

  November 8, 2011 – Local Election
  March 6, 2012 – Presidential Primary Election

Along with the busy election calendar came the normal operating procedures for each election, which included, but was not limited to, posting warrants, late night voter registrations, providing and certifying nomination papers and petitions for ballot questions, ordering and proof reading ballots, mailing out all absentee ballots,

conducting absentee voting in the office, scheduling poll workers, coding, programming and testing election equipment which includes the Accu-Vote terminals as well as the AutoMark voting assist terminals, certifying and reporting election results, and at the local level, determining ballot positions by random drawing.

Along with very close election results in the School Committee race held on November 8, 2011, a recount was held on December 1, 2011 in the Town Hall Auditorium, which ultimately did not change the results of the election.

- BOARD OF REGISTRARS

Gary Butt, Chairman (Republican)
Marcia A. Pollack (Democrat)
Rita VanSteensburg (Republican)
Joanne D. Rappa (Democrat)

The Board of Registrars met several times during the year to review election laws and procedures, and made themselves available at all late night voter registration sessions as well as on Election Days.

- CENSUS

Approximately 13,830 Town Census were mailed to Saugus households the first week of January, 2012 and data for returned forms was recorded in the State VRIS (Voter Registration Information System).

Additionally, the staff of the Clerk's office worked meticulously to maintain the census figures by comparing records with information provided to this office by various departments as well as our own licenses and vital records information.

The Town Clerk's Office recorded the following Vital Statistics for fiscal year 2012
Two prior years are also listed for comparison purposes only.

	Year End FY 10	Year End FY 11	Year End FY 12
BIRTHS TO RESIDENTS			
Total Births	224	236	226
DEATHS			
Total Deaths	308	275	294
MARRIAGE LICENSES			
Total Marriage Licenses	114	113	104

WHEN A DEATH OCCURS IN TOWN TO NON-RESIDENTS, A COPY OF THE DEATH CERTIFICATE MUST BE SENT TO THE APPROPRIATE CITY OR TOWN CLERK. EACH MONTH COPIES OF ALL RECORDS OF BIRTH, DEATH AND MARRIAGES ARE FORWARDED TO THE BUREAU OF VITAL STATISTICS OF THE DEPARTMENT OF PUBLIC HEALTH IN BOSTON.

THESE NUMBERS MAY INCREASE DURING THE YEAR, AS RECORDS ARE FORWARDED TO THIS OFFICE AT VARIOUS TIMES FROM OTHER CITYS AND TOWNS.

TOWN CLERK'S OFFICE

The following shows the expenditures for the Fiscal Year 2012.

	FY 2012	
#161 – Town Clerk		
Salaries:		
Town Clerk	$59,633.19	
Asst. Town Clerk	$41,242.34	
Office Supplies	$412.89	
Office Machine Maint.	$1,000.00	
Printing & Repro.	$762.88	
Employee Training	$103.00	
Book Binding	$570.71	
Constable Services	$480.00	
Dog Tags & Licenses	$762.90	
Association Dues	$200.00	
TOTAL		**$105,167.91**
#162 – Election & Registration		
Salary		
Elec. Coordin.	$44,370.06	
Office Machine Maint.	$135.00	
Voting Machine Maint.	$2,237.00	
Printing & Repro.	$9,346.79	
Material & Supplies	$544.83	
Office Supplies	$218.08	
Census Forms	$2,295.68	
Travel	$0.00	
Election Trans & Setup	$229.64	
Election Officers	$15,000.00	
Election Police	$11,267.00	
Election Custodians	$2,642.57	
Resident Listing	$1,057.80	
TOTAL		**$88,782.77**

GRAND TOTAL OF EXPENSES $193,950.6

The following shows the money collected for various licenses and services, which are provided by the

TOWN CLERK'S OFFICE. Two prior years are also listed for comparison purposes only.

	YEAR END FY 10	YEAR END FY 11	YEAR END FY 12
Resident Listing	$180.00	$255.00	$225.00
Marriage Intentions	$3,330.00	$3,660.00	$3,120.00
Certified Copies	$22,465.80	$20,005.60	$19,155.00
Business Certificates	$6,440.00	$5,940.00	$5,910.00
Gasoline Storage Permits	$1,450.00	$1,350.00	$1,350.00
Pole Locations $200.00	$0.00	$400.00	
Conduit Locations	$0.00 $0.00	$0.00	
Miscellaneous $543.20	$613.50	$435.65	
Raffle Permits $200.00	$150.00	$350.00	
Ramp Passes $535.00	$475.00	$375.00	
Board of Health Fines	$3,199.00	$975.00	$550.00
Zoning Fines	$0.00	$1,500.00	$3,900.00
Conservation Fines	$0.00	$0.00	$0.00
Dog Licenses $20,012.00	$26,488.50	$21,473.50	
Dog Late Fees $1,520.00	$4,240.00	$3,280.00	
Hunting & Fishing Gross *	$4,778.50	$3,848.50	$1,285.50
H & F Proc Fees *	$163.00	$118.00	$41.00
H & F Sport Fees *	$87.20	$66.95	$24.95
NCD Tickets	$0.00	$200.00	$300.00
TOTALS	**$65,103.70**	**$69,886.05**	**$62,175.60**

*As of January 1, 2012 the Town of Saugus no longer issues Hunting and Fishing Licenses.

Conservation Commission
Annual Report 2012

The Saugus Conservation Commission conducts business under Massachusetts General Laws, Chapter 131, Section 40 and under Town of Saugus Bylaw Article 508. The Commission saw significant activity during FY12.

The Conservation Commission held 13 public meetings during the past Fiscal Year. At these meetings there were 14 Public Hearings, most of which were continued for at least one meeting and in some cases several months of hearings. The Commission heard several requests for a Determination of Applicability, which were deemed negative and did not require a further filing. The Commission placed restrictions on work as necessary. There were many requests for modifications to previously issued Orders of Conditions, which were found to be non-significant and required no additional action to be taken. The Commission issued several Orders of Conditions, and Certificates of Compliance upon completion of work. There were problems or projects.

Violations of the Wetlands Protection Act and Town of Saugus Wetlands Bylaw continue to occur in town. The Conservation Officer went on numerous site visits, some of which were for building permits and which were fill permits and several as a result of complaints. It was necessary for the Conservation Officer to address conservation violations by letter and issue Enforcement Orders in several instances, as well as investigating and issuing Emergency Certifications. The Conservation Officer attended multiple meetings regarding conservation issues, both in the office and at Town Hall and other locations. He responded to large number of phone calls for information requests and problems in conservation areas. The new Flood Plain maps issued by the federal government took a massive amount of time on phone calls as well as visits to this office.

The Commission made several site visits as a group along with applicants and their engineering firms or representatives. Numerous site visits were also made individually by members of the Commission.
The Conservation Officer has continued to spend substantial time working with Georganna Keer, Division of Ecological Restoration, Mass. Dept. of Fish and Game, as well as town officials and federal and state agencies. The work toward rebuilding the Tide Gate has been active since 1996.

The Conservation Officer has had several meetings with Massachusetts Department of Environmental Protection officials as well as state, local DPW and federal officials to address Conservation issues. The Conservation Officer, along with some members of the Commission attended MACC Conferences.

The Commission mourned the loss of member C. Fred Gill this past year. A list of duly sworn officers and current members follows:

Albert D. Trifone, Jr. – Chairman, Joan Fowler – Vice Chair, Francis G. McKinnon – Conservation Officer, Earle Bertrand, William Snowdon, Jr. and Paul Petkewich

Judith E. Riley, Clerk
2/5/13

SAUGUS COUNCIL ON AGING – 2012

ANNUAL REPORT – TOWN OF SAUGUS

The Saugus Council on Aging is an advocacy agency for Senior Citizens of Saugus.

The population of seniors in Saugus is over 6,000, most of who still own and maintain their own homes. We have served approximately 4000 Saugus seniors over the year, in one program or another.

- Medical Transportation
- Food Shopping
- Outreach – Into homes and office
- Counseling
- Fuel Assistance for all ages
- Connecting with Health Care
- Assisting with forms for Insurance and other documents
- SHINE Representative (Assists with Medical issues, HMO, Medicare etc)
- Setting up programs with family members
- Meals on Wheels
- Congregate Lunch Program
- Telephone Reassurance
- Veterans connections
- Emergency Calls
- Legal Assistance
- Food baskets on Holidays for seniors and non-seniors
- Preventative Medicine
- Alzheimer's Support Groups
- Speakers
- Wellness/Exercise Class
- Blood Pressure
- Socialization

The Saugus Council on Aging provides a number of programs and lectures on a weekly basis to help meet these needs. We encourage seniors to participate in these programs.

SENIOR CENTER HOURS

Monday – Friday, 8:00 a.m. to 3:30 p.m.

POPULATION, AGE 60 AND OLDER, RESIDING IN THE
TOWN OF SAUGUS

As we end 2012, census figures indicate a **current total of approximately 7,000 residents, age 60 and older.**

BOARD OF DIRECTORS

SAUGUS COUNCIL ON AGING

Richard Barry, Chairman
Peter Bogdan, Vice-Chairman
Lawrence Donovan, Vice-Chairman
, James Nicholl, Treasurer
Phyllis O'Hearn, Secretary
Mary Dunlop
Eleanor Gallo
Margaret Joyce
Elizabeth Kingsley
Carmine Moschella
Loretta Nicolo
Bob Tremblay
Leona Verrengia

FRIENDS OF THE SAUGUS COUNCIL ON AGING

Attorney Ronald Surabian, President
Beverly Snowden, Vice President
Louise Dion, Secretary
George Wentzell, Treasurer
Dottie Bochus (Living Memorial)
Margaret Berkowitch
Attorney Nelson Chang
Eugene Decareau
Janette Fasano
Marie Poitras
Ellen Proodian

HIGHLIGHTING SERVICES IN 2012

Nutrition Services:

- ***Approximately** 41,600 **Meals on Wheels to 160 elders***
- **14,342** congregate meals served at noon at the Senior Center

Volunteer Assistance:

- 140 Volunteers service the Senior Center throughout the year
- Approximately 33,000 Volunteer Hours per year
- $231,000 is the total value of Volunteer services

Telephone Communication:

- 3,425 Calls to Director
- 3,528 Calls to Outreach
- 10, 400 Calls - General Information

Outreach:

- Estimated 6,400 contacts this past year – Saugus Residents
- Communication by phone, home visits, office visits, or meeting in the Center. Informally Outreach handles between 15- 20 situations a day, varying from support, listening, advising, referrals, filling out forms, contacting and setting up appointments with necessary agencies following through so that each request has a conclusion.

Professional Services:

Alzheimer's Support, Legal Services, Podiatrist, Blood Pressure, Shine Representative, Tax Preparation, etc.

- Approximately 300 month
- 3,600 year

Physical Exercise

Dancing, Yoga, Aerobics, Falun Gong, Weight Lifting, Exercise Room/Equipment

- 650 participants month
- 7,800 year

SHINE COUNCELING (Medical Insurance Advisor)

- Counseled 250 seniors with Medical Insurance issues

COUNCIL ON AGING
TRANSPORTATION SERVICE

2 VANS

VAN #1

MEDICAL Transportation Trips a day – 5 days a week into 9 communities

Lynn	Saugus	Swampscott
Salem	Peabody	Stoneham
Lynnfield	Melrose	Wakefield

MEDICAL Chemo – Radiation – Dialysis – Physical Therapy (Strokes/Heart Attacks)
Lab Work and Testing – Pre-admittance Test – Regular Medical Appointments
Psychiatrist – Hospital Discharge – Podiatrist – Doctors visits, etc.

VAN #2

LUNCH PROGRAM – 5 days a week – 24 - 28 trips throughout Saugus –
Brought to the Senior Center and returned home – weekly shopping to mall and supermarket, assisting with medicals.

HOURS

Transportation – starts at 7:30 a.m. until Center closes at 3:30 p.m.

Transportation Services:

- 4,900 units of medical transportation for Saugus elders and/or disabled
- 1,650 units of transportation to the Mall
- 1,800 units of transportation to and from our Lunch Program

THANKSGIVING/CHRISTMAS DINNER

- 15 names were given to Blessed Sacrament Church, to make a total approx. 150 Saugus Residents that received Thanksgiving Baskets/Turkeys to those in need during the Thanksgiving Holiday.

- The Senior Center served 204 seniors for our Thanksgiving Luncheon.

- 20 names were given to Blessed Sacrament Church, to make a total of 36 Saugus Residents that received Christmas Baskets/Turkeys/gifts to those in need during the Christmas Holiday.

- The Senior Center served 220 seniors for our Christmas Luncheon.

NEW SERVICES/ACTIVITIES IN 2012

- *BILLIARDS*
- *EXERCISE ROOM/EQUIPMENT*
- *ESTHETICIAN*
- *SEAMSTRESS*

SHINE COUNCELOR

The Saugus Senior Center is very fortunate enough to have a Shine Counselor from Mystic Valley Senior Services. Once a week, a volunteer Shine Counselor comes to the Center to assist elders in understanding their health insurance needs. They will review present coverage, help process claims, inform elders of their rights, and make referrals to other agencies.
This is a free service to provide information, counseling and assist with insurance problems.

TRIAD PROGRAM

In conjunction with the Essex County Sheriff's Office, Essex County District Attorney Office Jonathan Blodgett and Saugus Police Department, the Saugus Senior Center have put into place several free programs that will aid seniors in regards to their safety through education and crime prevention.

- ***Photo ID Cards*** *– This free program provides seniors with a secondary ID card.*
  - *over* ***100 seniors were given photo I.D. Cards this past year***

- ***Yellow Dot Program*** *– By placing a yellow dot sticker on your vehicle, emergency - responders are alerted that your medical information can be found in the glove compartment.*
  Approximately 10

- ***File of Life*** *– A magnetized folder containing your medical information is placed on your refrigerator and is intended to alert emergency responders. Approximately 750 were distributed to Saugus Seniors.*

- ***Saugus Alzheimer's Safety Program*** *– Run by the Saugus Police and Triad for the safe recovery of Alzheimer patients or other individuals who may wander.*

- ***Is your House Number Up?*** *– A house numbering initiative that assists emergency personnel in their efforts to quickly respond to 911 calls.*

- ***Mock Trial*** *– A staged trial focusing on senior scams introduces seniors to the judicial system.*

- ***Lock Boxes*** *– A Lock Box can be provided by the Fire Department that is placed above your door with a key to your home, in case they are not able to enter in case of emergency. Key to lock box is kept at fire department.*

- ***Grab and Go Bags*** *". The Grab and Go Bag is a simple cloth tote bag that seniors would use to take with them in case of an unexpected emergency to the hospital. It would be filled with all the necessary personal items that they would need. Over 600 were distributed to Saugus Seniors*

Spring program – Car Fit

The Essex County Sheriff's Department, in conjunction with the Saugus Senior Center and several local police and fire departments, is proud to offer the CarFit Program to Essex County senior citizens.
The program is designed to provide a quick but comprehensive check on how well you and your vehicle work together. CarFit focuses on helping seniors adjust certain aspects of their vehicles so that they are more comfortable and safer drivers.

SAUGUS COUNCIL ON AGING

STAFF

Staff of the Saugus Council On Aging consists of all part time employees, with the exception of 3 Full time (*Director, Administrative Assistant and one full time Van Driver).*

	HOURS PER WK	SOURCE OF INCOME
DIRECTOR (Joanne Olsen)	36.5	Town
ADMIN. ASSISTANT (Laurie Davis)	36.5	Town
OUTREACH 1 Part Time (Cheryl Roberto)	25	Town
BOOKEEPER/TRIP COORDINATOR 1 Part Time (Lynette Terrazzano)	33	Town/Formula Grant
VAN DRIVERS		
1 Full Time (Dan Redden)	40	Town
1 Part Time (Donny Howard)	25	Revolving Account
CLERICAL STAFF 1 Part Time (Louise Bernard)	18.5	Town
DISPATCHER		
1 Part Time	19.5 each	Revolving Account
FULL TIME CUSTODIAN Services	40 hrs	Inspectional
KITCHEN STAFF		
1 PREP COOK	19.5	Formula Grant
1 PREP COOK	19.5	Formula Grant
1 DISHWASHER	19.5	Formula Grant

SAUGUS COUNCIL ON AGING

PROGRAMS/ACTIVITIES:

- ART CLASS
- ALZEIMER'S SUPPORT
- ATTY SPANO
- BILLIARDS
- BIBLE STUDY
- BINGO
- BLOOD PESSURE
- COMPUTERS
- CARDS & CHESS
- ESTHEITICIAN
- EXERCISE CLASSES
- EXERCISE ROOM/EQUIPMENT
- FALUN GONG
- FRIEND'S MEETING
- FURNITURE REFINISHING
- HEALTH FAIRS
- KNIT & CROCHET
- LINE DANCING (MON)
- LINE DANCING (THURS)
- LINE DANCING (FRI)
- MEN'S CLUB
- MAH JONGG
- MOVIE
- OIL PAINTING
- MONTHLY PIZZA PARTY/DANCE
- PODIATRIST
- REIKI
- QUILTING
- STEERING COMMITTEE MTGS
- SPEAKERS THROUGHOUT THE YEAR
- SEAMSTRESS
- TAI CHI
- TRIPS
- WALKING GROUP
- WEIGHT LIFTING (TUES)
- WEIGHT LIFTING (FRI)
- WOOD CARVING
- YOGA
- FLU CLINIC
- HEARING TESTS
- DIABETES SCREENING
- ARTHRITIC PROGRAMS, ETC
- OUTREACH
- LUNCH PROGRAM
- MEALS ON WHEELS
- TRASPORTATION/MEDICAL/ FOOD SHOPPING/LUNCH PROGRAM

COMMENTS

This year, unfortunately $40,000.00 was taken from our budget from the Town, which consists of salaries only. Three employees salaries were eliminated from the Town payroll and had to be paid out of a Revolving Account that consists of funds raised by activities and is used to pay for expenses throughout the year, such as office supplies, cable, building maintenance, instructors, etc. We were fortunate that we were able to keep our doors open and keep our existing staff through another year. This year activities and events were held with the help of sponsors, such as nursing homes and health care agencies and fundraising.

Thanks to the Friends of the Saugus Senior Center we were fortunate enough to receive a new 14 passenger van that was partially funded through a State Grant. The Friends of the Saugus Senior Center paid 20% of the cost of the van. This van allows us to transport Saugus seniors to and from our Center for lunch, activities, food shopping and drug stores for prescriptions. Our transportation program is a very crucial part of our daily services to our Saugus seniors. Our medical van is on the road, driving our seniors to their chemo, radiation and medical appoints throughout the day.

Again, in 2012, our Lunch Program held its own, with Lindley Catering Service delivering meals to our Center each day, and Meals on Wheels are delivered from our Center to Saugus seniors, on a daily basis.

This year we were excited about receiving a grant through Greater Lynn Senior Services. This grant allowed us to purchase exercise equipment and a flat screen T.V. to start an exercise room for our seniors. Already we have 30 members that use this equipment on a daily basis.

It is my great hope that all salaries will be included in the Town Budget for FY2014.

SAUGUS CULTURAL COUNCIL ANNUAL REPORT

The Saugus Cultural Council convened its annual voting meeting on Tuesday November 28, 2012 to award the Cultural Council Grants for 2013.

The committee received a total of 32 applications and they represented programs for people of all ages and various segments of the arts. The committee was able to fully fund a program at each of the elementary schools, 2 children's programs at the library, 5 individual artists as well as 1 program for the senior citizens. It was the mission of the Committee to support the varied groups within the Town of Saugus.

The approved applications represent support for the arts, humanities and/or interpretive sciences and the committee felt the programs funded were the ones that would offer the greatest public benefit.

The committee looks forward to the work of the 2014 grant cycle and continues to remain committed to funding programs that have clarity of purpose, encourage community involvement and contribute to the cultural vitality of Saugus.

Respectfully submitted,
Council Name:

Date annual report completed:

Saugus Cultural 1/14/2013

SAUGUS

PUBLIC WORKS DEPARTMENT

ANNUAL TOWN REPORT

Fiscal Year 2012

January 29, 2013

TOWN REPORT

DEPARTMENT OF PUBLIC WORKS

FISCAL YEAR 2012

To the honorable Board of Selectmen and Citizens of the Town of Saugus, I hereby submit the following annual report of the Department of Public Works for the Fiscal Year 2012, covering July 1, 2011 to June 30, 2012.

The Department roster consisted of the following full and part time personnel:

Joseph Attubato Director (Retirement May 2012)
James Waugh General Foreman (Temp DPW Director)
James Sotiros Engineering Dept. (4 hours a week)
Kristin Politano Principal Clerk
Donna Brady Principal Clerk

Highway:

Kevin Vater, Highway Foreman
Richard Nuzzo

Parks:

Derek Donachie, Parks Foreman
John Faragi (sign maker also)

Forestry:

Tim Wendell, Tree Warden
Michael Dockery

Motor Pool:

Seth Hatch, Motor Pool Foreman

Water:

Charles McLaughlin, Water Foreman
Jeffrey Natalucci
Christopher Howard

Sewer:

Thomas DiNocco, Sewer Foreman
Daniel Soares
Christopher Coco

INTRODUCTION

It was a very busy year for the Department as well as a challenging one as the decline in the economy has affected the public sector as well. Level funded budgets are now a regular occurrence at the Annual Town Meeting. As the Department tries to maintain the quality of services it provides to its citizens there is very little room to make improvements, or move ahead, with any additional requests or improvement projects.

The Department of Public Works is a service organization responsible for providing essential public works infrastructure support services for the citizens of Saugus. Services provided by this department include, but is not limited to: engineering design, construction, maintenance and repair of streets, sidewalks, snow plowing and ice control. Cutting of grass, maintenance and repair of all water lines, sewer lines, storm drains. Maintenance and repair to all DPW vehicles and equipment, and also Town Hall vehicles. Maintenance of parks, playgrounds, athletic fields, Administration of construction contracts, review of subdivision projects, manage all public shade trees for pruning, planting and/or removal. Repair and maintenance of town owned streetlights and traffic signals.

ADMINISTRATION TEAM

Located at 515 Main Street at the DPW office is the administration team that is critical to the daily functions of the Department of Public Works. Kristin Politano, and Donna Brady are responsible for the administration support of the Director of Public Works. They also provide administrative services to all Departments. Both Kristin and Donna deal directly with all public inquiries and complaints regarding all operations of the Department such as street lighting, potholes and tree problems, schedules, snow and ice problems, drainage issues, water and sewer problems etc. while maintaining employee payroll and department budget/ billing records. All invoice payments, requisitions and purchase orders are also facilitated by the administrative staff.

HIGHWAY:

The Highway Department of the DPW provides for the maintenance of all town roads, sidewalks, municipal and school parking lots, fencing and guard rails.
In addition to the normal surface repair of roads and sidewalks, the Highway Department is responsible for the clearing of snow, sand, litter and other unwanted debris from public ways and facilities. It also maintains our brooks and streams, with assistance from the sewer department by keeping them clear of debris to prevent public and private property flooding.
The Department has more than 130 miles (260+ lanes miles) of roads and many sidewalks that it must maintain. This past year the DPW continued to make immediate repairs to roadways and sidewalks, in an effort to preserve their surface integrity for the safety of the public. Recent cutbacks in staffing and funding made it difficult to keep up with the much needed repairs throughout town. This year DPW cleaned total of (950) catch basins throughout the town. This has helped in preventing street flooding caused by clogged drain lines.
The DPW continued its program to repair damaged manholes and catch basins throughout town. We were able to repair over (21) collapsed catch basins and manholes.

Streets resurfaced with Chapter 90 funds:

Chestnut Street
Ledgewood Road
Lodge Ave
Oaklandvale Ave
Tuttle Lane

HIGHWAY (cont.)

Streets resurfaced under the local pipeline assistance program, after the installation of new water mains the previous year:

Prospect Street
Pleasant Street
Castle Street
Emory Court
Emory Street

The handicap ramp project bid # 16-11 for Essex St, Lincoln Ave and various other locations has been completed.

Streets to be submitted to the next annual town meeting for acceptance are:

Applewood Lane
Maraia Lane
Birch Pond Drive
Pamela Road
Carr Road
Stockade Road
Zamora Street

PARKS DEPARTMENT:

This department maintains (9) nine parks and playgrounds. Derek Donachie the foreman works closely with the school athletic department to make sure all fields are painted and lined out for the games. The trash is picked up at these areas twice a week, on Monday and Friday. Cutting of all grass, weed whacking and general maintenance is done. Due to the limited amount of personnel, it is a constant battle to maintain the parks and repair the playground equipment in tot lot areas. Personnel from other departments are utilized to help with work when available.

FORESTRY DEPARTMENT:

Tim Wendell, the foreman of the department, does a great job to maintain all town trees. Heavy windstorms have caused damage to many trees. When extra help is needed other departments are called upon to support them in clearing debris from roadways, and storm damaged trees. Tim Wendell and Mike Dockery also hang any banners that need to be installed. They also assist in hanging of the Christmas decorations in town. The department also works with the Tree Committee when needed. Many trees have been cut back and taken down by the Forestry Department.

ENGINEERING DEPARTMENT:

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Jim Sotiros works at the DPW engineering office on Wednesdays to assist the public with any questions or inquiries about plans throughout town.

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28 Indian Rock Drive
29 Old County Road
14 Clifton Ave
48 Dewey Street
Central St @ Birchwood Ave
63 Bow Street
31 Aberdeen Ave

SEWER DEPARTMENT:

Tom DiNocco is the foreman of this department. He is responsible for the daily operations and maintenance of the town sewer system. A routine flushing of sewer mains are done on a monthly basis at identified trouble spots. The men in this department respond to resident complaints on various sewer related issues. Ten (10) sewer pumping stations are checked and maintained daily. They repair sewer backups in homes and main line pipes. Daily flow readings and maintenance at the main sewer pumping station on Lincoln Ave are completed. The men in this department also assist the Water department and Highway department with catch basin, brook issues and water system repairs.

The comprehensive sewer system rehabilitation is ongoing. Work completed in FY2012 is as follows:

COMPREHENSIVE SEWER SYSTEM REHABILITATION

SUBSYSTEM 6A

Service Lateral Connection Lining (Town Bid No. 13-10)

- Completed Miscellaneous Punch List Work

Manhole Rehabilitation (Town Bid No. 14-10)

- Completed Miscellaneous Punch List Work

Lincoln Ave PS Building and Heating System Improvements (Town Bid No. 19-10)

- Replacement of all windows
- Replacement of rear door to front building.
- New canopy over rear door.
- New forced hot water heating system.
- New plumbing and bathroom fixtures
- Restoration of Laundry Room including new washer and dryer
- New ultrasonic sensors to monitor wet well level.
- New computer at DPW to monitor PS signals
- Miscellaneous architectural detailing including painting exterior trim.

Saugus River Interceptor Rehabilitation (Town Bid No. 20-10)

- Completed Miscellaneous Punch List Work and sediment disposal

COMPREHENSIVE SEWER SYSTEM REHABILITATION

SUBSYSTEM 4C

Adams Ave, Allison Road, Assembly Drive, Brookfield Lane, Central Street, Church Street, Cliff Street, Daisy Ave, Dreeme Street, Elmer Ave, Granite Road, Harwich Street, Herbert Ave, Hurd Ave, Intervale Ave, Jewett Street, Knowles Ave, Laconia Ave, Madiera Street, Makepeace Street, Meadow Brook Road, Mountain Ave, Oak Street, Oakwood Ave, Orcutt Street, Pemberly Drive, School Street, Stevens Ave, Stone Street, Tontaquon Ave, Waban Street, Westford Street.

Cured In Place Pipe Lining and Spot Replacement of Sewers (Town Bid No. 02-11)

- Sewer Repairs in the vicinity of 47 and 49 School Street
- Completed Miscellaneous Punch List Work
-

Service Lateral Connection Lining (Town Bid No. 03-11)

- Installed 144 Service Lateral Connection Liners
- Completed miscellaneous Punch List Work

Manhole Rehabilitation (Town Bid No. 04-11)

- Installed Cement Lining on 1,041 vf of Manholes
- Repaired 65 Brick Corbells
- Sealed pavement at 15 manholes
- Completed Miscellaneous Punch List Work.

In conclusion, for a small workforce we have had a busy year.

I would like to thank the Board of Selectmen, Town Manager and the Community for their continued support of the Public Works Department throughout the year.

Finally, the accomplishments of the Department could have not been done without the dedication and hard work of all the employees at the DPW who continue to faithfully serve the growing needs of the community.

Respectfully submitted,

JAMES WAUGH

Temporary Director of Public Works

LCC Account Form
Submitted on: Municipal fecal officer
Council representative: 1/14/2013
Joanne M Gayron
Sfterri Raftery, Saugus Cultural Council Chair

Account Balance Beolnotng of Period (7/1/2011):	$4,866.10
State Revenue (FY2Q12 ABocatton):	55,150.00
Other Revenues:	$7.57
Total Revenues:	$5,157.87
Totai Expenditures:	$4,627.00
Account Balance- End of Period (6800012):	$5,396.97
Local Revenue/Interest in Account Balance:	$7.87

Amount Available for Granting

Account Baiance End of Period (6/302012):	$5,396.97
TQiaiExr^*jresfrom7/1/2Q12to1/11/2013, -	$0.00
Total Pending Expenditures (Encumbered ftmdsf: ' -	$5,150.00
Additional Local Revenue/interest 7/1/2012 to: 1/11/2013 +	$7.87
Available Remaining Balance: —	$254.84
Locaily Raised Funds/interest:—	$0.00
Adrr<inJstratlveFuridsfor2013: —	$254.84
FY2Q13A!tocatSon: -f	$5,150
Amount Available for Granting in FY2013: =	$5,150

Voting Meeting:
Voting Meeting Attendance:

Ann Furey	Carol McLaughlin
Chester Stentlford	Diane Roberts
Miia MoscheHa	Sheila Nigra
Stephen Rich	Tracey Hyrtes

11/27/2012

Present Present Present Present Present

Denial Letter Postmark: 12711/201
Last date of Community; 11/27/12

SAUGUS
PUBLIC WORKS DEPARTMENT

ANNUAL TOWN REPORT
Fiscal Year 2012

January 29, 2013

TOWN REPORT
DEPARTMENT OF PUBLIC WORKS
FISCAL YEAR 2012

To the honorable Board of Selectmen and Citizens of the Town of Saugus, I hereby submit the following annual report of the Department of Public Works for the Fiscal Year 2012, covering July 1, 2011 to June 30, 2012.

The Department roster consisted of the following full and part time personnel:
Joseph Attubato Director (Retirement May 2012)
James Waugh General Foreman (Temp DPW Director)
James Sotiros Engineering Dept. (4 hours a week)
Kristin Politano Principal Clerk
Donna Brady Principal Clerk

Highway:

Kevin Vater, Highway Foreman
Richard Nuzzo

Parks:

Derek Donachie, Parks Foreman
John Faragi (sign maker also)

Forestry:

Tim Wendell, Tree Warden
Michael Dockery

Motor Pool:

Seth Hatch, Motor Pool Foreman

Water:

Charles McLaughlin, Water Foreman
Jeffrey Natalucci
Christopher Howard

Sewer:

Thomas DiNocco, Sewer Foreman
Daniel Soares
Christopher Coco

INTRODUCTION

It was a very busy year for the Department as well as a challenging one as the decline in

the economy has affected the public sector as well. Level funded budgets are now a regular occurrence at the Annual Town Meeting. As the Department tries to maintain the quality of services it provides to its citizens there is very little room to make improvements, or move ahead, with any additional requests or improvement projects.

The Department of Public Works is a service organization responsible for providing essential public works infrastructure support services for the citizens of Saugus. Services provided by this department include, but is not limited to: engineering design, construction, maintenance and repair of streets, sidewalks, snow plowing and ice control. Cutting of grass, maintenance and repair of all water lines, sewer lines, storm drains. Maintenance and repair to all DPW vehicles and equipment, and also Town Hall vehicles. Maintenance of parks, playgrounds, athletic fields, Administration of construction contracts, review of subdivision projects, manage all public shade trees for pruning, planting and/or removal. Repair and maintenance of town owned streetlights and traffic signals.

ADMINISTRATION TEAM

Located at 515 Main Street at the DPW office is the administration team that is critical to the daily functions of the Department of Public Works. Kristin Politano, and Donna Brady are responsible for the administration support of the Director of Public Works. They also provide administrative services to all Departments. Both Kristin and Donna deal directly with all public inquiries and complaints regarding all operations of the Department such as street lighting, potholes and tree problems, schedules, snow and ice problems, drainage issues, water and sewer problems etc. while maintaining employee payroll and department budget/ billing records. All invoice payments, requisitions and purchase orders are also facilitated by the administrative staff.

HIGHWAY:

The Highway Department of the DPW provides for the maintenance of all town roads, sidewalks, municipal and school parking lots, fencing and guard rails.
In addition to the normal surface repair of roads and sidewalks, the Highway Department is responsible for the clearing of snow, sand, litter and other unwanted debris from public ways and facilities. It also maintains our brooks and streams, with assistance from the sewer department by keeping them clear of debris to prevent public and private property flooding. The Department has more than 130 miles (260+ lanes miles) of roads and many sidewalks that it must maintain. This past year the DPW continued to make immediate repairs to roadways and sidewalks, in an effort to preserve their surface integrity for the safety of the public. Recent cutbacks in staffing and funding made it difficult to keep up with the much needed repairs throughout town. This year DPW cleaned total of (950) catch basins throughout the town. This has helped in preventing street flooding caused by clogged drain lines. The DPW continued its program to repair damaged manholes and

catch basins throughout town. We were able to repair over (21) collapsed catch basins and manholes.

Streets resurfaced with Chapter 90 funds:

Chestnut Street
Ledgewood Road
Lodge Ave
Oaklandvale Ave
Tuttle Lane

Streets resurfaced under the local pipeline assistance program, after the installation of new water mains the previous year:

Prospect Street
Pleasant Street
Castle Street
Emory Court
Emory Street

The handicap ramp project bid # 16-11 for Essex St, Lincoln Ave and various other locations has been completed.

Streets to be submitted to the next annual town meeting for acceptance are:

Applewood Lane
Maraia Lane
Birch Pond Drive
Pamela Road
Carr Road
Stockade Road
Zamora Street

PARKS DEPARTMENT:

This department maintains (9) nine parks and playgrounds. Derek Donachie the foreman works closely with the school athletic department to make sure all fields are painted and lined out for the games. The trash is picked up at these areas twice a week, on Monday and Friday. Cutting of all grass, weed whacking and general maintenance is done. Due to the limited amount of personnel, it is a constant battle to maintain the parks and repair the playground equipment in tot lot areas. Personnel from other departments are utilized to help with work when available.

FORESTRY DEPARTMENT:

Tim Wendell, the foreman of the department, does a great job to maintain all town trees. Heavy windstorms have caused damage to many trees. When extra help is needed other departments are called upon to support them in clearing debris from roadways, and storm damaged trees. Tim Wendell and Mike Dockery also hang any banners that need to be installed. They also assist in hanging of the Christmas decorations in town. The department also works with the Tree Committee when needed. Many trees have been cut back and taken down by the Forestry Department.

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I would like to thank the Board of Selectmen, Town Manager and the Community for their continued support of the Public Works Department throughout the year.
Finally, the accomplishments of the Department could have not been done without the dedication and hard work of all the employees at the DPW who continue to faithfully serve the growing needs of the community.
Respectfully submitted,

TOWN OF SAUGUS

EMERGENCY MANAGEMENT AGENCY
27 HAMILTON STREET
SAUGUS, MASSACHUSETTS 01906
Telephone (781) 231-4175 • Fax (781) 231-4185

Paul O. Penachio
Director

2012 ANNUAL REPORT

The Saugus Emergency Management Agency is a volunteer organization that is required by law. During declared emergencies the Emergency Management Agency is the Town's contact point with state and federal agencies if their assistance is required for manpower, materials, or equipment.

MISSION STATEMENT

The mission of the Saugus Emergency Management Agency is to provide for the Common defense and to protect the public peace, health, security, and safety, and to preserve the lives and property of the people of the Town of Saugus.

During the time of January 1, 2012 to January 30, 2013 the volunteers logged in over 8,532 man hours. Many of those hours were logged in the continuing remodeling and painting of the old Central Fire Station which now houses Emergency Management as well as our E.O.C.

Volunteers also assisted Town agencies with many tasks including helping with road blockage and flares, assisting the Fire Department with cellar pumping and also assisting the Police Lighting.

Members also logged in countless hours of their own time attending training. CPR and Defibrillator Training This included the new mobile Command Post which was built completely by the members; installing radios and various equipment. This unit is available to all town agencies if needed.

We also assisted at Breakheart Reservation with lighting for there annual Fall Festival also assisted by supplying power for the event with various generator vehicles along with the Command Post.

Members worked around the clock in Fall months (November and December due to severe flooding caused by a major rainstorm. They responded to over 60 calls for flooded homes throughout the town.

Training continues for all members through Homeland Security Grants obtained. These include Incident Command, WMD Radiation Detection, Incident Bombing and Mass Sheltering Training also is obtained through MEMA Headquarters which offers classes each month.

Members put in countless hours building a Shelter Trailer for our Town this trailer was obtained through a Grant at no cost to the Town all of our Shelter Equipment has been placed in this trailer and can be very easily brought to any of our four certified Shelters in Town

An outstanding effort by the unit was put into installing the Christmas Lights for the annual Tree Lighting ceremony, which was a huge success.

I would like to thank all those volunteers who unselfishly give of their time and efforts to support the citizens and the Town of Saugus.

Paul O. Penachio,
Director
Emergency Management Agency

To: Honorable Board of Selectmen

SAUGUS FIRE DEPARTMENT 2012 ANNUAL REPORT

Personnel:

Chief James L. Blanchard retired from the Saugus Fire Department after 39 years of service , 7 years as Chief of Department. Upon his retirement Captain Donald McQuaid was promoted to the rank of Chief on 09/11/12. Chief McQuaid has been a member of the Fire Department and rose up the ranks from Lieutenant to Captain since being hired as a permanent firefighter in 1987.
Captain Thomas Nolan stepped down as Executive Officer to assume command of Group 1 to fill the vacancy due to the promotion of Captain McQuaid to Chief.
Captain Michael Newbury was promoted to Executive Officer in charge of Fire Prevention.
Lieutenant Thomas Kaminski was promoted to Captain in Fire Prevention.
Firefighter Thomas D'Eon was promoted to Lieutenant and filled in opening of Lt. Kaminski.

New Firefighters:

Donald Blandini was hired on 11/5/12 to fill the vacancy due to the retirement of Chief Blanchard.
Andrew McDermott, William Mercurio and Marco TIrella were added to the roster of the Fire Department on 12/16/12, one of who will fill the position retiring firefighter Shipulski.

Training:

OEMS (Office of Emergency Medical Services) credit courses were conducted monthly through Cataldo Ambulance Service at the Fire Department Training facility.
In-house training on-going.

GRANTS:
The Fire Department applied for the SAFER (Staffing for Adequate Fire and Emergency Response) grant in hopes of hiring 8 Firefighters.

The Fire Department has been **awarded** the SAFE (Student Awareness of Fire Education) grant in the amount of $5265.
Recipient of Federal funds for a community regional grant awarded by the Assistance to Firefighters Grant (AFG) for mobile terminal data equipment. Saugus share $80,000

SPECIAL AWARDS:
"FIREFIGHTER OF THE YEAR"
Captain Thomas Nolan and Lieutenant James Hughes were honored with a Medal of Valor at Mechanics Hall, Worcester for their heroic actions in rescues performed both off duty and in the line of duty. Both rescues from the Saugus River.

Executive Officer Summary 2012

This year was an exciting year for the administrative team at the Saugus Fire Department. Donald McQuaid was welcomed as the new Chief of the Department. Also, Thomas Kaminski was promoted to Captain as a fire inspector and code enforcement officer. The new members of the administrative team hit the ground running. Chief McQuaid oversaw the SAFER Grant application through FEMA. Captain Kaminski ran the fire department open house for fire awareness month in October. Captain Kaminski also received the same training that I have, Basic Fire Investigation. This 150 hour course has trained Captain Kaminski to recognize the tell-tale signs of arson, and how to initiate contact to the State Fire Marshall's office to investigate cause & origin of every fire in Saugus. This is a requirement of M.G.L 148. The chief of the fire department is obligated to identify a cause of every fire in his/her jurisdiction.

The Junior High School has been one of the major projects that have been dealt with. In conjunction with Kerry Robbins, the Belmonte Principal, a safety plan and four fire drills have been conducted thus far since school started in September. The initial layout of the building led to fire drill times that needed to be improved upon. Working with Kerry and the job engineer, Brian Fogerty, we came up a new exit door arrangement and safety plan that cut over a minute off of the initial fire drill. This building is under constant supervision by paid fire department details every day that school is in session. As an inspection team, the school is visited 2-3 times per week to ensure student safety.

In September, the fire department received a letter from the Board of Selectman in regards to double utility poles requiring the municipal fire alarm wire to be transferred over. The project involved has proven to be a difficult task to finish correctly. When I assumed the position of Executive Officer, the municipal fire alarm conversion was already in motion for 6 years. The Town of Saugus has stopped relying on the hard wired fire alarm system incrementally since 2006. The new system, a radio master box system consisted of 133 master boxes. Of the 133 boxes 15 were installed in town owned buildings. This system was designed to transfer the costs associated with the hard wired system from the town to the property owners. Since I took this task on, we have eliminated all but one hard-wired master box, and we plan as a team to eliminate the need for all hard-wired alarms in the near future.

There are several major construction jobs that have been approved by the fire department in conjunction with Inspectional Services. The Walmart project has been approved by the fire department, with the caveat that the proper water flow out of all hydrants be sufficient to fight any fire in such a large structure. National Tire and Battery has been approved in conjunction with the planning board to allay any fears over apparatus placement in the Home Depot parking lot. Nevron Plastics has started construction on a new facility, with state of the art fire protection, in the near future. These new businesses will be an asset to the town and expand the tax base accordingly.

The former Eastern Stamp and Tool building has been purchased by Iglesia Evangelical Bete. This property has needed many major upgrades in order to be properly occupied. The buildings utilities were shut down and all fire protection services were rendered useless. The fire prevention bureau has worked in conjunction with Inspectional Services to make sure the building is properly protected prior to legal occupancy.

The fire prevention bureau has worked in conjunction with the Attorney General's office in the gentrification process in Saugus. Among the major projects were 27 Wendell Street, this home was in such disrepair that it was ordered razed. Also, the "Chicken Coop" property on Fairview

Street was also razed as well. This group effort could not have been accomplished without the Attorney General and the Health Inspector.

Respectfully submitted,
Captain Michael Newbury

Executive Officer
Saugus Fire Department

FIRE PREVENTION

The mission statement of Fire Prevention Bureau is to protect life and property in the Town of Saugus by performing inspections, enforcing state and local fire codes and fire prevention education.

Duties performed by Fire Prevention include:
All public and private schools including day care establishments are inspected prior to the beginning of the school year.
Fire drills are conducted in all schools as required by state law.
Nursing homes are inspected quarterly as required by state law.
Any establishment requiring an occupancy permit from the town is inspected at least annually. Such establishments include hotels and residential mental health facilities of which there are approximately 20 currently operating in Saugus.
All commercial construction plans are reviewed and stamped by Fire Prevention to ensure proper placement of smoke, heat and carbon monoxide detectors, emergency lighting, exit signs, fire extinguishers and sprinkler systems. A follow up inspection is then conducted before an occupancy permit is issued.
All residential construction plans are reviewed by Fire Prevention to ensure proper placement of alarm initiating devices. This is a revenue generating activity.
When a home is sold or remortgaged, Fire Prevention conducts an inspection to ensure proper placement and function of smoke and carbon monoxide detectors. The certificate issued by the Department is a required document at closing . This is a revenue generating activity. The requirements regarding detector specifications and placement were recently incorporated into a guideline available to homeowners and real estate agents to eliminate what was formerly a frequent source of confusion.
The Town's house numbering by-law is enforced at the smoke detector inspection.
Fire Prevention conducts site plan reviews of all proposed new homes and subdivisions and provides their findings and recommendations to the appropriate boards.
Fire Prevention must inspect all propane tank installations. Underground propane tanks must be anchored to a concrete pad and inspected prior to backfilling.
Fire Prevention issues permits for the retail sale of charged propane tanks.
Fire Prevention issues permits for the storage of flammable fluids and gases.
Fire Prevention inspects and issues permits for all oil trucks based in Saugus and trucks carrying portable fuel dispensing equipment.
Per state code, Fire Prevention must grant a permit and witness the removal of all underground storage tanks and inspect for soil contamination and order clean-up if necessary.
A permit to install or alter fuel oil burning equipment must be obtained from Fire Prevention and an inspection is performed following completion of the work.
All wood, pellet and gas heating stoves are inspected for installation according to the manufacturer's specifications. This is a revenue generating activity.

All blasting in Saugus requires a permit issued by the Fire Department. The Fire Department conducts a site visit and reviews blasting plans to ensure that local and state codes are adhered to. A detail firefighter is stationed at the blast site to witness the blast and record seismograph readings. All compaints regarding blasting are investigated by Fire Prevention.
Fire Prevention updates a list of vacant buildings in town as these structures present a greater than average threat to firefighting personnel.
With the passage of Chapter 304 of the Acts of 2004, Fire Prevention must inspect all establishments that "serve liquor on premises" before liquor licenses can be renewed. This includes all nightclubs and many restaurants in town.
When work or testing is conducted at any facility in town with a radio box alarm, Fire Prevention must respond to disable the system while work is performed and again to restore that system .
Since the passage of Nicole's Law which requires the owner of all residential properties to install and maintain carbon monoxide detectors, the workload of the Fire Department has increased significantly. The Department has responded to many carbon monoxide detector activations some of which resulted in the detection of substantial amounts of the deadly invisible and odorless gas inside residences.
In-service inspections are conducted throughout town by on duty firefighters. Fire Prevention follows up on these inspections if any code violations are found.
Hydrant testing is also conducted by on duty firefighters. Fire Prevention notifies the DPW if hydrants are inoperable and maintains records regarding hydrant testing, problems and repairs.
Fire Prevention hosted the annual Fire Department open house. This year's theme was "HAVE TWO WAYS OUT". This is a family event and was well attended. Papa Gino's is the main sponsor. Other sponsors included Stop and Shop, Friendly's, The Home Depot and Paolini Associates. The event was staffed by members and friends of the Fire Department as well as students from Saugus High.

FIRE INVESTIGATION UNIT

The Fire Investigation Unit (FIU) is responsible for investigating the cause and circumstances of any fire or explosion within the Town of Saugus in order to determine if such fire or explosion was caused by carelessness or design. Investigation shall begin forthwith after such fire or explosion per Massachusetts General Law, Chapter 148, Section 2. The FIU reports directly to the Chief of the Department.
There are currently two members of the department assigned to the FIU, Captains Newbury and Kaminski. These duties are in addition to their regular assigned duties. Both Captains have completed an intensive two week course certifying them in Basic Fire Investigation at the Massachusetts Fire Academy .
The crime of arson is a difficult charge to prove,therefore, investigations are a slow and deliberate process that requires many hours of preparation. Investigations are often conducted in conjunction with the State Fire Marshall's office. Documentation, evidence collection, witness statements, interviews , interigation and multiple days of court proceedings are necessary for a favorable outcome which protects the citizens of Saugus.

EVENTS

In addition to hosting the Fire Department open house, the Fire Department also participated in the following town events:
Saugus High School Shadow Day, opening day parades for both the National and American Little Leagues, Memorial Day service and parade, Veteran's Day observances and parade and the Christmas Eve parade.

SAUGUS FIRE DEPARTMENT GROUP ROSTER 08/2012			
Chief Donald P. McQuaid Exec. Officer- Michael Newbury Fire Prev.- Capt. Tom Kaminski Admin. Assist.- Donna Lawrence Dept. Mechanic- Ray Calder			
GROUP 1	GROUP 2	GROUP 3	GROUP 4
Captain Nolan	Captain Sinclair	Captain Johnson	Captain Shea
Lt. McDermott	Lt. Deon	Lt. Porter	Lt. Shannon
FF McQueen	FF Schultz	FF Moses	FF Shipulski
FF Olsen	FF Springer	FFAutilio	FF Ruszkowski
FF Cross	FF Penachio	FF Littlefield	FF Phelan
FF Gannon	FF Diflumeri	FF Vinard	FF Fowler
Lt. Hansen	Capt. Rizza	Lt. Hughes	Lt. Pozark
Rea	Ragucci	Piscitelli	Drella
Stewart	Barker	Rescigno	Watton
		Eaves: Military Leave	
		Cinelli: Military Leave	

TOWN OF SAUGUS
SCHEDULE OF PAYMENTS TO TOWN TREASURER

FIRE DEPARTMENT

ACCOUNT	TOTAL RECEIPTS
1000 GALLONS PERMIT	100
AMMUNTION PERMIT	25
ANSUL PERMIT	200
BLASTING RENEWAL PERMIT	300
COMMERCIAL OCCUPANCY	100
FIRE ALARM PERMIT	1800
FIRE PERMIT	150
FIRE REPORTS	140
FLAMMABLE FLUID PERMIT	3100
RESIDENTIAL OCCUPANCY	300
OIL BURNER PERMIT	1080
PLAN REVIEW	225
PROPANE PERMIT	950
SMOKE DETECTOR INSPECTION	18,350
SPRINKLER PERMIT	1450
TANKS INSTALLATIONS	780
TANK REMOVALS	3050
WELDING PERMITS	50
WOOD STOVE PERMIT	450
TANK TRUCK PERMIT	800
	33400

2012 FIRE DEPARTMENT SURVEY TOTAL RUNS: 4199		
FIRES AND EXPLOSIONS		
STRUCTURE FIRES	42	
OUTSIDE OF STRUCTURE	59	
VEHICLE FIRES	10	
REFUSE FIRES	12	
FIRE, BRUSH, GRASS (not classified)	32	
TOTAL:	155	
RESCUE CALLS		
EMERGENCY MEDICAL CALLS	2281	
HAZARDOUS CONDITIONS	59	
OTHER HAZARDOUS CONDITIONS	133	
MUTUAL AID		
MUTUAL AID OR ASSISTANCE	27	
FALSE ALARMS		
Malicious or unintentional false calls, malfunction, bomb scares	604	
OTHER RESPONSES		
Smoke scares, lock-outs, details, etc.	940	

TOWN OF SAUGUS
BOARD OF HEALTH
ANNUAL REPORT

JULY 1, 2011 – JUNE 30, 2012

Board of Health

The Board of Health consists of five appointed members of the community who establish health policies for the Town and provide guidance to the Health Department staff.

Board of Health Members:

- Joseph Vinard, Chairperson
- Pamela Harris
- Stephen Rappa
- Frank Woods
- Joia Cicolini

Director of Public Health:

- Frank P. Giacalone, R.S.

Clerk of the Board:

- Charlene Berridge

Massachusetts General Law, Chapter III, Section 3 1, provides for the Board of Health to make reasonable regulations. In addition, the Board of Health also conducts hearings as dictated by State Regulation and act on variance requests where allowed by law. The Board generally meets on the first Monday of every month.

Board of Health Structure

The Town of Saugus Board of Health consists of a 5 Member appointed Board who implement programs mandated by State Law and local regulations and ordinances. Staffing consists of the Director of Public Health who works a minimum of 36.5 hours per week, plus additional hours as needed for emergency response; a full-time Administrative assistant; two part time contracted and one part time food service inspector; and three part time animal inspectors. Contracted food inspectors are hired as independent contractors and not utilized from Town Of Saugus payroll. The contracted services are needed to meet the mandate of conducting regular food inspections of the 215 licensed food establishments in Saugus. The Administrative Assistant duties are shared with Inspectional services. The duties of the administrative assistant involve processing paperwork for the Electrical and Plumbing Inspectors, issues Burial Permits, set up of money deposits, issue recycling/solid waste stickers, processes all Health Department license applications and fees, works on special projects under the supervision of the Health Director, and services the public via phone and in-person.

Department Staff

Name	Title	Telephone
Frank P. Giacalone, R.S.	Director of Public Health	781-231-4120
Charlene Berridge	Administrative Assistant	781-231-4115
Louise Bucchiere, RN	Public Health Nurse	781-233-5504

Role of the Board of Health

The Board of Health's primary role is protecting and preserving the public health of the community as a whole, through enforcement, policy development, and education. The Board of Health is responsible for enforcing numerous State Sanitary and Environmental Codes as mandated by law. Inspections are conducted to determine compliance with said codes. In addition to the mandated state regulations, the Director of Public Health is responsible for the enforcement of local regulations.

Permits and Inspections

The Board of Health provides routine inspections, as staff time allows, on numerous licensed establishments in Saugus. State regulations establish standards for the construction, sanitation and operation of numerous types of businesses. Additional local regulations govern the same in other type of facilities. The Board of Health currently licenses and inspects the following:

FY 2012 Permits Issued			
Type	Number	Type	Number
Animal Keeper	22	Mobile home park	3
Body art facility	3	Hotel/Motel	7
Body art practitioner	11	Pool / spa	17
Caterer	1	Recreational camps	2
Fill permits	8	Residential kitchen	1
Food permits	222	Seasonal food	5
Funeral Director	4	Septic haulers	13
HACCP plans	3	Tanning salons	5
Ice Rink	2	Temporary food	27
Landfill	1	Tobacco sales	34
Mobile food	3	Waste Hauler	17
Total Permits		**411**	

FY 2012 Inspections				
Type	Number		Type	Number
Food service	209		Body art establishments (Tattoo)	6
Retail Food	42		Body Art practitioners	9
Re-inspections	75		Animal keepers	7
Mobile food	3		Skating rinks	3
Food complaints	4		Hotel/Motels	7
Food borne illness investigations	0		Mobile home parks	4
Plan reviews-New establishments	26		Landfill – RESCO	1
HACCP plan verification	8		Public Complaints (Nuisance)	40
Food related hearings	8		Environmental investigations	2
Temporary events	76		Emergency responses	3
Swimming pools	18		Grease trap inspections	115
Tanning salons	6		Rodent complaints	7
Recreational camps	1		Yard complaints	26
Lead determinations	0		Seminars	5
Housing complaints	9		Meetings	49
Housing re-inspections	3		Title V	2
Total Inspections			**774**	

Public Health Nursing

The Board of Health provides the citizens of Saugus with public health nursing services. The part-time public health nurse office is located at 2 Rice Street. Some of the services provided included Blood pressure screenings, Flu shot clinics, Vaccinations, food borne illness investigations, Hepatitis and TB control measures which include shot administration, follow up, and State required communicable disease reporting.

Medical: Electronic Laboratory Reporting

MAVEN: The Board of Heath has implemented the new Massachusetts Virtual Epidemiologic Network (MAVEN) system to comply with the new revisions to the *Reportable Diseases, Surveillance and Isolation and Quarantine Requirements* (105 CMR 300.000) which became effective on July 8, 2011. DPH's Electronic laboratory Reporting, ELR, system uses a unique, centralized data collection approach to help local Boards of Health, health departments and hospitals to efficiently meet disease reporting requirements. When infectious disease information arrives at DPH, it comes via a secure web-based portal, is quality assured, and transmitted to an integrated, web-based disease surveillance and case management system known as the Massachusetts Virtual Epidemiologic Network (MAVEN).The DPH model is one of the first in the country to be both certified and operational for ELR.

Communicable Diseases Reported				
Disease	Number		Disease	Number
Amebiasis	1		Human Granulocytic Anaplasmosis	1
Campylobacteriosis	7		Lyme disease	42
Cryptosporidiosis	1		Mumps	2
Giardiasis	1		Pertussis (and other Bordetella species)	3
Group A streptococcus	4		Rocky Mountain Spotted Fever	2
Group B streptococcus	2		Salmonellosis	1
Guillian Barre Syndrome	1		Toxoplasmosis	3
Haemophilus influenza	2		Typhus Fever (endemic, fleaborne, Murine)	1
Hepatitus B	3		Varicella	3
Hepatitis C	42		Viral Meningitus (aseptic)	3
Total Reported Diseases			**125**	

Animal Inspectors

The Board of Health is responsible for the nomination of Animal Inspectors as required by Chapter 129, sections 15 and 16 of the Massachusetts General Laws. The animal inspectors are required by law to perform various tasks, issue quarantines in small animal bite cases and issue releases after quarantines.

Activities of the Board of Health

Member Organizations

MHOA – Massachusetts Health Officers Association
NACCHO – National Association of County and City Health Officials
NEHA – National Environmental Health Association
MEHA – Massachusetts Environmental Health Association
NALBOH – National Association of Local Boards of Health
MAHB – Massachusetts Association of Health Boards

MA PHIT Food inspector training program

Health Director, Frank Giacalone, was chosen to chair a committee to develop a field training component for the Massachusetts Public Health Inspector Training (MA PHIT) program. This program will be recognized by the MDPH Food protection program as the recognized training program for food inspectors as required in the Federal and State food code.

Member Open Space Committee

Chosen as a member of a group to update the 2005 – 2010 Open Space Recreational plan. Committee members included individuals from Saugus Watershed Council, Conservation Commission, Department of Public Works, Planning Committee, Youth and Recreation, Solid waste and Recycling and the Board of Health.

Vice President: Massachusetts Health Officers Association (MHOA)

Health Director (Frank P. Giacalone, R.S.) has been elected as Vice President and a member of the Executive Committee for the Massachusetts Health Officers Association (MHOA), an organization with over 600 members. One of the duties for the VP included organizing the annual MHOA conference in Springfield. Over 350 attendees were present, over 30 vendors and four track sessions (which included Food protection, Public Health, Waste water – Title V and Emergency Preparedness), were organized. Members include boards of Health, academia and professionals in the health and environmental services throughout the Commonwealth of Massachusetts. The organization sponsors trainings in the environmental and health fields, Title V, emergency preparedness, bed bugs, housing issues and other aspects of public health. MHOA is a strong advocacy group to promote public health awareness.

Sharps Disposal Kiosk

The Board of Health in coordination with the Solid waste/Recycling department has set up a collection kiosk at the Town hall for the disposal of syringes. Syringes are a hazardous material that the state will be mandating to be eliminated from house hold waste.

Syringes must be disposed of in a sealed rigid container. More information can be obtained by visiting town hall. INDIVIDUAL SYRINGES will not be accepted.

Flu Clinics

Annual flu vaccinations were administered to Saugus residents. There was a decline in the number of residents who received flu vaccine this year in comparison to last year. The Saugus Senior Center was used for this year's annual flu clinic. Additional clinics were held at the following locations:

- Saugus Town Hall Auditorium (evening clinic)
- Public Safety Building (first responders (Police & Fire))
- Heritage heights
- Laurel Towers

Flu shots are available at the nurses office located at 2 Rice Street. Office hours are usually on Thursday. Appointments for flu shots can be made by calling the nurse at (781) 233-5504.

Annual Household Hazardous Waste Day

A bi-annual collection was held that allowed residents to dispose of their household hazardous waste in a convenient and environmentally responsible manner. Tires, Computers monitors, TVs, batteries, propane tanks and paints and other liquids were collected and removed from the municipal waste stream.

Prescription Drug Take-back: Our household hazardous day event featured a prescription drug take-back program. This allowed residents of Saugus to safely dispose any expired or non-used medications that have traditionally been flushed down the home drain pipes or thrown in the household waste. This program was sponsored by the Saugus Police Department and coordinated with the solid waste/Recycling department.

Founders Day Display

The Board of Health distributed educational materials on Sun Safety, rubbish & recycling, and free individual sharp containers to promote the free syringe disposal kiosk to the public. All food vendor booths were inspected to ensure proper food handling techniques and compliance with the Federal and State food code.

Emergency Preparedness: Emergency Dispensing Site (EDS)

The Board of Health has developed a plan to utilize the high school as a dispensing site in case of an emergency. This EDS site will be staffed by volunteers to distribute medications or vaccinations for the residents of the Town of Saugus. The following drills and exercises were conducted:

- Plan updated with current contact information.
- EDS site set-up call down drill.
- EDS staff call-down drill.
- 24/7 Contact drill.

A drill exercise was conducted during the annual flu clinic at the Saugus Senior Center. The drill focused on mass vaccination of Saugus residents in case of an event that would warrant this activity. The exercise involved a notification drill, staff call down drill and site set-up. The set-up and call drills showed that our response and set-up times were completed at a very good rate.

The number of vaccinations administered this year was approximately 350, which is less than last year. Originally the State Department of Public Health restricted State supplied vaccine to those individuals who are un-insured or under insured. The town approved $2,000 to purchase vaccine so that a public clinic could be held. The Town was reimbursed $5,871 from billing Medicare and other insurance carries for the cost of the vaccine and administration fees.

School News

The Board of Health is still receiving pest control inspection reports of the Waybright School. No activity or issues have been noted. Lead was found to be slightly over the threshold for a water bubbler at the Waybright. Bubble was shut off; water was retested with passing results. A daily flushing program has been implemented.

The Board of Health conducted 2 inspections for each school cafeteria under the State and Federal Food Code. Proper food handling was being conducted and no major violations were noted.

Policy Development and Education

Bioterrorism/Emergency Preparedness

North Shore Cape Ann Emergency Preparedness Coalition (NSCAEPC): Saugus is a member of The North Shore Cape Ann Emergency Preparedness Coalition which was established in 2004. The NSCAEPC is comprised of the Boards of Health and Health Departments from the following fifteen (15) communities Saugus, Lynn, Nahant, Peabody, Danvers, Salem, Marblehead, Beverly, Swampscott, Hamilton, Wenham, Gloucester, Rockport, Manchester-by-the-Sea and Essex.

The purpose of the North Shore - Cape Ann Emergency Preparedness Coalition is to:

- enhance the communities' collective capacity to share resources
- respond to public health threats and emergencies, which includes terrorism and outbreaks of infectious diseases

The NSCAEPC receives funds from the Center of Disease control. Funds are allocated to each community and used for purchasing of emergency preparedness equipment and services. Purchases have included cell phones, portable computers and printers, medical supplies storage cabinets. All purchases are approved from an Approved goods/service list issued by the CDC.

A website has been created, www.nscalert.org . The website provides valuable resources to residents within these communities, including links to local, state and federal websites, a place for potential medical and non-medical professionals to obtain information that will enable them to volunteer their services in the event of an infectious disease or bioterrorism emergency, and information regarding emergency preparedness trainings and seminars. This website is also protected by the Secure Socket Layer (SSL) system, which is used to enable secure, encrypted transactions to take place over the Internet.

Tobacco Control Program

North Shore/Cape Ann Tobacco Control Program
Saugus FY12 Annual Report

In accordance with the FY12 North Shore/Cape Ann Tobacco Alcohol Policy Program grant requirements, compliance checks were conducted and the outcomes of these checks were as follows:

Date	No. of Establishments Checked	Compliance Achieved
1/24/2012	33 establishment were checked	94% rate was achieved

Violations occurred in the following establishments:

Establishment	Address	Amount	Offense
Jiffy Mart	4 Howard Street	$ 100.00	1st
Hess	1252 Broadway	$ 100.00	1st

In addition to the compliance checks, the North Shore/Cape Ann Tobacco Alcohol Policy Program conducted one inspection at each permitted establishment.

Also, a new Tobacco Nicotine Regulation was enacted in September and three post enactment visits at each permitted establishment was conducted to provide instructions and information to insure compliance with the newly enacted regulation.

Community Fact Sheet

Saugus, Massachusetts Updated **07/13/12**
An estimated 4,976 smokers live in Saugus (18.3% of adults, age 18+). (Down 0.1% from FY2011)

Cigarette Smoking

- The adult smoking rate is 22% higher in Saugus than statewide (up 8% from FY2011) (18.3% in Saugus compared to 15% statewide).
- The rate of smoking during pregnancy in Saugus is 22% (up 7% from FY 2011) higher than statewide (8.9% in Saugus compared to 7.3% statewide).
- Since coverage of the MassHealth tobacco cessation benefit began in July 2006, 276 smokers from Saugus have used the benefit - an estimated 41.9% of MassHealth smokers living in Saugus.

MassHealth Tobacco Cessation Benefit

- Statewide, 75,476 MassHealth smokers (40.8%) have used the tobacco cessation benefit since July 2006.
- Health care providers referred 32 smokers living in Saugus to the QuitWorks program to help them quit smoking.
- 137 people from Saugus called the Massachusetts Smokers' Helpline to quit smoking (fiscal years 2004 to 2009).

QuitWorks

The rate of illegal sales to minors (those under age 18) is 62% lower in Saugus (3.1%) compared to the state of Massachusetts (8.1%) based on date from fiscal years 2009 and 2010.

Illegal Tobacco Sales to Minors

- Lung cancer incidence is 9% lower among males in Saugus compare to the state of Mass.
- The age-adjusted lung cancer incidence (per 100,000) for males is 75.58 in Saugus compared to 83.02 in Massachusetts.

Health Effects of Smoking

- Lung cancer incidence is 37% higher among females in Saugus compared to the state of Mass.
- The age-adjusted lung cancer incidence (per 100,000) for females is 89.42 in Saugus compared to 65.15 in Massachusetts.
- Mortality from lung cancer is about the same among males in Saugus compared to Massachusetts.
- Mortality from lung cancer is 91% higher among females in Saugus compared to Massachusetts. An estimated 3,814 smokers live in Saugus (18.4% of adults, age 18+).
- The adult smoking rate is 14 percent higher in Saugus than statewide (18.4% in Saugus compared to 16.1% statewide).
- The rate of smoking during pregnancy in Saugus is 15 percent higher than for the overall state of Massachusetts (8.5% in Saugus compared to 7.4% statewide).

Massachusetts Department of Public Health
Tobacco Cessation and Prevention Program
(617) 624-5900 www.mass.gov/dph/mtcp

Staff Training

Training is an essential requirement for this department. Constant changes to the regulations (Solid waste, food code, National pool code, and housing) and new health/environmental emerging issues (Hording, Bed Bugs, mold, asbestos, renovations and repairs) requires constant learning for this department to properly respond to these issues. The Board of Health staff must be kept apprised on new information. Credentials currently held include:

- Massachusetts Registered Sanitarian
- HACCP Manager certification
- ServSafe Certification
- Healthy Housing certification
- Certified Pool Operator
- Lead Paint Determinator
- Emergency preparedness Incident Command certification (ICS 100, 200, 300 and 700),
- Hazardous materials certification

Trainings, conferences and credential workshops to maintain current certifications:

- First Responder emergency response training
- Community Sanitation annual seminar
- ROP (Reduced Oxygen Packaging) training
- NEHA (National Environmental Health Association) Registered Sanitarian training
- Annual MHOA, Massachusetts Health Officers Association annual conference
- RRP Rule; Renovation, Repair and Painting, training
- Mosquito Control seminar
- Bed Bugs Seminar
- Maven Training Seminar
- Flu vaccine medical reimbursement training

Revenues Collected:

Revenue/Permit Type	FEE
ANIMAL PERMIT	1748
BODY ART FACILITY PERMIT	1,030
BODY ART PRACTIONER PERMIT	2,750
BURIAL PERMIT	1,300
CATERING KITCHEN MEALS PERMIT	300
DAY/RECREATIONAL CAMP PERMIT	200
FILL/LANDFILL PERMIT	500
FOOD PLAN REVIEW FEE	1,296
FOOD SERVICE PERMIT	31,662
FROZEN DESSERT PERMIT	4,100
FUNERAL DIRECTOR PERMIT	400
MEDICARE REIMBURSEMENTS	5,871
HEALTH FINES	100
HEALTH PERMIT	100
ICE CREAM PERMIT	100
MILK PERMIT	1,030
MOBILE FOOD PERMIT	300
MOTEL CABIN PERMIT	4,100
RETAIL FOOD PERMIT	10,550
SPA PERMIT	500
SWIMMING POOL PERMIT	1,300
TANNING SALON PERMIT	1,050
TOBACCO PERMIT	3,400
TRANSPORTATION GARBAGE PERMIT	3,400
TRANSPORTATION WASTE PERMIT	2,600
Total Revenues Collected	**$76,977.00**

FY2011 Revenues Collected: $72,803.00

5.73% Increase over FY2011

Respectfully submitted,
Frank P. Giacalone, R.S.
Director of Public Health

TOWN OF SAUGUS

HUMAN RESOURCES
298 CENTRAL STREET SAUGUS, MASSACHUSETTS 01906
Telephone: (781) 231-4142 • *Fax:* (781) 231-5666

FY12 ANNUAL REPORT
July 2011 – June 2012

The Human Resource Office was staffed by one (1) part time and two (2) full time employees:
Human Resources Manager
Benefits/Grant Administrator
Part-Time Personnel Clerk*

*In May 2012 the part time Personnel Clerk position was eliminated due to budget constraints. The position remains unfilled.

ESSENTIAL FUNCTIONS

Responsibilities of the Human Resource Department include:

- Employee and Retiree insurance coverage (includes enrollment, weekly monitoring, reconciliation, monthly payments and coordination with GIC (Group Insurance Commission), Accounting office, Retirement Board and Massachusetts Teachers' Retirement Office for all premium deductions)
  - Health
  - Life
  - Short-Term Disability
  - Dental
  - Supplemental Life
- Police and Fire injured-on-duty medical coverage (includes compliance with MGL 111F and 100B, reconciliation & payment)
- Worker's Compensation management (includes acting as liaison between Town's insurance carrier and employees with injury claims)
- Unemployment management for all School and Town Employees (includes monthly monitoring, reconciliation and payment to State)
- Ensure compliance with new Mass Health Reform regulations
- Monitoring of Federal guidelines related to FMLA (Family Medical Leave Act), MMLA (Massachusetts Maternity Leave Act) and SNLA (Small Necessities Leave Act)
- CORI (Criminal Offense Record Investigation) Requests (includes certification, issuing requests and maintaining records)
- Legal and Insurance Claim Maintenance (includes data retention of all insurance and legal claims related to Town and/or employees – i.e. motor vehicle accidents, property damage, personal injuries, etc., as well as acting as liaison between the Town's insurance carrier and/or Town Counsel and claimant)

- Maintain insurance coverage for vehicles in all departments (includes management and updates of current fleet list)
- Administration of DOT (Department of Transportation) mandated Drug Testing for all drivers with a Class D license (CDL).
- Recruitment and Job Position analysis (includes advertising for qualified candidates for open positions within Town departments, adhering to specific hiring protocol to ensure fairness and impartiality, and maintaining detailed and updated Job Descriptions for all Town positions)
- Follow State and Federal mandated regulations in the retention of Employee Personnel Files, I-9 Records, HIRD (Health Insurance Responsibility Disclosure) Forms, etc.
- Maintain Labor Service List of potential employees for School Cafeteria openings (includes sending notification of position availability to residents with active Labor Service numbers when requisitioned by School Department)
- Maintain and enforce Town's Policy Manual
- Maintain applications/resumes of prospective employees for 12 months from date of submission
- Assist employees with advice, direction, or support with respect to workplace questions, issues and policies
- Continue to offer programs and benefits which are advantageous to both the employees and the Town, i.e. Flexible Spending Plans (Dependent Care and Health), Opt-Out Insurance Program, etc.

STATISTICS

Summary of Health Insurance Enrollment (June 2012 Data):

# of active employees enrolled in Town/GIC sponsored insurance plans	482
# of individual plans vs. family plans	165 / 317
# of retired Town employees enrolled in Town/GIC sponsored plans (includes spouse and survivor policies)	276
# of retired Teachers (RMTs) enrolled in Town/GIC sponsored plans (includes spouse and survivor policies)	293

Summary of Life Insurance Enrollment (June 2012 Data):

# of active employees enrolled in Life Insurance	370
# of retired Town employees enrolled in Life Insurance	219
# of retired Teachers (RMTs) enrolled in Life Insurance	103

TOWN OF SAUGUS
INSPECTIONAL SERVICES DEPARTMENT
298 CENTRAL STREET
SAUGUS, MASSACHUSETTS 01906

Fred Varone
Building Commissioner/Zoning Officer

Telephone Number 781-231-4119
Fax Number 781-231-4187

BUILDING DEPARTMENT
FISCAL YEAR END REPORT
JULY 1, 2011 JUNE 30, 2012
BUILDING DEPT.
RESIDENTIAL

MONTH	NUMBER OF PERMITS	AMOUNT OF FEES
July 2011	67	$ 11,444.91
August 2011	66	$ 10,252.00
September 2011	76	$ 12,675.00
October 2011	63	$ 11,657.00
November 2011	55	$ 9,464.00
December 2011	39	$ 6,156.00
January 2012	27	$ 3,396.00
February 2012	42	$ 4,308.00
March 2012	45	$ 7,274.00
April 2012	67	$ 10,355.00
May 2012	100	$ 11,521.56
June 2012	61 1/2	$ 13,831.00
Total Residential Revenue	708 1/2	$ 112,334.47

COMMERICAL

MONTH	NUMBER OF PERMITS	AMOUNT OF FEES
July 2011	19	$ 6,606.00
August 2011	13	$ 15,480.00
September 2011	27	$ 10,755.08
October 2011	30	$ 58,901.00
November 2011	32	$ 24,107.00
December 2011	12	$ 17,190.00
January 2012	3	$ 680.00
February 2012	7	$ 7,207.20
March 2012	8	$ 3,204.00
April 2012	10	$ 4,507.04
May 2012	14	$ 11,092.00
June 2012	9	$ 10,192.00
Total Commercial Revenue	184	$ 169,921.32

FISCAL YEAR END REPORT

JULY 1, 2011 – JUNE 30, 2012

DEPARTMENT	NUMBER OF PERMITS	AMOUNT OF FEES
Electric:	630	$66,466.00
Plumbing:	247	$11,763.00
Gas:	244	$10,530.00
Drain Layers:	17	$ 3,500.00
Special Sewer/I&I Fixture:	8	$ 9,500.00
Sewer Rehab:	11	$ 5,190.00
Trench:	17	$ 1,150.00
Sheet Metal:	10	$ 702.00
Back Flow:	3	$ 275.00

FISCAL YEAR END REPORT
JULY, 2011-JUNE 30, 2012
ELECTRICAL

MONTH	#OF PERMITS	AMOUNT
1 JULY 2011	47	$3,965.00
2 AUGUST 2011	69	$6,058.00
3 SEPTEMBER 2011	52	$3,995.00
4 OCTOBER 2011	45	$3,442.00
5 NOVEMBER 2011	59	$8,172.00
6 DECEMBER 2011	49	$6,646.00
7 JANUARY 2012	44	$5,399.00
8 FEBRUARY 2012	47	$9,773.00
9 MARCH 2012	53	$4,555.00
10 APRIL 2012	53	$3,992.00
11 MAY 2012	57	$6,101.00
12 JUNE 2012	55	$4,368.00
TOTAL	630	$66,466.00

295 Central Street
Saugus, MA 01906
781.231.4168
www.noblenet.org/saugus
sau@noblenet.org

FY 12 Annual Report

The Saugus Public Library is proud to serve as a cultural resource for the residents of the Town of Saugus. All of our collections, which include books, videos, reference materials, databases, music and more, are a direct reflection of the educational and recreational information needs of the community. The professional library staff works to ensure that our material selections are appropriate and timely and based on those needs. In addition, the library schedules programming throughout the year for all ages. For children there are story hours, crafts, visiting musicians and/or other family entertainment. Adults are welcomed to events that feature local authors or historians of interest, or perhaps teach a new skill.

During FY12 the Saugus Public Library spent $493,648 of its town appropriation in the following ways. $380,699 paid salaries for the Library Director, four full-time professional librarians, two part-time professional librarians, two part-time library associates and four part-time library assistants. $121,051 was spent to purchase new books and other materials for the public, supplies to process those materials, our Noble Library Network fees and general office supplies.

The number of items that a library circulates is a good indication of how satisfied people are with what they find at the library. During FY12 library patrons checked-out 85,328 items. This is an increase of 22,662 over last year. Of those, 47,838 were adult items and 37,490 were children's items. Books are still a much favored format since 64,255 of the checked-out items were books. The book category includes books for all ages, large-print books, and paperbacks. 13,967 VHS and DVDs were taken home by patrons and the remaining items were either books on CD, CDs, magazines, museum passes or downloadable formats.

Inventory at the end of FY12 shows that the Saugus Public Library has almost 95,000 individual items in its collections. This includes more than 78,000 books, 4300 videos (VHS & DVD), 2040 audios (books on CD, CDs & cassettes) as well as 4000

periodicals, 4000 ebooks and 1900 downloadable books. Of course, this is only a portion of what's actually available to Saugus residents. Because the library's budget appropriation from the town allowed us to be certified by the Massachusetts Board of Library Commissioners the library is entitled to membership in the Noble Library Network. This allows us to access more than 3 million additional items from 28 other libraries in the area. Furthermore, should a resident need something that's not within Noble, we also have access to most materials at any library in the Commonwealth of Massachusetts. Stop by the Reference desk to find out what we can do for you.

During FY12 the library, as part of the Noble Network, transitioned to new open-source software to run our catalogs. This should prove to be more efficient and flexible, and less expensive over time, as well as much more user-friendly for everyone. The staff have become very proficient in its use and are happy to work with any patrons who might need assistance with their at-home access.

FY12 saw some changes within the Board of Library Trustees. A temporary Board was in place for a portion of the year and consisted of Wendy Hatch, Paul Allan and Joanne Gayron. Thank you for your support of the library during this transition. During the second half of FY12, the Board of Library Trustees consisted of Saugus residents Paul Allan, Matthew Canterbury III and Gail Murray.

Please know that the public is always invited to make suggestions about anything that the library does. We welcome ideas for programming or book selections and appreciate your thoughts on how the library is doing. Please come by to learn more about what we have to offer, or simply to read the newspaper.

Respectfully submitted,

Diane Wallace
Library Director

TOWN OF SAUGUS PARKING VIOLATIONS
FISCAL YEAR 2012

VIOLATION TYPE	# TICKETS ISSUED	# TICKETS PAID	VIOLATIONS ISSUED	VIOLATIONS PAID	VIOLATIONS DISMISSED
OVERTIME-NO MET	2	2	$60.00	$180.00	$-
NO IN MARKED SP	6	3	$290.00	$340.00	$-
OVER 12" CURB	3	3	$90.00	$80.00	$-
WRONG DIRECTION	14	8	$470.00	$280.00	$70.00
PARKED > 48 HRS	1	1	$25.00	$25.00	$-
RESTRICTED	116	94	$3,740.00	$3,535.00	$195.00
BLOCK DRIVEWAY	3	3	$115.00	$55.00	$-
<20FT INTERSECT	44	37	$1,195.00	$1,280.00	$55.00
BUS STOP	22	17	$530.00	$645.00	$35.00
< 10FT HYDRANT	3	3	$230.00	$200.00	$-
BLOCK TRAFFIC	87	74	$2,790.00	$2,515.00	$120.00
DOUBLE PARKING	2	1	$70.00	$25.00	$5.00
FIRE LANE	436	339	$23,840.00	$23,120.00	$1,230.00
STREET CLEANING/SNOW	0	0	$-	$270.00	$-
PERMIT PARKING	4	3	$95.00	$200.00	$-
SNOW EMERGENCY	0	0	$-	$490.00	$-
CROSSWALK	8	4	$390.00	$510.00	$150.00
SIDE WALK	54	41	$3,180.00	$2,785.00	$295.00
HANDICAP RAMP	1	0	$300.00	$810.00	$300.00
HP/DV PARKING	665	500	$66,470.00	$48,990.00	$19,735.00
OTHER	4	3	$260.00	$25.00	$20.00
GRAND TOTALS	1,475	1,136	$104,140.00	$86,360.00	$22,210.00

Saugus Planning Board

February 2013

2012 Annual Report of the Saugus Planning Board

Attached is the Annual Report of the Saugus Planning Board. The Planning Board consists of five regular members with rotating five-year term and one associate member as provided by M.G.L. Chapter 40, Section 49, for the purpose of Special Permits. There was a full-time clerk and part-time consulting engineer employed by the Town of Saugus who provide services to the Planning Board.

Planning Board of the years 2011-2012

Mary Carfagna, Chairman	term expires: December 31, 2013
Peter A. Rossetti, Jr., Vice Chairman	term expires: December 31, 2015
Philip A. Silvani	term expires: December 31, 2012
Dennis Moschella	term expires: December 31, 2016
Lawrence A. Shaver	term expires: December 31, 2015
Daniel L. Hubbard, Associate Member	term expires: December 31, 2015

The Planning Board meets on the first and third Thursday of every month at the Town Hall Annex Meeting Room, at 25 Main Street. Election of the Chairman and Vice Chairman, conducted by the Planning Board clerk, takes place at the first scheduled meeting of each new year.

Respectfully Submitted,

Peter A. Rossetti, Jr.
Chairman

As required by M.G.L Chapter 41, Section 81C, the Planning Board is submitting the following report of its activities in 2012.

I. **The Planning Board membership consisted of:**

Mary Carfagna, Chairman
Peter A. Rossetti, Jr., Vice Chairman
Philip A. Silvani
Dennis Moschella
Lawrence A. Shaver
Daneil L. Hubbard, *Associate Member*
R. James Sotiros, P.E., P.L.S., *Consulting Engineer*
Nancy Stead, *Planning Board Clerk*

II. **Ongoing Definitive Subdivision Projects July 2011 – June 2012**
Total Homes 107

	Number of Homes
Bellevue Heights Estates	28
Twin Springs Estates	29
Stonecliffe Heights Estates	46
Winter Street Subdivision	4

III. **Public Hearings for New Definitive Subdivision Approvals July 2011 – June 2012**
Total 0

IV. **Public Hearings for Completed Subdivisions Conveyed to the Town – Form K July 2011 – June 2012**
Total 0

V. **Public Hearings for New Site Plan Review Permit July 2011 - June 2012**
Total 4

128-129 Ballard Street
17 Osprey Road
21 Swan Road
603-630 Pennsylvania Avenue

VI. **Public Hearings on Zoning Articles – Recommendation to Annual and Special Town Meeting July 2011 - June 2012**
Total 2

Article #44 - Federal Emergency Management Agency - FEMA
Article #46 - Wind Energy Large Scale Conversion Facilities

VII. **Public Hearings to Return to the Board of Appeals July 2011 - June 2012**
Total 0

VIII. **Public Hearings to Return to the Board of Selectmen July 2011 - June 2012**
Total 0

IX. **Public Hearings for Hillside Protection Special Permit Approvals**
July 2011 – June 2012
Total 0

X. **Amendments to the Planning Board Operating Procedures July 2011 – June 2012**
Total 0

XI. **Amendments to the Planning Board Subdivision Rules and Regulations**
July 2011 - June 2012
Total 0

XII. **Approval Not Required Plan (ANR) July 2011 – June 2012**
Total 8

39 Forest Street
Vinegar Hill Drive and Iron Works Way Lots #8-1-9 & 10
61 Walnut Street
Bisbee Road
16 Fiske Avenue
21 Walnut Street
Cliff Road
Chase Street and Woodland Avenue

Saugus Police Department

Annual Report

01/01/12 – 12/31/12

During the year 2012, the Saugus Police Department responded to 19,877 calls. The following is a breakdown of these calls:

Accidents	908
Alarms	1478
Crimes Against Persons	323
Crimes Against Society	2483
Crimes Against Property	1273
Services	9683
All Other	3729

The Police Department initiated **1891Incident Reports**, made **526 Arrests**, applied for **766 Hearings**, Summonses or Warrants. They served **104 Restraining Orders** and investigated **389 Motor Vehicle Accidents**. The department also received 905 pieces of property to be logged into records as evidence, found property or property held for safe keeping.

There were 2460 traffic citations issued:

Civil Violations	1547
Warnings	147
Verbal Warnings	1
Citation Arrests	386
Criminal Citations	559

The fine total for these citations prior to court settlement was **$155,540.00**.

There were 1040 parking tickets issued for fines totaling **$156,850.00**

There was 1 fatal motor vehicle accidents noted during the year 2012

There were 28 arrests / complaints made for O.U.I. (Operating Under the Influence of Alcohol or Drugs) and 23 people placed into Protective Custody

The Saugus Police Department also arrested a total of 11 Juveniles during 2012

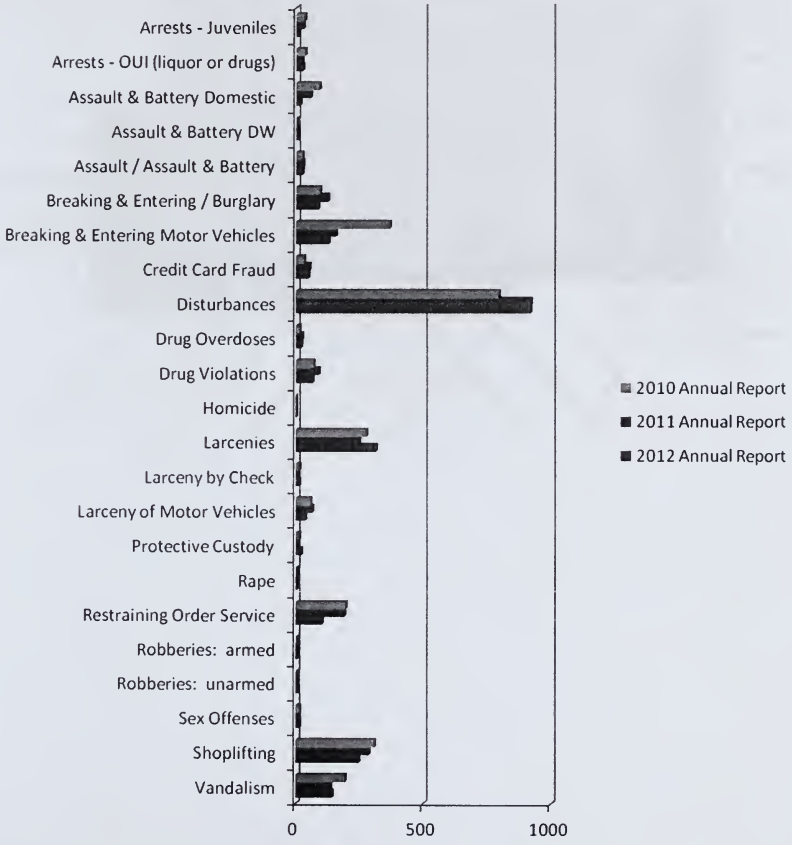
The following is a breakdown of serious crimes or frequent crimes during the year 2012.

Assault / Assault & Battery	26
Assault & Battery Domestic	17
Assault & Battery with a Dangerous Weapon	8
Breaking & Entering / Burglary	89
Breaking & Entering Motor Vehicles	129
Credit Card Fraud	49
Disturbances	920
Drug Overdoses	22
Drug Violations	67
Homicide	0
Larcenies	315
Larceny by Check	14
Larceny of Motor Vehicles	38
Rape	3
Restraining Order Service	192
Robberies: armed (8) / unarmed (9)	17
Sex Offenses	16
Shoplifting	248
Vandalism	144

This report was prepared by Detective John Daigle, Crime Analysis Division of the Saugus Police Department on January 17, 2013.

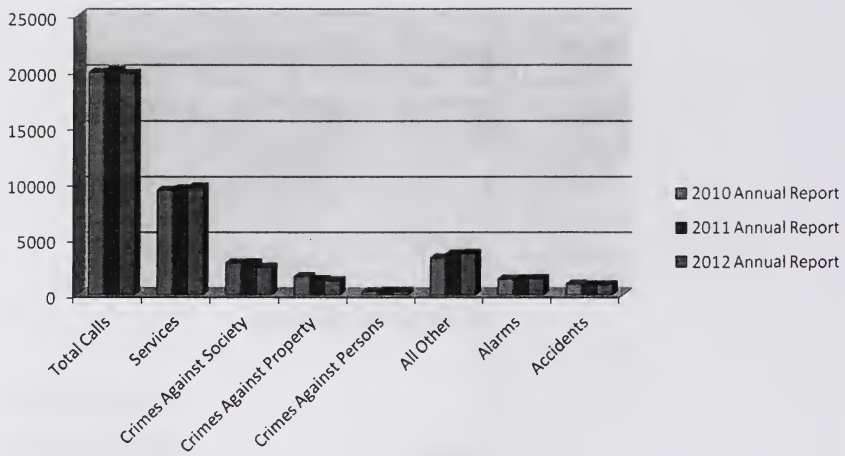
3-Year Comparison Chart (2010-2012)

Service Calls – Specific



3-Year Comparison Chart (2010-2012)

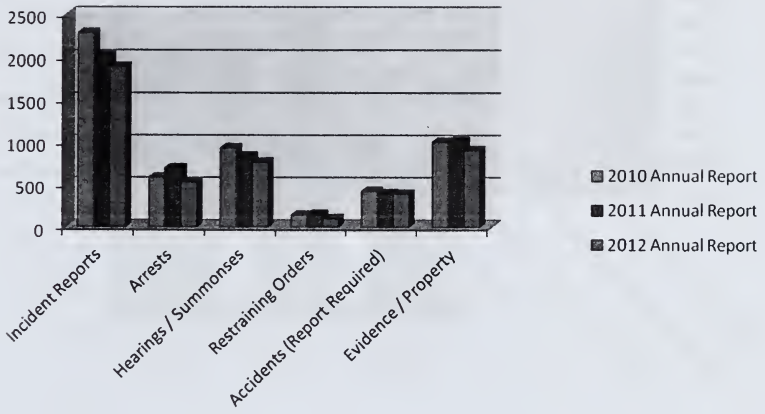
Service Calls – General



3-Year Comparison Chart (2010-2012)

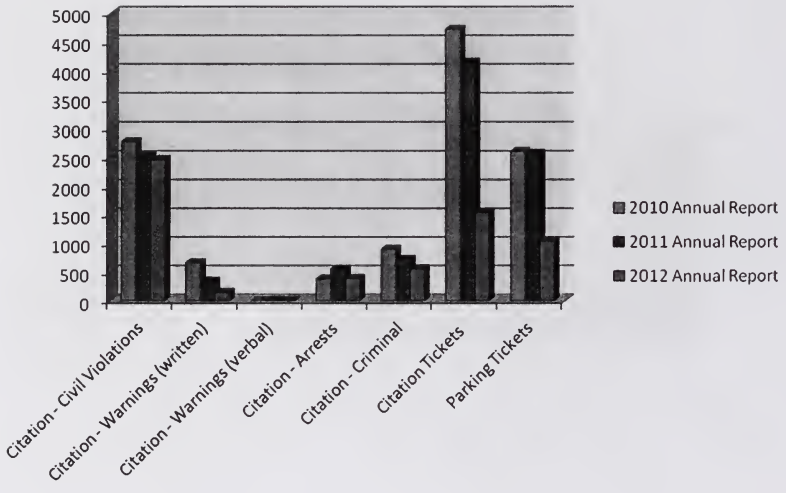
Service Calls – General

Report Activity



3-Year Comparison Chart (2010-2012)

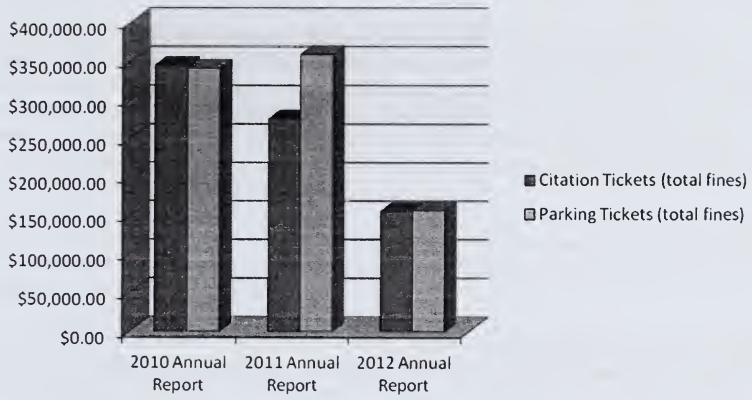
Tickets – Quantity



3-Year Comparison Chart (2010-2012)

Tickets – Quantity

Tickets – Fines (Issued)



PURCHASING DEPARTMENT
FY12 ANNUAL REPORT JULY 1, 2011 – JUNE 30, 2012

The Purchasing Department is responsible for the preparation of all outgoing bids; proposals; and quote specifications and to review all those submitted to the Town. Determine eligibility of vendors and contractors; prepare contracts for those to be awarded. In addition, assist Department Heads to assure that expenditures of Town funds for construction projects; the purchase of materials; equipment and services are in conformance with applicable Federal, State, and Local laws.

My position is to assist town operating departments with the contracting of services and products. My job involves clarifying and defining requirements for goods and services, implementing cost effective procurement, and ensuring that all contractors hired by the Town comply with all applicable local and state laws. I make sure that all departments procure materials, supplies, equipment, or services at the lowest possible cost consistent with the quality necessary for the proper operation of the various departments, thereby attaining the maximum value for each public dollar spent.

All purchase orders are reviewed by the Purchasing Department for compliance to all statutory and Town requirements before they are fully processed. Purchase orders are required by all departments for purchases over $500.00.

As the Purchasing Assistant, I participated in several professional development seminars held by the Massachusetts Association of Public Purchasing Officials (MAPPO) throughout the year. I am in the process of applying for re-certification for becoming a Massachusetts Certified Public Purchasing Officer.

Throughout the year of 2011-2012, the Town had many projects and procurements processed by using the bidding or proposal methods. Some items were also solicited by quotes and other purchases were made using the State bid list. The bid numbering starts from July 1, 2011 and runs through June 30, 2012. The major projects are listed below:

CONTRACT	DEPT	AWARDED TO	CONTRACT VALUE
Purchase of Triple Combination Pumper Truck	FIRE	Minuteman Fire Apparatus	$568,009.00 Invitation for Bid
Purchase of Computers & Software	MIS	PC Mall Gov	$16,322.28 obtained by quotes
Purchase of 2011 Ford Wagon	SENIOR CENTER	Stoneham Ford	Purchased by Friends of Senior Center
5 Year Lease Purchase Of 2011 Ford F550	DPW	M.H. Q.	$58,857.70 off of State Bid List
Purchase of Asphalt Hot Box	DPW	Minuteman Truck	$17,850.00 obtained by quotes
Road Sand	DPW	Kingstown Corp.	$15.45 Per Ton obtained quotes
Asphalt/Hot Paving Materials	DPW	Aggregate Industries	$68.00 Per Ton obtained quotes

Road Salt Consortium	DPW	Eastern Minerals	$44.00 Per ton obtained by quotes
5 Year Lease Purchase Radio Equipment	POLICE	Motorola	$60,238.76 off of State Bid List
Purchase of 2011 Ford Crown Vic.	POLICE	Bonnell Ford	$24,850.00 obtained quotes
Installation of New Traffic Box @Howard & Main Street	DPW	Mass Bay Electrical Corp.	$18,700.00 obtained quotes
Purchase of 2012 GVW Truck	DPW	Boston Freightliner	$82,288.00 Invitation for Bid
Wheelchair Ramp Installation @ Essex St, Lincoln Ave, & Various Locations	DPW	Caruso Corp.	$90,660.00 Invitation for Bid
RFQ Trade Sub-Contractors Belmonte Middle School Project	SCHOOL	Various Contractors	Project done through MSBA
Removal of Underground Storage Tank @ Evans School	SCHOOL	Comm. Tank	$7,950.00 obtained by quotes
Hot Top for Water & Sewer Trenches	DPW	Cooper Paving	$2,850.00 obtained quotes
Auditing Services	MGR	Powers & Sullivan	$75,000.00 per year exempt from Procurement Laws
Rte 1 Water Main Connection	DPW	TCJ Construction	$28,852.00 Invitation for Bid
Baker Street Pump Station Restore Control Box	DPW	Mass Bay Electrical Corp.	$3,784.64 Emergency work obtained by quotes
Purchase of 2 Columbaria	CEMET	Hardy Doric	$24,800.00 obtained quotes
Belmonte Tennis Court Project	SCHOOL	US Pavement Services	$19,685.00 obtained quotes
Rte 1 Water Main Improvement 2nd Portion of Project	DPW	RJV Construction	$2,188,802.00 Invitation for Bid
Repair Water Main Breaks at Various Locations	DPW	Agganis Construction	$71,859.15 Invitation for Bid
Belmonte Middle School Repair Project Early Release	SCHOOL	Delta Beckwith	$227.000.00 Request for Proposal
Purchase of Fuel Management System	MGR	Northeastern Petroleum Service & Supply	$90,167.22 off State Bid List
2012 Water Main Replacement	DPW	Agganis Construction	$872,346.79 Invitation for Bid
Street Paving	DPW	Benevento Paving	$437,484.00 2nd Year of Contract
Repair of A/C Compressor	SENIOR CENTER	B & M Mechanicals	$12,500.00 obtained quotes
Remove and Dispose of debris of grease traps	BLDG MAINT	Rapid Flow	$2,375.00 obtained quotes

The goal of the Purchasing Department is to obtain the best price in supplies and services for the Town's departments by generating competitive bids and requests for proposals on larger purchases, and solicit written and verbal quotes for the best price and value for products or services required by the Town of Saugus. Also to maintain the Town's reputation for fairness and integrity and to promote impartial and equal treatment to all who wish to conduct business with the Town.

Scott Crabtree - Chief Procurement Officer Michele Wendell - Purchasing Assistant

SOLID WASTE/RECYCLING DEPARTMENT
ANNUAL REPORT FY'12

This Department oversees daily operations of the solid waste and recycling collection. A lot of time is spent daily to find resolutions to any and all calls/complaints. Education on the proper disposal of items and compliance with all state regulations is another daily function. The daily curbside routes are monitored for enforcement of limitations, wastebans, and stickered items. For Fiscal Year 2012, the rubbish tonnage was 7980.42 and the recycling tonnage was 2026.56

Activities of the Solid Waste/Recycling Department:

- Operated a drop-off site where Saugus residents can properly recycle televisions and computers. This program has been extremely successful and the Town has recycled over 1900 units this season also, we offer disposal of curbside recyclable items at this site for residents living in Apartments or Condos that do not curbside collection.

- Coordinate and manage Fluorescent Bulb recycling Programs in all municipal/school buildings.

- Held two bi-annual household hazardous waste day events, which allowed residents to properly dispose of hazardous materials such as paint, tires, chemicals, poisons, vehicle batteries, and propane tanks. Saugus Police Department now sets up a table at our HHW events for proper prescription disposal for residents with left over medications.

- Mercury thermometer exchange program was expanded to include all mercury bearing items. New state and federal regulations now prohibit disposal of any mercury bearing items at incinerators.

- Set-up and monitored four curbside leaf collections.

- Oversaw a recycling bin replacement program, compost bin program, sticker program for HHW, bulk items, white goods and compost site. Tracked and delivered stickers to outside vendors.

- Applied for grants. Received grants for equipment and education.

- Responded to illegal dumping issues, dumpster complaints, and property that need to be cleaned up.

- The Town of Saugus now has a sharps kiosk located in the lower level of Town Hall for proper disposal of needles. Residents can access kiosk anytime Town Hall is open.

- Police Station now has a kiosk located in the public safety building lobby for the proper disposal of prescription medicines.

- Met compliance of the DEP, filed data sheet information required to allow us to continue to apply for their grants.

- Worked with the schools on expanding school recycling programs and education.

- Attended several meetings, conferences and seminars.

Inspections and Investigations:

Illegal Dumping	35
Recycling Complaints	249
Dumpster Inspections	177
Yard Complaints	25
Trash Complaints	401

Saugus Retirement Board

The Saugus Contributory Retirement Board respectfully submits its report for the year ending December 31, 2012.

The Saugus Retirement System (System) administers the defined benefit plan for the Saugus Housing Authority and most Town of Saugus employees, with the exception of teachers and school administrators whose program is administered by the MA Teacher's Retirement Board. The defined benefit plan, governed by Massachusetts General Laws Chapter 32, provides retirement, disability, survivor, and death benefits to members and their beneficiaries. The Division of Public Employee Retirement Administration (PERAC) oversees all 106-retirement systems.

The System has a five member Board who is responsible for ensuring that the System is operating in compliance with the M.G.L. Chapter 32. Eugene Decareau, Saugus resident and former General Manager of Eastern Tool serves on the Board pursuant to an appointment by the Board of Selectman. The Town Accountant serves as the ex-officio member as required by the M.G.L. Chapter 32. Saugus Firefighters William E. Cross, III and Mark Gannon serve as the elected members to the Board. Doreen DiBari, a Certified Financial Planner and Certified Trust Financial Advisor, who is a Senior Vice President of Eastern Wealth Management for Eastern Bank, was chosen by the four Board members to serve as the fifth member. William E. Cross, III serves as the Chairperson of the Board. The Retirement Board members meet monthly on the last Tuesday of each month.

In addition to the monthly Board meetings, members attend seminars, conferences and other retirement meetings, so that they can be current on all legislative changes which will affect its retirees and members. Pension Reform mandates that retirement Board Members complete training during each year of service on the retirement board. During each member's term on the retirement board, the member must complete 18 hours of training. Another mandate is the completion of a yearly Statement of Financial interest for each Board Member and members of their household.
The System is funded through members' deductions, investments and an annual appropriation from the Town and Housing Authority. The Board adopted an actuarial funding schedule to ensure the financial stability of the retirement system. According to the most recent actuarial report, as of January 1, 2011 the system was 67.8% funded.

As of December 31, 2012, there were 662 members, 337 active members, 276 retired members or their beneficiaries and 49 inactive members. During 2012 the Board voted to grant 16 superannuation retirement allowances and 1 Survivor Benefit. There was no Accidental or Ordinary Disability Retirements. The Board did approve 8 refunds and 6 transfers of member accounts.

In 2012 the Retirement Board voted to grant a 3% Cost of Living to eligible retirees, calculated on their allowance up to $12,000, a maximum of $360.00 annually. Many of the retirees do not receive $12,000 per year and they received less than the maximum $360.00. This became effective July 1, 2012.

The Retirement Board staff is responsible for all financial transactions, reporting of investment activity, comprehensive pre and post retirement counseling to employees and their families regarding their rights and benefits, issuing monthly pension payments to retirees and/or their survivors, and other required governing reporting.

The Saugus Retirement Pension Funds are part of the Pension Reserve Investment Trust (PRIT). For the calendar year, ending December 31, 2012 the PRIT Core Fund returned 13.88%, with a return of 9.50% since inception on 1/31/85.

The Trust's investment policy is conservative and they continue to be a prudent and appropriate choice for governmental units within the Commonwealth.

Saugus Community TV Board of Directors Annual Report 2011-2012

Saugus Cable Television Station

On January 17, 2011 I was elected President, Debra Panetta, Treasurer; Peter Rossetti Vice-President; and Nate Marcella Secretary, Michael Downing, and Nancy Lemoine Directors.

One of the first actions taken under the new board was to do a Request for Proposal to conduct an outside audit, a requirement under the Agreement between the Town of Saugus and Comcast.

On a motion by Debra Panetta, and approved by the Board, Powers and Sullivan was engaged to perform the first audit. Due to the fact that an outside audit was never performed the cost almost doubled.

The Board of Directors honored a previous vote and approved the distributions of three $1,000.00 scholarships to graduating seniors. This project was under the direction of Nancy Lemoine.

In March of 2011, The Board of Directors also voted to televise the following public meetings:
Board of Health, Planning Board, Library Board of Trustees, Conservation Commission and Board of Appeals.

On December 13, 2011 the Board of Directors sent a letter of request to the Saugus Board of Selectmen asking for renewal of the Agreement between the Board of Selectmen and Comcast.

Whereas the Saugus Board of Selectmen voted not to renew the Contract between the Town of Saugus and Comcast, discussion began regarding the transition process to be followed by the newly formed SCTS Board and the former Saugus Community TV Board.

The SCTV board voted 5-0 to accept the SCTV Mandatory Bylaw Policy in full which was previously voted 5-0 by the Saugus Board of Selectmen effective August 1, 2012. On July 18, 2012, the Saugus Board of Selectmen voted 5-0 to appoint the following to the Saugus Community Television Station Chris Peatridge, James Ravagno, Gini Pariseau, Janice Jarosz, and David Cottam.

Mr. Ravagno made a motion to engage the services of Attorney Ira Zelsnick regarding the dissolution of the present SCTV account and to develop the process of transferring the assets from a 501 c 3 non-profit account to a segregated account to be held by the Town of Saugus. The motion passed 4-0.

Presently the Board of Directors has requested an inventory be prepared listing dates, serial numbers and age of equipment, accounts to be transferred and a payroll set up and the process of transferring SCTV to SCTS is ongoing.

Saugus Cable Television Station
1 Pearce Memorial Drive
Saugus, MA 01906

Town of Saugus
Board of Selectmen
298 Central Street
Saugus, MA 01906

February 27, 2013

Honorable Chairman Serino, Honorable Selectmen, Town Manager Scott Crabtree and Wendy Reed, Clerk:

According to the SCTV (Saugus Community Television, Inc.'s) agreement with the Town of Saugus, we are presenting SCTV's Annual Report, through July 31, 2013, to you. Of five mandated requirements from the former station (SCTV-Saugus Community Television, a 501C-3 non-profit), now known as Saugus Cable Television Station (SCTS- a Town Entity), we will address the following:

1. Summary of Programming and Services provided
2. List of Future Goals
3. Current listing of Board of Directors
4. Inventory of all equipment
5. Independent Audit by CPA (Provided by the new SCTS Board of Directors)

**** Items in Red supplied by current Board of SCTS*

PROGRAMMING:

Originally during 2007, SCTV consisted of 2 channels: Channel 8 Public and Channel 10, the Educational Channel. Government meetings were broadcast along with Public broadcasts and Bulletins on Channel 8. Channel 10 consisted of some educational programming along with sports and school(s) related bulletin boards.

From 2008 – 2011 we worked diligently, proving to Comcast that we were capable of providing content for one more station in Saugus, the Government Channel. This Government Channel would allow us to put all existing and future Government programming on one specific channel, the Government Channel.

We went live during the August-September period of 2011, with SCTV's Government Channel. It has been an unqualified success with local, regional and national programming content. Although the transition went smoothly it took us at least 3 years to get to that point. We had to technically upgrade equipment,

both capture and broadcast. We had to prove to Comcast that we could fulfill their provider requirements. And we had to placate the concerns of government meeting members that videotaping would be discrete, professional, and courteous. With an introductory letter by then President of the SCTV Board of Directors, Janice Jarosz, to a variety of non-mandated government entities, we were able to begin a period of rapid growth and expansion concerning all types of non-mandated government meetings. To this end we now provide at least 10 or more monthly meetings of content for the government channel. Our Government channel is literally full with local programming. The community expects to see meetings that are broadcast live, mandated meetings which are:

Board of Selectmen
Town Meeting
School Committee
Special Town Meetings
(LIVE) Fincom Budget Hearings

These meetings are also replayed and accessible by computer on Vimeo, a video broadcast medium. All of our other non-mandated meetings are also placed on the Vimeo video server for viewing access by Saugus community members or anyone that has an interest.

In addition to the mandated meetings we have the following-non mandated meetings:

1. Board of Selectmen Conference Room
2. FinCom
3. Board of Appeals
4. Board of Health
5. Planning Board
6. Affordable Housing
7. MWRA Meetings
8. Library Board of Trustees
9. SCTS Board of Directors
10. Other groups when available (Conservation, Charter, etc.)

Please see the documentation immediately following this brief summary for a more complete view of what programming is currently available for all our stations: Channel 8- Public, Channel 9-Government, and Channel 22 – Educational.

SERVICES PROVIDED:

As many Presenters and Saugus Townspeople have found prior to presenting, SCTS is also a professional provider of Audio Visual support services: from Powerpoint presentation staging, to large screen projection for

large audience viewing, to image magnification, (IMAG), for large screen applications and larger viewing audiences, like in the Town Hall Auditorium. We continue to service and assist with a variety of Audio Visual support services.

From a cost analysis point of view, an operator setting up staging, operation of program equipment and breakdown of set, is at least $25 per hour, not counting equipment rental and shipping and delivery. Minimum costs would be 4 hours at $25.

Every meeting, mandated or not has the same requirements. So, out of say 10 Government meetings per month, add an additional 5 that are bi-monthly for a total of 15 meetings. 15 meetings (average) times 4 hours, excluding editing, uploading to Vimeo, ingesting for broadcast over the station, we have 60 hours times $25.00, for operation only, totaling $1,500 per month, $18K per year alone for Government meetings and operation.

We currently produce, on an ongoing basis, several in- house programs. Most of the programs are videotaped in our Broadcast quality production studio, located in the Saugus High School. We do some location recording on a couple of our shows, like, "Saugus-Our Town": An informative look at what's happening in Town, and, "In the Know"-A show that talks to people about their businesses and what they do.

We put in over 100 production hours just for producing one series (all the shows, 1 time) of all this material. Some of the shows are done weekly, some bi-monthly, some quarterly...it takes a lot of effort and time to maintain a series. Producing good programs is an involved process that has many facets. This includes things like, site surveys and client meetings prior to shooting, setting up equipment, the shoot itself and breaking down the equipment, editing, and release for distribution and programming.

Basically, Pre-production, Production, and Post production. All of these "production" hours, involve many aspects and skill requirements of our very competent staff. If charging for a "Day Rate" per production day, costs would be:

1. Producer- $500 day
2. Assistant Producer $250 day
3. Studio $350 day
4. Editing $400 day

From a production only point of view, incurred costs per day would be $1500 per day, per 100 hours of production work would equal over $150K. That's right- $150,000. Every 100 hours. We do much more than that. Your SCTS staff is multi-talented, professional, responsible, and conscientious. We all multitask and are constantly updating our skills to better assist the community, in production values and the training of others within our community.

Special Events:

Special events encompass all the projects that aren't mandated or studio productions. Here's a partial list of events that we did this year and will continue to do in the New Year.:

1. Saugus Police Department:
   -Police Academy: Documenting behind the scenes real police work and training for the general public.
   -Target's National Night Out
   -K-9 Safety Program

2. Saugus Fire Department:
   -Community Day
   -Firefighter's Memorial
   -MA State Firefighter's Awards Ceremony

3. Church events:
   -Blessed Sacrament, Christmas Chorus, Father Dan
   -Grace Ministries, Weekly program with Pastor Rick
   - Community Prayer Day, Pastor Bob
   -New Hope Assembly of God, Pastor Wayne, ongoing weekly programming

4. Town Events:
   -Founder's Day
   -Agganis Special Olympics
   -Christmas Tree Lighting
   -Memorial Day Parade
   -Veteran's Day Parade

5. Community Outreach:
   -SCTS will soon be implementing a new introductory series of workshop with the goal of increasing membership and training people on the How To's of Video Production, so that they too will have the opportunity to broadcast their video content to the Saugus community.

6. Saugus Library: We have implemented a support program with them and their internal programs for children in the community. We have produced several programs for them from Steven Rich's Artist series to Authors who have written about Breakheart to Kids with Tinkertoys. The Saugus Library is an ongoing idea Video generator for the Saugus Cable Television Station and community.

7. Saugus Business Education Collaborative: We support the collaborative and their "Taste for Education" and a new endeavor "Trivia Travaganza" from staging through recording and broadcasting over SCTS.

8. Sports Programming: We are striving and having greater success with new SHS sports programming. We are now taping, editing and broadcasting, Football, Basketball (Boys & Girls), Field Hockey, Soccer, Hockey, even Wrestling. We put this programming up on both Channel 22, the Educational Channel.

9. Public Service Announcements: We also produce and air programs like the Lynn Economic Opportunity assistance program, re: low income heating assistance. Homeowners Assistance in buying a Foreclosure from the Town, with Janet Lucey How to use the new Voting machines with talent Joanne Rappa, our Town Clerk. And whatever other programs arise.

10. NEW PROGRAMMING: We have many new programs we wish to implement during the new year, 2013. Please see the attached addendum following.

11. WEB SITE, we wish to continue to upgrade our site and social media with current programming, updates, and information pertinent to the community.

12. VIMEO- a video distribution medium that has proved invaluable and allowed us to put all current Government, Public, and Educational programming up and made available to ALL the viewing public, where ever they may be, at their leisure.

GOALS AND DEVELOPMENTS:

1. Training- increase opportunities for interested community members to receive training for field Video production and ultimately studio use.

2. Staffing: while current staffing is acceptable for existing production and broadcast schedules, it would be advantageous to finalize benefits which should addressed in the Policies and Procedures of Saugus Cable Television Station.

3. Underwriting: Develop a coherent program for sponsorship of programming

4. Continue upgrading our existing website to be more user friendly and socially active.

5. Community Outreach: develop and implement additional program(s) for enabling more community members the opportunity of working with SCTS.

6. Streaming Video-institute a study, a needs based assessment, regarding the feasibility, necessity of incorporating Video Streaming, Live or canned into the SCTS Broadcast structure.

FUTURE PROJECTS:

Four primary projects which would help the Town of Saugus have been researched up to Stage II for RFQ's (Request for Quotes). The projects are (not in any priority or particular order):

1. Audio upgrade in the Town Hall Auditorium-New amplification, miching, and speaker array for ease of audience hearing. Broadcast distribution also.

2. Library remote 3 camera studio set-up in Community Room for seminars, meetings and what not.

3. Police/Fire station single station set-up for Emergency Broadcast and notification.

4. Replacement of existing Analog I-NET system with modern up to date Fiber Optics
Links for Town Hall, School Administration Building, Police/Fire Department, and the Library Community Room. This in turn can be a stand-alone or tie-in within existing systems.

5. Studio and Field camera upgrades, along with some new Programming software updates to maintain the integrity and quality of services we offer to the community.

This concludes our SCTV/SCTS overview with updates on where we are presently and where we would like to be in the future. We have a strong creative, technical, and responsible workforce with a robust broadcast infrastructure. As always we are open to suggestions on how we may better service the Saugus Community. So, please keep watching Saugus Cable Television on Channels 8 (Public) Channel 9 (Government) and Channel 22 (Educational), we appreciate your support. Thank you.

Sincerely,

Rich Garabedian, Operations Manager
Saugus Cable Television Station
1 Pearce Memorial Drive
Saugus, MA 01906

New SCTS Programming In 2012 - 2013

CHANNEL 8 – PUBLIC:

SCTS ORIGINALS

Saugus Our Town
Creative Gardens
In The Know
Linnea & Friends
The Sports Lounge
Then Is Now
Saugus Public Forum
Ask SCTV

SCTS GENERAL PROGRAMMING

Fox Hill Yacht Club Tournament
Veterans' Day
Memorial Day
Founder's Day
SBEC – Taste for Education, Unsung Heroes, & Trivia Travaganza
Aggannis Special Olympics
TRIAD
Firefighters' Award Ceremony 2012 (Worcester, MA)
Firefighters Memorial
911 Vigil
Historical Society
USS Constitution
Silly Poems
Diners
Trains in the Civil War
Saugus Iron Works
Welcome Home Soldiers
Veterans Office Opening
Saugus River Water Council
US Navy Band
Dave Webster Cancer Walk
New England Theater Concert Awards
WWII Veterans Roundtable Discussion
Rotary Arts Club Festival
Chamber of Commerce Annual Dinner
Saugus Drug Awareness Summit

Library Ebook Demonstration
Quilting Guild Festival
VNA Special: Baby Boomers
Saugus Library Special
Harborlight Show Chorus Holiday Concert
Rotary Club Auction
Saugus Garden Club: Marissa McCoy
World Series Park Dedication
Spring Soiree
Saugus Windfarm Presentation
Voices of Hope
Diners of MA
The Great Molasses Flood
Rejuvenate Your Garden
Unserviceable Flags Ceremony
Selectmen Honor Ryan Clarke
POW/MIA Candlelight Vigil
Walk for Domestic Violence
Saugus Alumni Basketball Game
Homeowner Ownership Retention

PUBLIC DOMAIN MOVIE/TV PROGRAMMING

Monster Movie Matinee
Kung-Fu Cinema
Action Cinema
The 4 O'Clock Film (on Fridays)
Old Time Radio Hour
Mystery Mansion
Public Domain Sitcoms
Special Holiday Programming (Halloween, Thanksgiving, Christmas, etc.)

CHANNEL 9 – GOVERNMENT:

ALL LIVE MEETINGS – Board of Selectmen, School Committee, Town Meetings, Special Town Meetings

NEW MEETINGS

Board of Selectmen (1st Floor Conference Room, **NOT** Live)
Financial Committee
Board of Appeals

Board of Health
Planning Board
Affordable Housing
SCTS Board
MWRA Meetings
Library Board of Trustees

OTHER

Emergency Videos for the Town Manager (February Blizzard 2013)
Snow Emergency Bulletins over programming
Election 2011 Live
SAVE Candidate Night
Candidates Speak
Candidates Forum
Charter Commission
Scott Crabtree Rally
Constitution Class
The Mass Factor
Belmonte Renovation Meetings
Saugus River Water Council
Chamber of Commerce Annual Dinner
Saugus Drug Awareness Summit
Town Bulletins including a list of ALL the Councils and their members

CANDIDATES SPEAK VIDEOS

Arthur Grabowski
Peter Rossetti

CHANNEL 22 – EDUCATION:

SHS SPORTS

Soccer - (Boys & Girls)
Football
Lacrosse
Basketball - (Boys & Girls)
Hockey - (Boys & Girls)
Wrestling
Baseball
Softball
Volleyball
Field Hockey

GENERAL

Coach's Corner
Waybright Spooktacular
Belmonte 6th Grade Orientation
Belmonte Moving On Ceremony
Lynnhurst Talent Shows
SHS Concerts
SHS Graduation
Color Day
Pandemonium
SHS Theater Productions
SHS Alumni Basketball Game
National Honors 2011
Youth and Rec Overviews
SHS Soccer Camp
SPS Band Concerts
Red Ribbon Drug Awareness
Veterans School Town Meeting
SHS Talent Show
Belmonte Spelling Bee
SHS Mentor Program
Lynnhurst Town Meeting
Veterans Day by the Veterans School
Belmonte Basketball Games

List of Upcoming Programs

Cooking Show Focusing on Saugus Restaurants
"Yoga 4 You" hosted by Paul Clark
Breakheart Reservation Programming
Saugus Water Front
"Spotlight on Saugus" Highlighting local Businesses **(TBD)**
"Tech Talk" Style program about technology & The Internet
Saugus Public Library Events
Superintendent of Schools Programming
Library 'Acropolis' Series
Saugus Watershed Series
Lifestyles of the Interesting & Infamous with Jolene Thomas
"Your Town Hall" - Where to Go, who to see, who you need to know
Government News From Mass Access (MA Government Sponsored, Belmont, MA
State, Local, Regional & National Government Interest Programming

Services Offered by SCTS:

- **Training in:**
  - Video Production
  - Video Editing
  - Studio Use
  - Audio Recording
- ***Audio/Visual Support:***
  - Library
  - Staging Meetings
  - Video/Computer Projection
  - Audio Support
  - Town Hall
    - Town Meeting Video Projection/Image Magnification (IMAG)
    - Established whole new voting process utilizing large screen IMAG
    - Computer Interface & On-Site Printing Capabilities for Town Clerk
    - Saturday Night Movies with Youth & Rec
    - Garden Club Events
  - MEG Foundation
    - Podium & Speaker Audio Support
    -
  - Fire Department
    - Powerpoint Presentation for State Awards Program
    - A/V Support for Chief Blanchard's Retirement

- **Other:**
  - SHS Sports
    - Transfer of Film and Older Video Formats to DVD
  - Saugus High School
    - Wired New Balcony Studio in HS Auditorium for better/easier student use
  - SCTS Studio
    - Maintain Studio Equipment
    - Maintain archive of programming

Saugus Board of Selectmen
Annual Report
July 1, 2011 – June 30, 2012

The Saugus Board of Selectmen: Chairman Donald Wong, Scott Crabtree, Stephen Horlick, Michael Kelleher and Michael Serino served in office until the November 9, 2011 election. Stephen Castinetti, Scott Crabtree, Stephen Horlick, Debra Panetta and Michael Serino were sworn in and Mr. Crabtree was elected Chairman and Michael Serino was elected Vice Chairman. Mr. Crabtree resigned from his position February 16, 2012 and Julie Mitchell was sworn into office. At the reorganization meeting held on February 21, the Board elected Michael Serino Chairman and Stephen Castinetti as Vice Chairman.

The Board of Selectmen held 33 public meetings in FY 2012.

The Saugus Board of Selectmen, as Licensing Authority, renewed 24 All Alcoholic Common Victualer's; 6 Retail Package Store All Alcoholic; 6 Beer & Wine Common Victualer's; 2 Cordials & Liqueurs Permits; 7 Club All Alcoholic; and 1 Seasonal Beer & Wine License.

The Board also renewed 1 Class I, 20 Class II and 3 Class III auto dealer's licenses; 8 valuable goods; 10 taxi cabs; 96 Common Victualer's licenses; and approved renewal of 85 coin operated devices; 5 juke boxes; 2 skating rinks, 48 entertainment licenses; 1 fortune teller; 2 transient venders; 1 function hall; and 24 Extended Hours of Operation Permits.

New Licenses issued included:1 new auto dealer; 2 coin operated devices; 6 Entertainment; 15 Extended Hours of Operation Permits; 2 juke box; 11 taxi cabs; 1 new transient vendor; 1 Valuable / Used Goods; and 13 Common Victualer's Licenses.

The Board held show cause hearings on establishments that were more than twelve months in arrears on municipal taxes and fees; and on LAVO, 114 Broadway; Avedisian, 60 Salem Turnpike; and Twitters, 1201 Broadway for alleged violations.

The Board approved Special Permits (S-2) including, contractor's yard, salons, massage therapy, self defense instruction; dog daycare; and approved a six month extension for quarry operations at Aggregate Industries a/k/a Bardon Trimount. The Board granted modification of existing S-2 Permits: for used car lot; additional 2 horses at a stable; drive through windows; and upgrades to antenna locations.

The Board approved utility pole and conduit locations for telephone and electric companies; set the residential & commercial tax rates; amended the Traffic Rules & Regulations upon several requests; and met to discuss amending the Town's Liquor Rules & Regulations.

The Board, sitting as Sewer Commissioners, continued work on the ACO. There were several meetings on updates on the progress of the redevelopment of the sewer & water systems. The illegal sump pump removal program continued.

The Board held interviews and made many appointments to various boards and commissions including Affordable Housing Trust Board of Trustees, Zoning Board of Appeals, SCTV PEG Board of Directors, Canine Officer, Cemetery Commission, Cultural Council, Library Board of Trustees, Board of Registrars, and Veterans Graves Officer. The Board also reappointed constables, sworn weighers, Traffic Hearings

Officer, and poll workers. The MSBA Belmonte Middle School Building Committee continued to meet on the BMS renovation project.

The Board dealt with many resident/citizen issues including traffic; & parking on a variety of streets in Saugus; continued to monitor the Hamilton St. reconstruction project; held several meetings to resolve issues that arose with the trash/recycling policy implemented August 1st; held several meetings for public input regarding Saugus Community Television and voted not to renew the agreement in its current form; held several public forums on the Bike to the Sea Project and signed a lease agreement with MBTA to create a "Northern Strand Community Trail" along the Saugus Branch Rail Line with work to begin in the fall of 2012; and worked on environmental project for the Wheelabrator DEP settlement money awarded to the Town of Saugus under a judgment order for alleged violations.

Town Manager Andrew Bisignani retired from his position in January, 2012. Town Counsel was appointed Temporary Town Manager and a transitional team was established. The transitional team found accounting irregularities and inconsistencies and the Selectmen ordered an audit of the Town finances.

The Board ordered an investigation and forensic audit of the library finances. This lead to charges filed against an employee; and the Board requested the Library Board of Trustees resign. The Board received 2 of the three audit reports publically and the third was presented in the next fiscal year. The Board and Town Manager worked on resolving the financial issues that came to light and continue to monitor it closely.

The Board held forums for citizen input on job description and attributes of a new Town Manager; advertised; held interviews and unanimously voted Scott Crabtree as Town Manager effective April 1, 2012.

The Selectmen recognized many employees and citizens with citations: Saugus Tree Committee for Saugus receiving Tree City USA; Ron Surabian on his 60th birthday; Pop Warner C-Team Cheerleaders on winning a Gold Medal at Nationals; Lynda Myers, Officer Naglieri and Capt. Nolan for efforts in a rescue; Madison Slane for raising money for canine safety vest; Julia Azzari for Girl Scout Bronze Medal; Ryan Clarke for assisting an injured neighbor; and Bob Davis for his dedication to support Special Olympics.

Wendy L. Reed, Clerk
Saugus Board of Selectmen

Saugus Board of Selectmen
Annual Report
July 1, 2011 – June 30, 2012

Deposits: FY12
July 1, 2011 through June 30, 2012

ACCOUNT NAME	RENEWALS	OTHER/NEW	TOTAL
ALCOHOLIC BEVERAGE LICENSES	$ 151,000.00	$ 200.00	$ 151,200.00
APPLICATION FEE		$ 2,100.00	$ 2,100.00
AUTO DEALER LICENSE	$ 4,800.00	$ 200.00	$ 5,000.00
CABLE LICENSE FEE	$ 4,649.00		$ 4,649.00
COIN-OPS LICENSE	$ 8,500.00	$ 200.00	$ 8,700.00
CONSTABLE APPLICATION FEE			$ -
ENTERTAINMENT LICENSE	$ 4,800.00	$ 1,200.00	$ 6,000.00
EXTENDED HRS OF OPER PERMIT	$ 1,200.00	$ 300.00	$ 1,500.00
FORTUNE TELLING LICENSE	$ 50.00		$ 50.00
FUNCTION HALL	$ 250.00		$ 250.00
GOLF / DRIVING RANGE	$ 200.00		$ 200.00
JUKE BOX LICENSE	$ 250.00	$ 100.00	$ 350.00
LEGAL ADVERTISEMENT FEES			$ -
MISCELLANEOUS LICENSE			$ -
RINKS LICENSE	$ 200.00		$ 200.00
SPECIAL PERMITS		$ 1,700.00	$ 1,700.00
TAXI LICENSES	$ 1,000.00	$ 1,100.00	$ 2,100.00
TRANSIENT VENDOR LICENSE	$ 2,000.00	$ 1,000.00	$ 3,000.00
VALUABLE GOODS LICENSE	$ 800.00	$ 100.00	$ 900.00
VICTULAR LICENSE	$ 7,200.00	$ 975.00	$ 8,175.00
TOTAL	$ 186,899.00	$ 9,175.00	$ 196,074.00
	RENEWALS	OTHER/NEW	TOTAL

Saugus Board of Selectmen
Annual Report
July 1, 2011 – June 30, 2012

		Chair	Board Members	Clerk	Office Machine	Legal Ads.	Printing	Supplies	Assoc. Dues	Personal Expense	Legal Books
FY12	Budget	2,000	7,200	25,844	200	1,500	200	1,000	100	0	2,000
	Actual	1,750	7,049.95	25,211.37	0	1,466.26	179.25	547.55	0	42.60	2,663.54
FY11	Budget	2,000	7,200	25,844	300	1,500	200	1,0000	100	0	2,000
	Actual	2,000	7,200	25,186.40	0	856.95	173.66	374.40	0	0	2,298.39
											Charter
FY10	Budget	0	0	25,844	300	1,500	200	1,000	100	0	10,000
	Actual	0	0	25,766.35	0	1,316.86	0	434.66	0	0	8,175.60
FY09	Budget	0	0	25,844	300	1,500	200	1,000	100	0	
	Actual	0	0	25,789	156.90	1,500.00	200	590.70	0	0	
FY08	Budget	0	0	25,844	300	2,500	200	560	100	0	
	Actual	0	0	24,658.27	300	1,110.39	95	440.61	0	0	

RETURNS TO THE TOWN
Unexpended funds

FY12	1,133.48
FY11	2,054.20
FY10	3,250.53
FY09	707.40
FY08	2,899.73

Saugus Youth & Recreation

Annual Report: Date Range - July 1, 2011 – June 30, 2012

Here is a breakdown of some, but not all, of the programs and activities that we have provided to the Town during the time period requested, July 1, 2011 to June 30, 2012.

We continually run a successful Summer Parks Program, catering to Saugus Youth grades 1 – 12. This includes employing high-school aged students as counselors. The summer program is broken down by age group. Grades 1 – 5 are held at the Belmonte Middle School, participating in a more traditional summer camp setting. The activities ranged from arts & crafts, loosely structured sports activities, games, a field trip to Laser Tag, and other activities. Grades 6 – 8 are held at the High School, participating in a summer gym program, which is more sports orientated. High School students are employed as counselors for both age groups. We also employ Saugus residents at the college age, as well. The total participants, including staff, topped off at over 150 youth. We kept the cost for these programs extremely low to accommodate families in these difficult financial times.

Also during the summer of 2011, we continued to sponsor a successful Summer Track Program. This program accommodated over 75 Saugus youth of all ages. It also allowed for High School students to fulfill their community service hours, mandated by Saugus High School. We had a total of 25 High School students participate. This is in keeping with our philosophy of creating opportunities for older youth to act in a mentor capacity with the younger children in various settings. The Summer Track program concluded with Saugus youth participating in the Needham Summer Classic track competition. This competition hosted numerous surrounding communities.

We also assumed the responsibility of running Founder's Day for the second year. It needs to be known that this is an event that takes over seven additional months to plan and coordinate. The most work being done during the height of our summer programs. This department was responsible for planning and running this event. We did work with Donna Gould. In 2012, Founder's Day will be run solely by this Department.

It also needs to be clarified, that we oversee the permitting of all the fields in town, dealing with numerous youth organizations and private individuals. We monitor all the

playgrounds in town, but have zero funding for the upkeep and maintenance of these playgrounds and fields. There is a small line item that is given to the Parks Department of the DPW. However, all calls come through this office, creating work which we have no ability to address. To address our outdated, unsafe playgrounds, I have personally worked with volunteers in cleaning, mulching, and fixing four playgrounds for the past two summers.

I am the main driving force behind trying to create a much needed mentoring and character development course. This is being done in collaboration with select personnel in the School Department. It is my hope that this elective will be implemented in the Saugus School System, starting at the High School level and working its way down through Middle School and Elementary levels. This, in my opinion, is going to be the most effective way to address a number of challenges plaguing our youth and families, such as; substance abuse, bullying, and poor decision making.

During the 2011-2012 school year, we continued a very successful program, Elementary Boredom Busters. This program was offered twice a week for students in grades 1 – 5. Over 37 children participated in this program.

In addition, during the 2011-2012 school year, we hosted an after-school program for Middle School Aged Students, held at the Recreation Center. This program lasted the entirety of the school year, and was highly successful. 15 students were given homework help, and had time to do fun activities with friends.

We are the home base for the basketball and wrestling programs offered to the Town. Town team basketball had 177 players. Boys travel basketball hosted 65 players, while we created a new girls travel team, which had 11 players. Wrestling had 36 participants.

During February school vacation week, 2012, the Recreation Center was open for Elementary School drop-ins. Grades 1 – 5 were welcome to come in and play games, watch movies, do art projects, and have fun with friends. This was offered from 11am – 4pm, Tuesday – Friday, to provide a safe place to go during these weeks.

As the Department Head, I am listed as the ONLY resource for District Attorney Jonathan Blodgett's Diversion program. I work intensely with Saugus Youth referred to me from the Court Programs by the assistant District Attorneys. The Saugus Police Department and I have a great working relationship, where they involve me in proactive manners to help teens moving in the wrong direction. I, in turn, lean on them for much

needed resources. I facilitate their involvement in proactive programs in the School District. The internet safety course for kids and parents, and bullying seminars are just a few of the most recent collaborative efforts.

This Department's efforts in addressing the problems and challenges facing our youth and families, is at the forefront of the Town of Saugus in raising awareness, holding informational forums, and providing direct services. The cases are too numerous to mention, however, it is welcomed as a privilege and an honor to serve our residents in this capacity. With that being said, we look to our Town leaders to continue to keep our Youth as a priority. Although these financial times are difficult, this department head feels that for all we are involved in, and the diversity of direct services we provide, we are grossly underfunded. Even though we are underfunded for the services we provide, we continue to fulfill the Mission statements of both the Playground Commission and Youth Commission with a high degree of excellence. This is because I have an exceptional staff that shares the same commitment and passion for their community as I do. It is my hope that in the near future the leadership will not take advantage of our commitment and seek a proper budget that is reflective of the work we do. Let me be direct, an additional $100,000 increase in our budget is a very small fraction of what our youth and families deserve.

We send out a newsletter bi-monthly with information about what we provide here as a department, in regards to the fun activities, and a calendar of upcoming and ongoing events. These newsletters are distributed through the schools, library, town hall and senior center.

Our website is updated on a daily basis to keep parents informed. This website has detailed information about every program we run here, as well as options to download flyers, newsletters and program registration forms. www.saugusyouthandrec.org

I think it is important to inform you that we have just absorbed numerous youth programs to assist the sports programs in our school district. The goal is to help keep student athletes in district. I work closely with the superintendent, athletic director and varsity coaches in this regard. Please note, that when the Police Athletic League was discontinued, due to inability to pay officers running it, we gladly took it over at the request of Paul Petkewich, a previous PAL parent volunteer. Paul, and his wife Lyn, give generously of their time towards running this program. When Paul first approached me,

I was upfront with him that I could give him all the resources of the department, but I would not be available to run this program directly. That did not deter him, and he is the official director of S.A.L. He and his wife Lyn provide direct services to at least 100 children per program.

Please note that due to budget cuts, our department lost two essential staff members. This department went from a staff of four (Director, Programs Coordinator, Assistant Programs Coordinator and Clerk), to a staff of two (Director, Programs Coordinator,). This happened between January 2012 and June of 2012. We have worked hard to compensate for the loss of these staff. In addition, programs and activities monies were also taken away from us.

These are the programs we have offered, in order, since June 2011.

S.A.L. Street Hockey: June – August 2011

Free events for children in grades 1 – 8, with high school volunteers; over 70 children participated with their parents.

Summer Parks Program: July – August 2011

Daily camp activities provided for children in grades 1 – 5, for 6 weeks. 127 children attended throughout the summer. We provided jobs for 16 high school and early college aged students.

Summer Gym Program: July – August 2011

Daily sports-related activities provided for children in grades 6 – 8, for 6 weeks. 24 children attended throughout the summer. We provided jobs for 6 high school and early college aged students.

Summer Speed Camp: July – August 2011

Track based clinic offered to high school athletes. 25 were in attendance.

Summer Hoops Camp: July 2011

Hoops camp for students ages 7 – 14. 55 children participated with highschool players volunteering.

Founder's Day: September 10, 2011

Organized and ran the event with help from Donna Gould.

S.A.L. Flag Football: September – October 2011

Free events for children in grades 1 – 8, with high school volunteers; over 80 children participated with their parents.

Middle School Afterschool Program: September 2011 – June 2012

Homework help and fun activities offered 2 days a week for students in 6^{th} – 8^{th} grade. 10 students participate.

Elementary Boredom Busters: September 2011 – June 2012

Fun activities offered 2 days a week for students in grades 1 – 5. 34 children participate.

Elementary Halloween Party: October 27, 2011

Free party for elementary aged children and their parents. About 125 children attended with their parents. Middle school aged students volunteered to run games.

Town Team Basketball League: November 2011 – March 2012

99 Boys and 78 Girls participate. Total of 177 students in grades 4 – 12.

Boys Travel Basketball: November 2011 – March 2012

65 boys, in grades 5 – 8, participate.

Girls Travel Basketball: November 2011 – March 2012

New team being offered this year. 11 girls, in grades 5 – 8, participate.

Youth Wrestling Clinic: December 2011 – February 2012

36 boys, in grades 2 – 8, participate. High school students volunteer and work with the coaches.

Basketball Clinic: December 2011 – February 2012

52 Boys and 16 Girls participate. Total of 68 children in grades 1 – 4.

S.A.L. Basketball Program: January – March 2012

Free events for children in grades 1 – 8, with high school volunteers; over 80 children participated.

Lacrosse Clinic: February - March 2012

New program starting with the High School Lacrosse coach. 20 children participated with highschool volunteers.

Hoops Camp: February 21 – 24, 2012

Run week of February Vacation at SHS. Clinic for students ages 7 – 14. 66 children participated with highschool players volunteering.

February Vacation Events: Week of February 20, 2012

Fun days held for grades 1 –5. A movie day will be held for grades 1 – 5. A G rated movie will be shown with popcorn served. 24 children participated.

Baseball Clinic: February - March 2012

Clinic run with the High School Baseball coach. 36 children participated with highschool volunteers.

S.A.L. Baseball Program: March 2012

Free events for children in grades 1 – 8, with high school volunteers; over 30 children participated.

April Vacation Events: Week of April 16, 2012

Fun days held for grades 1 –5. Crafts and games with friends. 28 children participated.

S.A.L. Street Hockey: June – August 2012

Free events for children in grades 1 – 8, with high school volunteers; over 80 children participated with their parents.

Elementary and Middle School Afterschool Programs continued until June 2012.

2012 Annual Report of the Saugus Board of Appeals

JULY 1, 2011 - JUNE 30, 2012

THE BOARD OF APPEALS CONSISTS OF FIVE (5) REGULAR MEMBERS, FIVE (5)
ALTERNATE MEMBERS (Only 3 are appointed at this time) AND A PART-TIME CLERK.
THE BOARD MEETS ON THE FOURTH (4) THURSDAY OF EACH MONTH AT THE LIBRARY.

CATHERINE A. GALENIUS, CHAIRPERSON	MARCH 31, 2016
BEN STURNIOLO	MARCH 31, 2015
PETER BOGDAN	MARCH 31, 2013
KEVIN OLSEN	MARCH 31, 3017
TOM TRAVERSE	MARCH 31, 3014

ALTERNATE MEMBERS:

ERIC RUBIN	MARCH 31, 2013
KEITH LITTLEFIELD	MARCH 31, 2016
CHRISTOPHER FINN	MARCH 31, 2013

DURING THE 2012 FISCAL YEAR THE BOARD HELD 12 PUBLIC HEARING.
28 PETITIONS WERE SUBMITTED AND HEARINGS HELD FOR RESIDENTIAL PROPERTIES
17 ADDITIONAL PETITIONS WERE SUBMITTED AND HEARINGS HELD FOR COMMERCIAL PROPERTIES
THERE WERE 2 PETITIONS SUBMITTED AND HEARINGS HELD FOR 12.4I SPECIAL PERMITS FOR ACCESSORY DWELLING UNITS.

RESPECTFULLY SUBMITTED,

Catherine A. Galenius, VICSW

CATHERINE A GALENIUS, CHAIRPERSON
JACKIE HOWARD, CLERK

FEBRUARY 14, 2013